

Legislation Text

File #: 22-1564, **Version:** 1

Ratification of Request for Proposals #22117 - Medical Coding Management Support Services - Nordstrom

Lake County Health Department and Community Health Center (LCHD/CHC) is seeking a qualified supplier to provide medical coding management support services to support its internal medical coding function.

The agency has not been able to recruit a Medical Coding Manager and needs to pursue support for the ongoing needs of the coding function. LCHD/CHC has determined there would be a benefit to engage an outside organization to assess our structure and coding operations, advise us on ongoing operational needs, provide primary resources for training of providers and other staff, and serve as our expert resource for medical coding. In addition to training on changes in codes or procedures, the chosen firm will help to inform relevant staff of the implications for changes in our daily operation and conduct periodic audits of individual and agency compliance with changes and best practice.

A legal notice was published in The News Sun on September 9, 2022, soliciting proposals (RFP #22117). The RFP was also posted to the LCHD/CHC website. Twenty-seven suppliers registered to view the RFP. Sealed proposals were received from three suppliers and opened in the Materials Management office on September 22, 2022.

An evaluation committee comprised of LCHD/CHC staff reviewed and evaluated the proposals. Based on the evaluation criteria within the RFP, the evaluation committee determined the response from Managed Resources dba CodingAID, Long Beach, CA, best meets the needs of LCHD/CHC. The total estimated amount is \$100,000.00 for a one-year period, with four additional one-year renewals, subject to acceptable performance by the contractor. Prices will remain firm/fixed for the first one-year period. After the initial one (1) year contract period the supplier must submit a written request 60-days in advance of the start of the next annual contract period for any future price increases.

Business Operations is requesting authorization to execute a contract with Managed Resources dba CodingAID, Long Beach, California, for medical coding management support services.

To ratify and approve the award and authorize the Executive Director or designee to execute the necessary negotiated documents for RFP #22117 with Managed Resources dba CodingAID, Long Beach, California, in the estimated annual amount of \$100,000.00 for a one-year contract term with four additional one year renewal options.