



# Lake County Illinois

## Legislation Text

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**File #:** 18-1135, **Version:** 2

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Resolution approving a policy requiring vendors to submit a 'Vendor Disclosure Statement' for procurements over \$30,000.

- Vendors submitting proposals in Lake County will be required to submit a "Vendor Disclosure Statement" disclosing the names of each owner/principal/officer of the company, along with those individuals' immediate family members who are employed by Lake County. Publicly traded companies and utilities are exempt from this requirement.
- Purchasing will compare the Vendor Disclosure Statement with the list of staff members serving on the evaluation panel as well as any other staff member involved in the selection process (Department Head) and will verify that staff members are eligible to serve.
- Purchasing will provide confirmation to the Board that all staff involved in the evaluation process met the eligibility requirements.
- During the October 9, 2018 County Board meeting, the resolution - which was amended to remove the language pertaining to a one-year pilot - was referred back to the Financial and Administrative Committee for further review.

### RESOLUTION

**WHEREAS**, approving a policy requiring vendors to submit a 'Vendor Disclosure Statement' for procurements over \$30,000; and

**WHEREAS**, Vendors submitting proposals in Lake County will be required to submit a "Vendor Disclosure Statement" disclosing the names of each owner/principal/officer of the company, along with those individuals' immediate family members who are employed by Lake County. Publicly traded companies and utilities are exempt from this requirement; and

**WHEREAS**, Purchasing will compare the Vender Disclosure Statement with the list of staff members serving on the evaluation panel as well as any other staff member involved in the selection process (Department Head) and will verify that staff members are eligible to serve; and

**WHEREAS**, Purchasing will provide confirmation to the Board that all staff involved in the evaluation process met the eligibility requirements.

**NOW THEREFORE IT BE RESOLVED** to approve a policy requiring vendors to submit a 'Vendor Disclosure Statement' for procurements over \$30,000.

**DATED** at Lake County, Illinois on November 13, 2018.