Lake County Illinois

Legislation Text

File #: 18-0323, **Version:** 2

Resolution approving ServicePoint Referral Network Legal Framework and Agreements.

- The Healthcare Foundation of Northern Lake County provided funding to Community Development to hire through the States Attorney's Office, an attorney who specializes in privacy laws such as the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- After reviewing the legal evaluation, staff recommends a legal framework for data-sharing that involve the attached four legal documents:
  - Data Services Agreement - to be used by all ServicePoint agencies
  - Client Authorization form - to be signed by all clients with information shared in ServicePoint
  - Business Associate Agreement - to be signed by all HIPAA-covered entities
  - Business Associate Subcontractor Agreement - to be signed by vendors of HIPAA-covered entities

RESOLUTION

WHEREAS, ServicePoint is a web-based software package used by agencies throughout Lake County for service coordination and particularly as a homeless management information system (HMIS) required by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has empowered the Lake County Continuum of Care as managed by the Lake County Coalition for the Homeless to designate Lake County Community Development as the lead HMIS entity; and

WHEREAS, through its Housing and Community Development Commission (HCDC) the Lake County Board supports the community-wide implementation of the ServicePoint Referral Network; and

WHEREAS, proper implementation of the ServicePoint Referral Network requires legal documents including a Data Services Agreement, Client Authorization Form, Business Associate Agreement and Business Associate Subcontractor Agreement.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that these legal documents will be used throughout the ServicePoint Referral Network.

DATED at Waukegan, Illinois, on May 8, 2018.