

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Friday, June 3, 2022

10:00 AM

Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3wzDHrr>

**Ethics and Oversight Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:  
<https://bit.ly/3wzDHrr>

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Ethics & Oversight Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:00 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent** 1 - Member Sbarra

*Other Attendees:*

*Abby Krakow, Communications*

*Al Giertych, Division of Transportation*

*Alex Carr, Communications*

*Clara Vealtizek, Public*

*Gary Gibson, County Administrator's Office*

*Henry Vealitzek, Public*

*Janna Philipp, County Administrator's Office*

*Jennifer Brennan, Communications*

*Jim Hawkins, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Karen Fox, State's Attorney's Office*

*Kristy Cechini, County Board Office*

*Matt Meyers, County Administrator's Office*

*Sonia Hernandez, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*Chair Vealitzek noted that Committee Members are wearing orange today in recognition of Gun Violence Prevention Day.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business****CONSENT AGENDA (Items 8.1 - 8.2)****\*APPROVAL OF MINUTES\***

8.1 [22-0787](#)

Minutes from July 15, 2021.

**Attachments:** [E&O 7.15.21 Final Minutes](#)

**A motion was made by Member Roberts, seconded by Member Frank, that the minutes from July 15, 2021 be approved. Motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

8.2 [22-0788](#)

Minutes from July 28, 2021.

**Attachments:** [E&O 7.28.21 Final Minutes](#)

**A motion was made by Member Roberts, seconded by Member Frank, that the minutes from July 28, 2021 be approved. Motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

**REGULAR AGENDA**8.3 [22-0801](#)

Ordinance amending the Lake County Ethics & Conduct Code for the purpose of clarifying the ability to file ethics complaints anonymously.

**Attachments:** [Ethics & Conduct Code Amendment Draft 052422](#)

[Ethics & Conduct Code - As Amended at E&O on 6.3.22 – Redline](#)

[Ethics & Conduct Code - As Amended at E&O on 6.3.22 – CLEAN](#)

*Matt Meyers, Assistant County Administrator, gave a brief summary of the proceedings of the first few meetings of the Lake County Ethics Commission, which occurred in 2021.*

*Assistant County Administrator Meyers explained that, during one of their meetings, the Ethics Commission noted that it wasn't clear in the Ethics and Conduct Code or complaint form that anonymous complaints are able to be considered. The Ethics Commission recommended amending the language in the code and form accordingly.*

*Discussion ensued.*

*Karen Fox, Assistant State's Attorney, noted that anonymity would only apply to the filing of the initial complaint and that, once additional information/evidence became necessary, the complainant would need to come forward. She further explained that the complainant could still remain anonymous to the public, but that the individual would need to be*

*identified in order to testify during an Executive Session meeting of the Ethics Commission.*

*Further discussion ensued.*

*The consensus of the Committee was to amend section A.2. of the Ethics and Conduct Code and add a statement to the complaint form stating that "complaints may be 'initially' submitted as anonymous".*

*Member Frank made a motion to amend the Ethics and Conduct Code and complaint form to read that, "complaints may be initially submitted as anonymous." The motion was seconded by Member Danforth. The motion carried by the following voice vote:*

*Aye: 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts, & Chair Vealitzek*

*Absent: 1 - Member Sbarra*

**A motion was made by Vice Chair Pedersen, seconded by Member Frank, that this ordinance be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

## **9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, noted that there was an audio issue for the first 13 minutes of the meeting and that the issue will be corrected for the final meeting recording.*

## **10. Executive Session**

*Matt Meyers, Assistant County Administrator, noted that the Committee would review previous Executive Session minutes in open session, as long as there are no comments or changes that would require the Committee to move into Executive Session for discussion.*

### **10.1 [22-0805](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

*The Committee did not enter into Executive Session.*

### **10.1 [22-0806](#)**

**A**

Approval of Executive Session Minutes from November 18, 2020.

*Member Frank made a motion, seconded by Member Roberts, to combine and approve*

*items 10.1A, 10.1B, and 10.1C.*

**A motion was made by Member Frank, seconded by Member Roberts, that items 10.1A, 10.1B, and 10.1C be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

**10.1 [22-0807](#)**

**B**

Approval of Executive Session Minutes from July 15, 2021.

*Member Frank made a motion, seconded by Member Roberts, to combine and approve items 10.1A, 10.1B, and 10.1C.*

**A motion was made by Member Frank, seconded by Member Roberts, that items 10.1A, 10.1B, and 10.1C be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

**10.1 [22-0808](#)**

**C**

Approval of Executive Session Minutes from July 28, 2021.

*Member Frank made a motion, seconded by Member Roberts, to combine and approve items 10.1A, 10.1B, and 10.1C.*

**A motion was made by Member Frank, seconded by Member Roberts, that items 10.1A, 10.1B, and 10.1C be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts and Chair Vealitzek

**Absent:** 1 - Member Sbarra

**11. Members' Remarks**

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 10:41 a.m.*

**Next Meeting: June 29, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Ethics & Oversight Committee Chair*