



Lake County Illinois

Legislation Text

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Joint resolution authorizing a contract with Stellar Services, LLC, Stoughton, Wisconsin in the estimated annual amount of \$300,000 receivable to the Inmate Welfare Fund for commissary commissions.

- The current contract for commissary services expires on October 9, 2024.
- The Sheriff's Office is authorized to provide commissary services through Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary.
- Inmate Commissary is a service jails provide that allows inmates to purchase basic hygiene and snack food items. Inmates and their family/friends can deposit personal funds into an account that are then available to the inmate to purchase commissary items.
- A request for proposal (RFP) was sent to 19 vendors and proposals were received from four vendors.
- Based on the criteria set forth in the RFP, it has been determined that the proposal submitted by Stellar Services, LLC, is the most favorable for Lake County and will provide the inmate trust banking software at no cost.
- This contract authorizes receipt of commissary commissions in the estimated amount of \$300,000 annually, receivable to the Inmate Welfare Fund for a period of two years with three one-year renewals.

RESOLUTION

WHEREAS, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for Jail Commissary Services; and

WHEREAS, the Sheriff's Office is authorized to provide commissary services through Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary; and

WHEREAS, commissary services provide inmates the opportunity to purchase basic hygiene and snack food items; and

WHEREAS, subsequent to said publication, Request for Proposals were extended to 19 vendors; and

WHEREAS, electronic proposals were received from four vendors, and opened in the County Building, Waukegan, Illinois, on May 10, 2024, at 12:00 p.m.; and

WHEREAS, based on the criteria set forth in the Request for Proposals, and Evaluation

Committee selected Stellar Services, LLC to be in the best interest of Lake County and will provide the inmate trust banking software at no cost.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract with Stellar Services, LLC, Stoughton, Wisconsin, in the estimated annual amount of \$300,000 receivable to the Inmate Welfare Fund for commissary services.

DATED at Waukegan, Illinois, on August 13, 2024.