



# Lake County Illinois

## Legislation Details (With Text)

**File #:** 21-0606      **Version:** 1      **Name:** Reclassification of a part-time position to a full-time position in the Recorder of Deeds Office.  
**Type:** committee action item      **Status:** Passed  
**File created:** 4/5/2021      **In control:** Financial & Administrative Committee  
**On agenda:**      **Final action:** 4/8/2021  
**Title:** Committee action authorizing the reclassification of a position in the Recorder of Deeds Office.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Recorder additional FTE request.pdf

Date	Ver.	Action By	Action	Result
4/8/2021	1	Financial & Administrative Committee	approved	Pass

Committee action authorizing the reclassification of a position in the Recorder of Deeds Office.

- The Recorder of Deeds, with the recommendation from Human Resources and the County Administrator's Office, is seeking to add a full-time, Grade S3 Administrative Assistant position to the County's position inventory.
- The Recorder of Deeds Office will fully fund the full-time position through the Recorder's Automation Fund for Fiscal Year 2021, but any change in future year funding sources for this position must be approved by the Financial and Administrative Committee.