

Legislation Details (With Text)

File #:	10-0479	Version:	1	Name:	Employee Policies and Procedures
Type:	BOH - Agenda Item	Status:		Status:	Passed
File created:	5/18/2010	In control:		In control:	Lake County Board of Health
On agenda:		Final action:		Final action:	5/26/2010
Title:	Additions to the Lake County Health Department and Community Health Center Employee Policies and Procedures - Hagstrom				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Identification Card Security Access and Key Policy, 2. Attendance Monitoring Policy, 3. Timekeeping Policy				

Date	Ver.	Action By	Action	Result
5/26/2010	1	Lake County Board of Health	approved	Pass

Additions to the Lake County Health Department and Community Health Center Employee Policies and Procedures - Hagstrom

The Human Resources Director has worked with each of the service areas to develop three new policies which will provide consistency throughout the agency and address various employee situations that have recently arisen. The Personnel Committee met last month and reviewed these policies and recommends approval. The policies are attached for the Board's review prior to approval.

<u>Section #</u>	<u>Title of Policy</u>
2-19	Identification/Security Access Card
3-11	Attendance
5-10	Timekeeping

To approve the Identification/Security Access Card (Section 2-19), Attendance (Section 3-11) and Timekeeping (Section 5-10) policies and adopt them as part of the Lake County Health Department and Community Health Center's Employee Policies and Procedures.