



Lake County Illinois

Legislation Details (With Text)

File #: 10-1334 **Version:** 2 **Name:** Microfilm Services for the Circuit Clerks Office
Type: resolution **Status:** Passed
File created: 12/22/2010 **In control:** Law & Judicial Committee
On agenda: **Final action:** 1/11/2011
Title: Joint resolution authorizing a two-year contract with options to renew with Microsystems, Inc., Northbrook, IL, for Microfilm Services for the Clerk of the Circuit Court in the estimated annual amount of \$125,875.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/11/2011	2	Lake County Board	adopted	Pass
1/5/2011	2	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass
1/4/2011	2	Law & Judicial Committee	approved and referred on to the Financial and Administrative Committee	Pass

Joint resolution authorizing a two-year contract with options to renew with Microsystems, Inc., Northbrook, IL, for Microfilm Services for the Clerk of the Circuit Court in the estimated annual amount of \$125,875.

- The Circuit Court Clerk contracts for microfilm services and there was a need to request bids for this service.
- Invitations for Bid were extended to twenty-two (22) firms. Sealed bids were received and opened from seven (7) firms on November 3, 2010.
- Microsystems, Inc. is the lowest responsible and responsive bidder.
- Five other bids ranged from \$127,000 to \$390,875 and one bid was determined non-responsive relative to filming method and quality of sample work evaluated.
- This contract will cost an estimated \$125,875 annually charged to account #258-3110010-79940.

WHEREAS, bids were called for by publication for Microfilm Services for the Clerk of the Circuit Court; and

WHEREAS, subsequent to said publication, invitations for bids were extended to the twenty-two (22) firms; and

WHEREAS, sealed bids were received from seven (7) firms and opened in the County Building, Waukegan, Illinois on Wednesday, November 3, 2010 at 2:00 p.m.; and

WHEREAS, Microsystems, Inc., of Northbrook, IL is the lowest responsive and responsible bidder for Microfilm Services in the estimated annual amount of \$125,875, five (5) other bids received ranged from: \$127,000 to \$390,875 and one (1) bid was determined to be non-responsive.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is authorized to enter into a two-year contract with options to renew with Microsystems, Inc., Northbrook, IL, for Microfilm Services for the Clerk of the Circuit Court in the estimated annual amount of \$125,875, charging the total cost to account #258-3110010-79940.

DATED, at WAUKEGAN, LAKE COUNTY, ILLINOIS, on January 11, 2011.