



Lake County Illinois

Legislation Details (With Text)

File #: 14-0852 **Version:** 3 **Name:** Delegation of limited signature authority to Community Development Administrator

Type: resolution **Status:** Passed

File created: 8/19/2014 **In control:** Health and Community Services Committee

On agenda: **Final action:** 2/10/2015

Title: Resolution delegating limited signature authority to the Community Development Administrator.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Appendix A.pdf

Date	Ver.	Action By	Action	Result
2/10/2015	3	Lake County Board	adopted	Pass
2/3/2015	3	Health and Community Services Committee	recommended for adoption to the consent agenda	Pass
1/21/2015	3	Housing and Community Development Commission	approved	Pass
9/23/2014	2	Housing and Community Development Commission	approved	Pass
9/23/2014	2	Housing and Community Development Commission - Executive Committee	approved	Pass

Resolution delegating limited signature authority to the Community Development Administrator.

- The annual implementation of the County’s Community Development federal grant program requires the County Board Chairman’s signature on various documents of minor technical nature, creating an undue administrative burden on the Chairman.
- This item authorizes the Community Development Administrator, or a designee, to sign and execute agreements or documents required for community development grant administration activities that have previously been approved by the Lake County Board in order to alleviate the administrative burden.

RESOLUTION

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) provides grants to Lake County, Illinois from its Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), McKinney-Vento Homeless Assistance Grant and Emergency Solutions Grant (ESG) programs; and

WHEREAS, the Lake County Board authorizes all activities and funding disbursements under the County’s Community Development federal grant programs; and

WHEREAS, the annual implementation of the County’s Community Development federal grant program requires the County Board Chairman’s signature on various documents of minor technical

nature, creating an undue administrative burden on the Chairman; and

WHEREAS, it is the intent to ease the undue administrative burden on the Chairman; and

WHEREAS, the Lake County Board, in its authorization of all activities and funding disbursements under the County's Community Development federal grant programs, authorizes the Chairman to sign all documents that implement this authority; and

WHEREAS, the Lake County Board Chairman will retain sole authorization to sign substantive documents (listed in Appendix A).

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Community Development Administrator and/or a staff member delegated by the Community Development Administrator can sign documents of a minor technical nature (listed in Appendix A) and provide certifications for funding in HUD's Integrated Disbursement & Information System (IDIS).

DATED at Waukegan, Illinois, on February 10, 2015.