



# Lake County Illinois

## Legislation Details (With Text)

**File #:** 19-1294      **Version:** 1      **Name:** Lake County Years of Service Program  
**Type:** resolution      **Status:** Passed  
**File created:** 7/26/2019      **In control:** Financial & Administrative Committee  
**On agenda:**      **Final action:** 8/13/2019  
**Title:** Resolution authorizing a Years of Service Award Program contract with Awards Network for, La Porte, Indiana, for a two year initial term, with three one year renewal options, for Lake County in an estimated annual amount for of \$26,120 based on the number of employees that will reach service milestones in any given year.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 19078 Award Recommendation.pdf, 2. Scoresheet for Award.pdf, 3. Awards Network Program Proposal - Lake County.pdf, 4. 19078 Vendor Disclosure Statement.pdf

Date	Ver.	Action By	Action	Result
8/13/2019	1	Lake County Board	adopted	Pass
8/8/2019	1	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass

Resolution authorizing a Years of Service Award Program contract with Awards Network for, La Porte, Indiana, for a two year initial term, with three one year renewal options, for Lake County in an estimated annual amount for of \$26,120 based on the number of employees that will reach service milestones in any given year.

- Human Resources Department provides service awards to employees for a dollar threshold for items based on the number of years an employee is employed with Lake County from five to 40 years of service.
- There is a need to enter into a contract for years of service awards for Lake County employees.
- A Request for Proposal (RFP) was developed and reviewed by the Human Resources Department.
- The RFP was sent to nine vendors and proposals were received from four vendors. Two vendors participated in the vendor interview presentations.
- Following a comprehensive review of the submitted proposals and the interview presentations, Awards Network was identified as the most qualified and most favorable for Lake County.
- Human Resources will budget for the years of services awards based on the number of eligible employees each year.
- This contract is for an initial two-year term, with three one-year renewal options, in an annual estimated amount of \$26,120.

### RESOLUTION

**WHEREAS**, in accordance with Section 5-102 of the Lake County Purchasing Ordinance,

proposals were called for by publication for years of service program; and

**WHEREAS**, subsequent to said publication, request for proposals were extended to nine vendors; and

**WHEREAS**, sealed proposals were received from four vendors and opened in the Lake County Administrative Building, Waukegan, Illinois, on July 2, 2019, at 11:00 a.m.; and

**WHEREAS**, based on the criteria set forth in the Request for Proposals, an Evaluation Committee selected Awards Network, La Porte, Indiana, to be in the best interest of Lake County.

**NOW, THEREFORE, BE IT RESOLVED**, by this County Board of Lake County, Illinois, that authorizing a contract with Awards Network, La Porte, Indiana, in the estimated amount of \$26,120. Human Resources will budget for the years of services awards based on the number of eligible employees each year.

**DATED** at Waukegan, Lake County, Illinois, on August 13, 2019.