

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Thursday, May 19, 2022**

**2:00 PM**

**MEETING LOCATION: Central Permit Facility (2nd FL)**

**500 W. Winchester Road Libertyville, IL**

**Regional 911 Operations Committee**

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Committee. Individuals attending may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@lakecountyil.gov](mailto:PublicComment@lakecountyil.gov) or delivered to the County Administrator's Office at 18 N. County Street, Waukegan, Illinois (9th Floor)). Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance then (2) written comments in the order they are received.

Individuals providing Public Comment will be recorded and will provide the following Information:

- \* Meeting: 9-1-1 Operations Committee (Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Organization represented. (Required - If representing yourself, put "Self")
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)

**1. Call to Order**

*Chair, Pat Kreis, called the Regional 911 Operations Committee Meeting to order at 2:03 p.m.*

**2. Roll Call of Members**

*Jim Hawkins, 911 Project Coordinator, did a roll call of members.*

*Members present:*

*CenCom E9-1-1 - Nichol Whitfield, Director*

*Countryside Fire Protection District - Chuck Smith, Fire Chief*

*Grayslake Fire Protection District - Dan Pierre, Fire Chief*

*Gurnee - Chris Velkover, JETSB Chairman*

*Lake County - Jim Hawkins, Deputy County Administrator / 911 Project Coordinator*

*Lake County ETSB - Steven Winnecke, Director*

*Libertyville – Matt Goze, Deputy Chief of Police Administration*

*Mundelein – John Monahan, Chief of Police*

*North Chicago - Laz Perez, Chief of Police*

*NELCC JETSB - Chris Velkover, JETSB Chairman*

*Round Lake – David Prus, Chief of Police*

*Round Lake Beach - Wayne Wilde, Jr., Deputy Chief*

*Vernon Hills - Pat Kreis Chief of Police and Committee Chair*

*Waukegan – Gabe Guzman, on behalf of Chief Zupec*

*\*Fox Lake – Not present*

*Greater Round Lake Fire Protection District - Not present*

*Lake County Sheriff's Office - Not present*

*Lincolnshire - Not present*

*VHL JETSB – Not present*

*Wauconda Fire Protection District - Not present*

*Others present in person:*

*Janna Philipp - County Administrator's Office*

*Susannah Heitger - Crowe*

*Lindsay Szafram - Fox Lake*

*Bernard Malkov - Sheriff's Office*

*Steve Husak - Lake Zurich PD*

*Jim Chamernik, Sheriff's Office*

*Joris Lillge - Grayslake FD*

*Matt Bickel - Wold AE*

*Don Hansen - Mundelein Support Services Director*

*\*Fox Lake – Jimmy Lee, Chief of Police, entered meeting after roll call*

*Others present via remote attendance:*

*Jill Willis - Crowe*

**3. Approval of Minutes**

**3.1 [22-0742](#)**

Minutes from April 21, 2022.

**Attachments:** [911 Ops 4.21.22 Final Minutes](#)

*A motion was made by Member Perez, seconded by Member Whitfield, that the minutes be approved. The motion carried unanimously by voice vote.*

**4. Public Comment**

*There were no comments from the public.*

**5. Unfinished Business**

*There was no unfinished business.*

**6. New Business**

**6.1 [22-0743](#)**

Update Operations and Policy Committee Membership.

**Attachments:** [6.1 Policy and Ops Membership \(4.22.22\)](#)

*Jim Hawkins, 911 Project Coordinator, stated the Wauconda Fire Chief, Dave Geary, was retiring, and the new Fire Chief, Patrick Kane is replacing him on the Committee.*

**6.2 [22-0744](#)**

Project Coordinator's Update.

**Attachments:** [911 Finance Summary\(04.29.21\)](#)

[6.2-911 PM UPDATE\(05.19.22\)](#)

*Jim Hawkins, 911 Project Coordinator, provided a brief update on the project and the four Lines of Effort (LOE) - 1: Technology, 2: Facility and 3: Organization 4: Plan for ETSB/JETSB consolidation. Mr. Hawkins explained that a meeting with ETSBs about consolidation will be scheduled soon. He reminded the group that the last scheduled meeting for Operations Committee will be August 18th and he proposed having it as a joint Policy and Operations Committee meeting to wrap everything up.*

**6.3 [22-0745](#)**

Update on Consortium CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software Implementation.

**Attachments:** [6.3 Data Sharing MOU 5.5.22](#)

[6.3-Public Safety Software UPDATE\(05.19.22\)](#)

*Susannah Heitger Crowe LLP Consultant, provided a brief Consortium System Implementation update, including accomplishments to date and upcoming key tasks with the Tyler Technologies team.*

*Crowe LLP Consultant Heitger reported there were some outstanding issues that they are working through with Tyler Technologies. Lake County ETSB Director, Steven Winnecke, provided additional details regarding the network layer for routing and EFD/EMD Medical protocols issues that they are waiting on a response from Tyler Technologies.*

*Bernard Malkov, Lake County Sheriff's Office Information Technology Manager, provided an update on data conversion, data sharing MOUs, and the CAD, RMS, and Brazos Intergovernmental Agreements. Discussion ensued.*

**6.4** [22-0747](#)

Update on the Regional Operations and Communications Facility.

**Attachments:** [6.4-ROC Facility Design UPDATE\(05.19.22\)](#)

*Jim Hawkins, 911 Project Coordinator, provided an overview and update on the Regional Operations and Communications (ROC) facility, including the design principles, schematic design, funding and next steps.*

**6.5** [22-0749](#)

Update and Discussion on Establishing a Consolidated PSAP and Dispatching Entity.

*Jim Hawkins, 911 Project Coordinator, provided an update and explained that the PSAPs have been meeting to work on the initial Intergovernmental Agreements (IGA) to form a consolidated PSAP.*

*Chair Kreis described how the PSAPs group has been working on the first of two IGAs for the transition to a joint governance organization that is open to every public safety agency in Lake County. The first IGA does require a financial buy-in from PSAPs to hire a project manager, who will work on the second IGA to form the joint governance organization. Chair Kreis stated that the draft is not ready yet, but it will be distributed for review prior to final signature by the PSAPs..*

*911 Project Coordinator Hawkins stated that one of the articles of the first IGA addresses transparency, openness and sharing and the only way to succeed is if everyone knows what is going on.*

**6.6** [22-0750](#)

Update and Discussion on Emergency Telephone System Board (ETSB) Consolidation Efforts.

*Jim Hawkins, 911 Project Coordinator, explained that he was not yet able to coordinate an ETSB meeting, but sees the PSAPs and ETSBs as moving along in parallel and informing each other as they move forward. A meeting will be scheduled soon.*

**7. Members' Remarks**

*Jim Hawkins, 911 Project Coordinator, asked for members to review their policy group members as well. He confirmed with the group that they wanted to have the August meeting a joint Operations and Policy meeting.*

**8. Adjournment**

*A motion was made by Member Winnecke to adjourn the meeting, seconded by Member Perez. The motion carried by voice vote. Chair Kreis declared the meeting adjourned at 2:49 p.m.*

**Next Meeting: June 16, 2022 at 2:00 p.m.**