



Lake County Illinois

Legislation Details (With Text)

File #: 12-0826 **Version:** 1 **Name:** Lease of Record Storage Facilities
Type: resolution **Status:** Passed
File created: 7/24/2012 **In control:** Financial & Administrative Committee
On agenda: **Final action:** 8/14/2012

Title: Resolution authorizing a two-year contract with Vanguard Archives, Franklin Park, Illinois for lease of record storage facilities for Lake County in the estimated amount of \$35,846.40.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/14/2012	1	Lake County Board	adopted	Pass
8/8/2012	1	Financial & Administrative Committee	recommended for adoption to the consent agenda	Pass

Resolution authorizing a two-year contract with Vanguard Archives, Franklin Park, Illinois for lease of record storage facilities for Lake County in the estimated amount of \$35,846.40.

- Lake County desires to enter into a two-year contract with Vanguard Archives for Lease of Record Storage Facilities for Lake County.
- Invitations to bid were extended to 39 vendors with five vendors submitting bids ranging from \$35,846.40 to \$159,194.88.
- One bid was determined to be non-responsive.
- Vanguard Archives is the lowest responsive and responsible bidder who best meets the needs of the County.
- The contract provides for storage of the records at no cost for the initial two-year term and the estimated annual cost is based on service fees for retrieval and refilling of records.
- This contract will cost the County the estimated annual amount of \$17,923.20.

WHEREAS, in accordance with Section 4-102 of the Lake County Purchasing Ordinance, bids were called for by publication on for Lease of Record Storage Facilities for Lake County, IL; and

WHEREAS, invitations for bids were extended to 39 vendors; and

WHEREAS, sealed bids were received from five vendors and opened in the County Building, Waukegan, Illinois on May 30, 2012, at 2:00 p.m.; and

WHEREAS, Vanguard Archives, Franklin Park, IL is the lowest responsive and responsible bidder who best meets the needs of the County; and.

WHEREAS, the contract with Vanguard Archives, Franklin Park, IL provides for storage of the County's records at no cost for the initial two-year term; and

WHEREAS, the estimated annual cost for the initial two-year term is based on service fees for retrieval and re-filing of records.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is hereby authorized to enter into a contract with Vanguard Archives, Franklin Park, IL in the estimated amount of \$35,846.40 for a two-year period with renewal options for Lease of Record Storage Facilities, charging the costs thereof to account #101-1220010-72250-031.

DATED, at Waukegan, Illinois, on August 14, 2012.