



# Lake County Illinois

## Legislation Details (With Text)

**File #:** 16-0927 **Version:** 2 **Name:** Resolution authorizing the Purchasing Agent to enter into a contract with Matrix Consulting Group, Chicago, Illinois, for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County for the period of October 12, 201

**Type:** resolution **Status:** Passed

**File created:** 9/28/2016 **In control:** Financial & Administrative Committee

**On agenda:** **Final action:** 10/11/2016

**Title:** Resolution authorizing a contract with Matrix Consulting Group of Chicago, Illinois, for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County for the period of October 12, 2016 through April 30, 2017 in the amount of \$91,500.

### Sponsors:

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### Code sections:

**Attachments:** 1. 16193 Final RFP

Date	Ver.	Action By	Action	Result
10/11/2016	2	Lake County Board	adopted	Pass
10/5/2016	2	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass

Resolution authorizing a contract with Matrix Consulting Group of Chicago, Illinois, for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County for the period of October 12, 2016 through April 30, 2017 in the amount of \$91,500.

- Lake County desires to enter into a contract for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County.
- A Request for Proposal was extended to 52 vendors, sealed proposals were received from eight vendors; one vendor was deemed non-responsive and interviews were held with the top three firms.
- Based on the criteria set forth in the Request for Proposals, an interdepartmental evaluation committee comprised of Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office selected Matrix Consulting Group, Chicago, Illinois, as the most favorable proposal for Lake County.
- This contract will cost the County an estimated amount of \$91,500.

## RESOLUTION

**WHEREAS**, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for a Payroll and Human Resources Operations Assessment for Lake County; and

**WHEREAS**, subsequent to said publication, requests for proposals were extended to 52 vendors; and

**WHEREAS**, sealed proposals were received from eight vendors and opened in the County Building, Waukegan, Illinois, on August 11, 2016 at 2:00 p.m.; and

**WHEREAS**, an evaluation committee comprised of representatives from Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office held interviews with the top three firms; and

**WHEREAS**, based on the criteria set forth in the Request for Proposal, the Evaluation Committee comprised of representatives from Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office selected Matrix Consulting Group, Chicago, Illinois, as the most favorable proposal for Lake County; and

**NOW, THEREFORE, BE IT RESOLVED**, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract with Matrix Consulting Group, Chicago, Illinois, for a Payroll and Human Resources Operations Assessment for the term of October 12, 2016 through April 30, 2017 in the estimated amount of \$91,500 charged to account number 101-1102040-71150.

**DATED** at Waukegan, Illinois, October 11, 2016.