



Lake County Illinois

Legislation Text

File #: 12-0353, **Version:** 1

Resolution authorizing a six-month emergency contract with Paper Tiger Document Solutions of Gurnee, Illinois, in an amount not to exceed \$60,000, to provide record storage for various county departments.

- Paper Tiger Document Solutions currently provides document storage and management for over 31,000 boxes of documents for various county departments.
- Paper Tiger Document Solutions has provided document storage for the County for five years.
- The current contract for document storage has expired; and Facilities Operations has requested an emergency procurement in accordance with Section 6-103 of the Lake County Purchasing Ordinance.
- Paper Tiger Document Solutions has agreed to a six-month contract extension (December 1, 2011 to May 31, 2012), during which time, the purchasing division will issue a new bid and contract award for the service.

WHEREAS, Paper Tiger Document Solutions has been providing document storage and management for over 31,000 boxes of documents for various county departments; and

WHEREAS, in accordance with Section 6-103 of the Lake County Purchasing Ordinance, Facilities Operations has declared an emergency to prevent serious disruption of government services; and

WHEREAS, Paper Tiger Document Solutions has agreed to a six month contract in an amount not to exceed \$60,000; and

WHEREAS, the emergency contract must be approved by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract six month Paper Tiger Document Solutions to provide document storage and management for over 31,000 boxes of documents for various county departments in an amount not to exceed \$60,000.

DATED at Waukegan, Lake County, Illinois, on April 10, 2012.