



# Lake County Illinois

## Legislation Text

**File #:** 19-0035, **Version:** 1

Committee action approving Change Order Number Three for the project management services for the property tax administration services with Beth Malloy and Associates, Chicago, Illinois, (Malloy and Associates) in the amount not to exceed \$78,165.

- In April 2014, a contract was awarded to Malloy and Associates following a competitive bid process, for consulting services for Phases One through Five, in the amount of \$168,997, for the support of development and evaluation of the request for proposal process for the replacement of the Lake County's property tax administration system which included: needs assessments, development of an action plan, procurement plan, evaluation and review of submittals, and contract negotiation.
- Changes of 10 percent or more require approval of the respective standing committee and the Financial and Administrative Committee.
- In July 2015, the County Board approved Change Order Number One for Phase Six for project management implementation of the new tax software system. The amendment provided for 24 months of project management as time and material contract not to exceed \$576,303.
- In November 2017, the County Board approved Change Order Number Two to provide an additional 14 months of project implementation due to a delay in the implementation of the Tyler Tax System.
- As the project nears final implementation, there is a need for post go-live support and expertise to ensure a smooth transition from the County's legacy system to full operation in the Tyler Tax System and the project stakeholders have requested additional support from Malloy and Associates.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County.
- Change Order Number Three is in the amount of \$78,165 and provides for an average of 135 hours per month, estimated at \$26,055 per month through April 30th, 2019 of project management as a time and materials agreement, increasing the contract amount from \$1,141,388 to \$1,219,553.

TO: Chair, Financial and Administration Committee

FROM: RuthAnne Hall, Purchasing Agent

DATE: January 10, 2019

RE: Change Order Number Three- Agreement Number 14043

1. In April 2014, the Lake County Board authorized a contract with Beth Malloy and Associates, Chicago, Illinois, for consulting services for Phase One through Five in the amount \$168,997.
2. In July 2015, the Lake County Board authorized Change Order Number One for Phase Six implementation of the project increases the contract amount \$576,303 for a total contract value of \$745,300
3. In November 2017, the County Board approved Change Order Number Two to provide an additional 14 months of project implementation due to a delay in the implementation of the Tyler Tax System.

4. As the project nears final implementation, there is a need for post go-live support and expertise to ensure a smooth transition from our legacy system to full operation in the Tyler Tax System and staff has requested additional support from Beth Malloy and Associates.
5. In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County.
6. Change Order Number Three is in the amount of \$78,165 and provides for an average of 135 hours per month, estimated at \$26,055 per month through April 30th, 2019 of project management as a time and materials agreement, increasing the contract amount from \$1,141,388 to 1,219,553.