



Lake County Illinois

Legislation Text

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Joint resolution approving a contract modification to the agreement with Mission Critical Partners, Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$107,640.74, and emergency appropriate \$40,000 in the Document Storage Fund.

- The Lake County Board awarded a contract for Record Digitization Services for the Office of the Circuit Clerk at their July 14, 2020 meeting.
- The Circuit Court Clerk identified a need for project management services to oversee the implementation of the Circuit Clerk's Record Digitization Initiative and the Lake County Board approved the contract for project management in the amount of \$135,120 in November 2020.
- Due to staffing shortages, delays and needed clarifications on scope of work and expectations, there is a need to extend project management services through April 2024 in the amount of \$107,640.74.
- In accordance with § 33.082 of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Two.
- This resolution approves Contract Modification 2 in the amount of \$107,640.74 and increasing the overall contract to \$242,760.74

RESOLUTION

WHEREAS, the Lake County Board awarded a contract for Record Digitization Services for the Office of the Circuit Clerk at their July 14, 2020 meeting; and

WHEREAS, the Circuit Court Clerk identified a need for project management services to oversee the implementation and coordinate the integration with the Integrated Case Management System (ICMS) for the Lake County Justice Agencies and the Lake County Board approved the contract for project management in the amount of \$135,120 in November 2020; and

WHEREAS, due to staffing shortages, delays and needed clarifications on scope of work and expectations, there is a need to extend project management services through April 2024 in the amount \$107,640.74; and

WHEREAS, In accordance with § 33.082 of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County it is hereby requested that the Purchasing Agent be authorized to enter into Contract

Modification Number Two.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent be authorized enter into Contract Modification 2 to procure additional project management services to oversee the implementation of the Circuit Clerk's Record Digitization Initiative with Mission Critical Partners, Port Matilda, Pennsylvania in the amount of \$107,640.74 charging to account 258-3110010-71150 and increasing the overall contract to \$242,760.74.

NOW THEREFORE BE IT FURTHER RESOLVED, by this County Board of Lake County, Illinois, that \$40,000 be emergency appropriated from the fund balance of the Document Storage Fund (Fund 258) to account number 258-3110010-71150 (Consultants) for additional project management services to oversee the implementation of the Circuit Clerk's Record Digitization Initiative.

DATED at Waukegan, Illinois, on April 12, 2022.