



# Lake County Illinois

## Legislation Details (With Text)

<b>File #:</b>	21-0656	<b>Version:</b>	1	<b>Name:</b>	Joint resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of \$583.33
<b>Type:</b>	resolution	<b>Status:</b>			Completed
<b>File created:</b>	4/16/2021	<b>In control:</b>			Financial & Administrative Committee
<b>On agenda:</b>		<b>Final action:</b>			5/6/2021
<b>Title:</b>	Resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of \$583.33.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Vehicle Analysis 032621.pdf				

Date	Ver.	Action By	Action	Result
5/6/2021	1	Financial & Administrative Committee	postponed indefinitely	Pass

Resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of \$583.33.

- An auto allowance is intended to cover typical costs of owning a vehicle, such as maintenance, wear-and-tear, insurance, registration, fuel and depreciation.
- The Circuit Clerk is required to travel and attend a variety of meetings/conferences/trainings throughout the city, county and state in the performance of her official duties, incurring expenses in the use of her own vehicle. The Circuit Clerk's responsibilities have substantially increased over the past year.
- The monthly allowance is a reasonable approximation of the aggregate costs associated with the Circuit Clerk's use of her vehicle in the performance of her duties.
- Having a monthly auto allowance as opposed to requiring the Circuit Clerk to provide a monthly detailed itemization of expenses for all local travel has precedent in DuPage County as well as with the Lake County Board Chair. It will provide a more efficient means to administratively process those expenses.
- The monthly auto allowance also provides the Circuit Clerk's annual budget with stability. The Circuit Clerk will have a specified monthly allotment vs. providing a different amount monthly.
- The \$583.33 monthly amount presented comes to a total of \$3,499.98, for the remainder of Fiscal Year (FY) 2021 (months of June through November.) This cost to Lake County is significantly lower than the cost of providing a vehicle for the Circuit Clerk (see attachment for vehicle cost analysis.)
- The Circuit Clerk is reducing a supervisor position budgeted with a total salary/benefit expense of \$86,938.30 to an M5 Trainer Position with a total salary/benefit expense of \$54,057.27. The net effect is a budget reduction of \$32,881.03 in the General Fund.

**WHEREAS**, an auto allowance is intended to cover typical costs of owning a vehicle, such as maintenance, wear-and-tear, insurance, registration, fuel and depreciation; and

**WHEREAS**, the Circuit Clerk is required to travel and attend a variety of meetings/conferences/trainings throughout the city, county and state in the performance of her official duties, incurring expenses in the use of her own vehicle. The Circuit Clerk's responsibilities have substantially increased over the past year; and

**WHEREAS**, the monthly allowance is a reasonable approximation of the aggregate costs associated with the Circuit Clerk's use of her vehicle in the performance of her duties; and

**WHEREAS**, having a monthly auto allowance as opposed to requiring the Circuit Clerk to provide a monthly detailed itemization of expenses for all local travel has precedent in DuPage County as well as with the Lake County Board Chair. It will provide a more efficient means to administratively process those expenses; and

**WHEREAS**, the monthly auto allowance also provides the Circuit Clerk's annual budget with stability. The Circuit Clerk will have a specified monthly allotment vs. providing a different amount monthly; and

**WHEREAS**, the \$583.33 monthly amount presented comes to a total of \$3,499.98, for the remainder of FY 2021 (months of June through November.) This cost to Lake County is significantly lower than the cost of providing a vehicle for the Circuit Clerk (see attachment for vehicle cost analysis.); and

**WHEREAS**, the Circuit Clerk is reducing a supervisor position budgeted with a total salary/benefit expense of \$86,938.30 to an M5 Trainer Position with a total salary/benefit expense of \$54,057.27. The net effect is a budget reduction of \$32,881.03 in the General Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by this County Board of Lake County, Illinois that it approves the joint resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of \$583.33.

**DATED** at Waukegan, Illinois, on this 11<sup>th</sup> day of May 2021.