



Lake County Illinois

Legislation Text

File #: 19-0199, **Version:** 1

Resolution authorizing a contract with Matrix Consulting Group, Edwardsville, Illinois, (Matrix Consulting) for consulting services to complete an Operations and Organizational Assessment for Lake County Department of Facilities and Construction Services (LCFCS) for a two-phase assessment in the amount \$61,900 for phase one and in the amount of \$33,000 for phase two with a total amount not to exceed of \$94,600.

- Each year, the Lake County Administrator's Office endeavors to complete at least one departmental operations and organizational assessment intended to maximize provision of high-quality services.
- In Fiscal Year 2019, the LCFCS was identified as the next department to undergo such an assessment.
- In furtherance thereof, a Request for Proposal (RFP) was extended to 18 vendors; sealed proposals were received from four vendors; interviews were held with the top two firms.
- Based on the criteria set forth in the RFP, an interdepartmental evaluation committee, comprised of individuals from Finance and Administrative Services, Division of Transportation, County Administrator's Office, Department of Facilities and Construction Services and Health Department, recommended Matrix Consulting as the most favorable proposal for Lake County.
- The contract cost - an amount not to exceed \$94,600 for Phases One and Two - is funded within the Fiscal Year 2019 budget.

RESOLUTION

WHEREAS, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for an Operations and Organizational Assessment for Lake County Department of Facilities and Construction Services; and

WHEREAS, subsequent to said publication, requests for proposals were extended to 18 vendors; and

WHEREAS, sealed proposals were received from four vendors and opened in the County Building, Waukegan, Illinois, on December 20, 2018 at 2:00 p.m.; and

WHEREAS, an evaluation committee comprised of individuals from Finance and Administrative Services, Department of Transportation, County Administrator's Office, Department of Facilities and Construction Services and Health Department held interviews with the top two firms; and

WHEREAS, based on the criteria set forth in the Request for Proposal, the Evaluation Committee selected Matrix Consulting Group, Edwardsville, Illinois, as the most favorable proposal for Lake County; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract with Matrix Consulting Group, Edwardsville,

Illinois, for an Operations and Organizational Assessment for Lake County Department of Facilities and Construction Services in an amount not to exceed of \$91,600 charged to account number 101-1102040-71150-000-000-000-11015.

DATED at Waukegan, Illinois, February 12, 2019.