



Lake County Illinois

Legislation Details (With Text)

File #: 19-0970 **Version:** 1 **Name:** Committee Update on JOC Policies
Type: discussion **Status:** Filed
File created: 5/24/2019 **In control:** Financial & Administrative Committee
On agenda: **Final action:** 6/6/2019

Title: Committee update regarding the use of Job Order Contracting (JOC) and proposed changes to the policies and procedures for the Project Guideline and Project Development Protocol.

Sponsors:

Indexes:

Code sections:

Attachments: 1. JOC Update PowerPoint.pdf, 2. JOC selection criteria checklist.pdf, 3. JOC Project Selection Guidelines Protocol.pdf, 4. JOC Invoice Approval Protocol.pdf

Date	Ver.	Action By	Action	Result
6/6/2019	1	Financial & Administrative Committee	discussed	

Committee update regarding the use of Job Order Contracting (JOC) and proposed changes to the policies and procedures for the Project Guideline and Project Development Protocol.

- JOC has been utilized by Lake County since 2009 to accomplish small to medium sized projects with a typical job order value within the range of \$10,000 to \$250,000.
- JOC is a competitively bid, fixed price, and indefinite quantity contract; work includes a collection of tasks and related specifications that have pre-established unit prices that are included in the Construction Task Catalog (CTC) developed for the County.
- Lake County established an internal policy for JOC Project Guideline and Project Development Protocol in 2009 that identified a threshold of \$250,000 at which the County Board Chair should be advised of projects anticipated to exceed threshold.
- With the impending third renewal of the JOC Program, staff has re-evaluated the Project Guideline and Project Development Protocol and is recommending the following changes:
 - provide a listing of proposed JOC projects for each fiscal year as part of the annual budget process; and
 - establish a threshold of \$350,000 at which the Financial and Administrative Committee will be advised of projects anticipated to exceed threshold; and
 - implement standard operating procedures for monitoring compliance with the Illinois Prevailing Wage Law.

Memorandum

TO: Chair, Financial and Administrative Committee

FROM: RuthAnne Hall, Purchasing Agent

DATE: June 6, 2019

RE: Update regarding of use of Job Order Contracting

- 1.. JOC has been utilized by Lake County since 2009 to accomplish small to medium sized projects with a typical job order value within the range of \$10,000 to \$250,000.
2. JOC is a competitively bid, fixed price, indefinite quantity contract; work includes a collection of tasks and related specifications that have pre-established unit prices that are included in the Construction Task Catalog (CTC) developed for the County.
3. Lake County established an internal policy for JOC Project Guideline and Project Development Protocol in 2009 that identified a threshold of \$250,000 at which the County Board Chair should be advised of projects anticipated to exceed threshold.
4. With the impending third renewal of the JOC Program, staff has re-evaluated the Project Guideline and Project Development Protocol and is recommending the following changes:
 - provide a listing of proposed JOC projects for each fiscal year as part of the annual budget process; and
 - establish a threshold of \$350,000 at which the Finance and Administrative Committee will be advised of projects anticipated to exceed threshold; and
 - implement standard operating procedures for monitoring compliance with the Illinois Prevailing Wage Law.