



# Lake County Illinois

## Legislation Details (With Text)

**File #:** 19-0966      **Version:** 1      **Name:** Ordinance amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.  
**Type:** resolution      **Status:** Passed  
**File created:** 5/24/2019      **In control:** Financial & Administrative Committee  
**On agenda:**      **Final action:** 6/11/2019  
**Title:** Resolution amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Vacation Time Policy

Date	Ver.	Action By	Action	Result
6/11/2019	1	Lake County Board	adopted	Pass
6/6/2019	1	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass

Resolution amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.

- Due to the conversion of Lake County's payroll system to UltiPro, the accrual of employee vacation time needs to be amended.
- The Lake County Employee Policies and Procedures Ordinance, Section 4.2 - Vacation time will be amended as follows:
  - Accrual of vacation time will begin on the employee's first day.
  - Accrual of vacation time will be spread evenly over all paychecks instead of 24 paychecks a year.
  - Annual accrual remains the same.

### Resolution

**WHEREAS**, it is good policy from time to time to review policies to update them in the best interest of the County; and

**WHEREAS**, Lake County wishes to establish revised policies and procedures for vacation time accrual due to the implementation of Lake County's new HR and payroll system, UltiPro; and

**NOW, THEREFOR, BE IT RESOLVED**, by this County Board of Lake County, Illinois, that the revised Section 4.5 - Sick Leave attached hereto and made part of this policy is adopted.

**DATED** at Waukegan, Illinois on June 11, 2019.