



Lake County Illinois

Legislation Details (With Text)

File #: 08-0778 **Version:** 1 **Name:** Amending Purchasing Ordinance
Type: resolution **Status:** Regular Agenda
File created: 10/3/2008 **In control:** Financial & Administrative Committee
On agenda: **Final action:** 10/14/2008
Title: Resolution amending the Lake County Purchasing Ordinance.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Ordinance change 10-14-08 redlined.doc

Date	Ver.	Action By	Action	Result
10/14/2008	1	Lake County Board	adopted	Pass
10/8/2008	1	Financial & Administrative Committee	recommended for adoption to the regular agenda	Pass

Resolution amending the Lake County Purchasing Ordinance.

- There is a need to update the Purchasing Ordinance increasing departmental approval authority from \$2,500.00 to \$5,000.00.
- The increase will result in increased efficiency without sacrificing control.
- To modify Article 3-102 PURCHASE ORDERS, PROCEDURES and Article 6-104 SMALL PROCUREMENT.
- This amendment shall be effective December 1, 2008.

WHEREAS, it is the goal of Lake County to establish purchasing procedures to ensure that taxpayer funds are spent wisely and in compliance with the laws of the State of Illinois to best meet department needs; and

WHEREAS, in 1986, Lake County adopted a Purchasing Ordinance; and

WHEREAS, in August 2007, the Purchasing Ordinance was last modified; and

WHEREAS, currently, Lake County departments have approval authority for all purchases less than \$2,500.00; and

WHEREAS, this represents 92% of all purchase transactions and 6.3% of all dollars spent; and

WHEREAS, staff analyzed the increasing the departmental approval authority to \$5,000; and

WHEREAS, a \$5,000 threshold represents 95% of purchase transactions and 8% of dollars spent; and

WHEREAS, increasing departmental approval authority from \$2,500.00 to \$5,000.00 will result in increased efficiency without sacrificing control; and

WHEREAS, there is a need to modify Article 3-102 PURCHASE ORDERS, PROCEDURES and Article 6-104 SMALL PROCUREMENT increasing the dollar threshold at which a department can approve and issue a Lake County Department Purchase Order from \$2,500.00 to \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that that the Lake County Purchasing Ordinance be amended as attached hereto, and that change shall be

effective on December 1, 2008.

DATED at Waukegan, Illinois, on this 14TH day of October, A.D., 2008.