



Lake County Illinois

Legislation Text

File #: 16-0927, **Version:** 2

Resolution authorizing a contract with Matrix Consulting Group of Chicago, Illinois, for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County for the period of October 12, 2016 through April 30, 2017 in the amount of \$91,500.

- Lake County desires to enter into a contract for consulting services to complete a Payroll and Human Resources Operations Assessment for Lake County.
- A Request for Proposal was extended to 52 vendors, sealed proposals were received from eight vendors; one vendor was deemed non-responsive and interviews were held with the top three firms.
- Based on the criteria set forth in the Request for Proposals, an interdepartmental evaluation committee comprised of Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office selected Matrix Consulting Group, Chicago, Illinois, as the most favorable proposal for Lake County.
- This contract will cost the County an estimated amount of \$91,500.

RESOLUTION

WHEREAS, in accordance with Section 5-102 of the Lake County Purchasing Ordinance, proposals were called for by publication for a Payroll and Human Resources Operations Assessment for Lake County; and

WHEREAS, subsequent to said publication, requests for proposals were extended to 52 vendors; and

WHEREAS, sealed proposals were received from eight vendors and opened in the County Building, Waukegan, Illinois, on August 11, 2016 at 2:00 p.m.; and

WHEREAS, an evaluation committee comprised of representatives from Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office held interviews with the top three firms; and

WHEREAS, based on the criteria set forth in the Request for Proposal, the Evaluation Committee comprised of representatives from Human Resources, Finance and Administrative Services, Sheriff's Office, Lake County Forest Preserve, Court Administration and the County Administrator's Office selected Matrix Consulting Group, Chicago, Illinois, as the most favorable proposal for Lake County; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract with Matrix Consulting Group, Chicago, Illinois, for a Payroll and Human Resources Operations Assessment for the term of October 12, 2016 through April 30, 2017 in the estimated amount of \$91,500 charged to account number 101-1102040-

71150.

DATED at Waukegan, Illinois, October 11, 2016.