



Lake County Illinois

Legislation Text

File #: 19-0966, **Version:** 1

Resolution amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.

- Due to the conversion of Lake County's payroll system to UltiPro, the accrual of employee vacation time needs to be amended.
- The Lake County Employee Policies and Procedures Ordinance, Section 4.2 - Vacation time will be amended as follows:
 - Accrual of vacation time will begin on the employee's first day.
 - Accrual of vacation time will be spread evenly over all paychecks instead of 24 paychecks a year.
 - Annual accrual remains the same.

Resolution

WHEREAS, it is good policy from time to time to review policies to update them in the best interest of the County; and

WHEREAS, Lake County wishes to establish revised policies and procedures for vacation time accrual due to the implementation of Lake County's new HR and payroll system, UltiPro; and

NOW, THEREFOR, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the revised Section 4.5 - Sick Leave attached hereto and made part of this policy is adopted.

DATED at Waukegan, Illinois on June 11, 2019.