



# Lake County Illinois

## Legislation Text

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**File #:** 14-0273, **Version:** 1

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Joint resolution authorizing a contract with Beth Malloy & Associates, Chicago, Illinois in a not to exceed amount of \$168,997 to provide consulting services for a needs assessment and development of requirements for the replacement of the property tax administration services of Lake County.

- The County's Taxation Advisory Group (TAG) is comprised of the County Clerk's Office, Chief County Assessment Office, Recorder of Deeds Office, County Treasurer's Office, GIS/Mapping Division and Information Technology Department.
- This group, which includes a representative from the township assessors in Lake County, coordinates the property tax process for the County.
- The property tax administration process is presently conducted through the use of multiple systems, which are reaching their end of life.
- The Recorder of Deeds currently utilizes the Cott Systems for recording documents; it is the intent of the Recorder to keep this solution and integrate with the procured system rather than replace.
- It is the desire of the County to ultimately procure the next generation property tax system; a tightly integrated property tax and CAMA solution and one that GIS ESRI tools will interface with effectively.
- The Request for Proposal (RFP) was developed and reviewed by an interdepartmental committee comprised of representatives from the County Clerk's Office, Chief County Assessment Office, County Treasurer's Office, GIS/Mapping Division and Information Technology Department.
- With the assistance of a consulting partner the County will review the current state of offerings, compare with best practices and make recommendations to improve County operations.
- The RFP was sent to 39 vendors with proposals received from seven non-local vendors; no local vendors submitted a proposal for this service.
- Based on the criteria set forth in the RFP, the proposal for consulting services for needs assessment and requirements for the replacement of the property tax administration services for Lake County submitted by Beth Malloy & Associates, Chicago, Illinois is the most qualified and most favorable for Lake County.
- The contract includes consulting services at a contract amount not to exceed \$168,997.

**WHEREAS**, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for consulting services to conduct an needs assessment and requirements for the replacement of the property tax administration services for Lake County; and

**WHEREAS**, subsequent to said publication, request for proposals were extended to 39 vendors; and

**WHEREAS**, sealed proposals were received from seven vendors and opened in the Central Permit Facility, Libertyville, Illinois, on February 20, 2014, at 2:00 p.m.; and

**WHEREAS**, based on the criteria set forth in the Request for Proposals, an Evaluation Committee selected Beth Malloy & Associates to be in the best interest of Lake County.

**NOW, THEREFORE, BE IT RESOLVED**, by this County Board of Lake County, Illinois, that Purchasing Agent is authorized to enter into a contract with Beth Malloy & Associates, Chicago, IL in

a not to exceed amount of \$168,997 for consulting services for a needs assessment and requirements for the replacement of the property tax administration services for Lake County charging the costs to account # 101-1103383-71150-000-000-000000

**DATED** at Waukegan, Lake County, Illinois, on April 8, 2014.