



# Lake County Illinois

## Legislation Details (With Text)

**File #:** 12-0353      **Version:** 1      **Name:** Records Storage Emergency Contract with Paper Tiger  
**Type:** resolution      **Status:** Passed  
**File created:** 3/22/2012      **In control:** Financial & Administrative Committee  
**On agenda:**      **Final action:** 4/10/2012  
**Title:** Resolution authorizing a six-month emergency contract with Paper Tiger Document Solutions of Gurnee, Illinois, in an amount not to exceed \$60,000, to provide record storage for various county departments.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
4/10/2012	1	Lake County Board	adopted	Pass
3/28/2012	1	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass

Resolution authorizing a six-month emergency contract with Paper Tiger Document Solutions of Gurnee, Illinois, in an amount not to exceed \$60,000, to provide record storage for various county departments.

- Paper Tiger Document Solutions currently provides document storage and management for over 31,000 boxes of documents for various county departments.
- Paper Tiger Document Solutions has provided document storage for the County for five years.
- The current contract for document storage has expired; and Facilities Operations has requested an emergency procurement in accordance with Section 6-103 of the Lake County Purchasing Ordinance.
- Paper Tiger Document Solutions has agreed to a six-month contract extension (December 1, 2011 to May 31, 2012), during which time, the purchasing division will issue a new bid and contract award for the service.

**WHEREAS**, Paper Tiger Document Solutions has been providing document storage and management for over 31,000 boxes of documents for various county departments; and

**WHEREAS**, in accordance with Section 6-103 of the Lake County Purchasing Ordinance, Facilities Operations has declared an emergency to prevent serious disruption of government services; and

**WHEREAS**, Paper Tiger Document Solutions has agreed to a six month contract in an amount not to exceed \$60,000; and

**WHEREAS**, the emergency contract must be approved by the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a contract six month Paper Tiger Document Solutions to

provide document storage and management for over 31,000 boxes of documents for various county departments in an amount not to exceed \$60,000.

**DATED** at Waukegan, Lake County, Illinois, on April 10, 2012.