



Lake County Illinois

Legislation Text

File #: 19-1294, **Version:** 1

Resolution authorizing a Years of Service Award Program contract with Awards Network for, La Porte, Indiana, for a two year initial term, with three one year renewal options, for Lake County in an estimated annual amount for of \$26,120 based on the number of employees that will reach service milestones in any given year.

- Human Resources Department provides service awards to employees for a dollar threshold for items based on the number of years an employee is employed with Lake County from five to 40 years of service.
- There is a need to enter into a contract for years of service awards for Lake County employees.
- A Request for Proposal (RFP) was developed and reviewed by the Human Resources Department.
- The RFP was sent to nine vendors and proposals were received from four vendors. Two vendors participated in the vendor interview presentations.
- Following a comprehensive review of the submitted proposals and the interview presentations, Awards Network was identified as the most qualified and most favorable for Lake County.
- Human Resources will budget for the years of services awards based on the number of eligible employees each year.
- This contract is for an initial two-year term, with three one-year renewal options, in an annual estimated amount of \$26,120.

RESOLUTION

WHEREAS, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for years of service program; and

WHEREAS, subsequent to said publication, request for proposals were extended to nine vendors; and

WHEREAS, sealed proposals were received from four vendors and opened in the Lake County Administrative Building, Waukegan, Illinois, on July 2, 2019, at 11:00 a.m.; and

WHEREAS, based on the criteria set forth in the Request for Proposals, an Evaluation Committee selected Awards Network, La Porte, Indiana, to be in the best interest of Lake County.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that authorizing a contract with Awards Network, La Porte, Indiana, in the estimated amount of

\$26,120. Human Resources will budget for the years of services awards based on the number of eligible employees each year.

DATED at Waukegan, Lake County, Illinois, on August 13, 2019.