

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 13, 2022

2:30 PM

Central Permit Facility
2nd Floor Conference Room
500 W Winchester Rd., Libertyville, IL 60048

Housing and Community Development Commission
- Executive Committee

1. Roll Call

Chair Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee meeting to order at 2:37 pm.

Staff: Brenda O'Connell, Eric Waggoner, Dominic Strezo, Eric Tellez, Damon Coleman, Michele Slav, Daisy Rodriguez, and Joy Rice

Present 5 - Billy McKinney, Linda Pedersen, Ray Rose, Janet Swartz and Dan Venturi

Absent 2 - Sandy Hart and Julie Simpson

2. Approval of Minutes

2.1 [22-0502](#)

Approval of the March 16, 2022 minutes.

Attachments: [DRAFT 2022-03-16 EXEC Minutes](#)

A motion was made by Commissioner McKinney, seconded by Commissioner Swartz, to approve the March 16, 2022 minutes. Motion carried by the following voice vote:

Aye 5 - McKinney, Chair Pedersen, Rose, Commissioner Swartz and Vice-Chairman Venturi

Absent 2 - Ex-Officio Member Hart and Ex-Officio Member Simpson

3. Chair's Remarks

There were no Chair remarks.

4. Public Comments (items not on the agenda)

There were no Chair remarks.

5. Old Business

There was no old business.

6. New Business

6.1 [22-0568](#)

Joint resolution approving the Fifth Amendment to Program Year (PY) 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY21 AAP Fifth Amendment DRAFT.pdf](#)
[Mundelein Senior - Lake County request letter.pdf](#)
[NIRCO Change of Scope of Work Request.pdf](#)

Presented by Dominic Strezo, Senior Grant Manager.

The fifth amendment to the Program Year 2021 Annual Action Plan (AAP) includes the following reallocations and changes:

- CDBG reallocation to the City of Zion – Sidewalks
- CDBG reallocation to the Village of Round Lake Beach – Sidewalks
- Scope change for the Northern Illinois Recovery Community Organization (NIRCO)
- Mundelein Senior Housing -Subrecipient change

A motion was made by Commissioner Swartz, seconded by Commissioner Venturi, to forward the Fifth Amendment to Program Year 2021 to the Housing and Community Development Commission for approval. Motion carried by the following voice vote:

Aye 5 - McKinney, Chair Pedersen, Rose, Commissioner Swartz and Vice-Chairman Venturi

Absent 2 - Ex-Officio Member Hart and Ex-Officio Member Simpson

6.2 [22-0550](#)

Joint resolution approving an Intergovernmental Agreement (IGA) to administer American Rescue Plan Act (ARPA) funds awarded to the Lake County HOME Consortium.

Attachments: [HOME-ARP IGA_FINAL.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

The HOME- ARP Intergovernmental agreement is federal funding appropriated in the American Rescue Plan (ARP) awarded through HUD HOME Investments Partnerships Program (HOME) to Fiscal Year 21 (FY21) participating jurisdictions (PJs) through which the Lake County Consortium (Lake County, Waukegan, and North Chicago) received \$6,025,377. These funds must serve individuals or households who are homeless, at risk of homelessness, and other vulnerable populations.

HOME-ARP funds have four (4) eligible uses:

- 1.Production or Preservation of Affordable Housing*
- 2.Tenant-Based Rental Assistance (TBRA)*
- 3.Supportive Services, Homeless Prevention Services, and Housing Counseling*
- 4.Purchase and Development of Non-Congregate Shelter*

The HOME-ARP IGA sets the framework for the allocation and administration of HOME-ARP funds and allows a County-wide approach with no geographic set asides. Lake County serves as the lead entity thus responsible for HUD compliance and development of an allocation plan. Municipalities will have the opportunity to review the allocation plan prior to submission to HUD.

A motion was made by Commissioner Venturi, seconded by Commissioner Rose to forward the Approval of an Intergovernmental Agreement (IGA) defining the

administration of American Rescue Plan Act (ARPA) funds awarded to the Lake County HOME Consortium to the Housing and Community Development Commission for approval. Motion carried by the following voice vote:

Aye 5 - McKinney, Chair Pedersen, Rose, Commissioner Swartz and Vice-Chairman Venturi

Absent 2 - Ex-Officio Member Hart and Ex-Officio Member Simpson

6.3 [22-0571](#)

Amendment to the Written Standards for Provision of Emergency Solutions Grants (ESG) Assistance for Landlord Incentives.

Attachments: [Policies Standards Procedures-April 2022 Proposed.pdf](#)

Presented by Brenda O'Connell

A motion was made by Commissioner Venturi, seconded by Commissioner Rose to forward the Amendment to the Written Standards for Provision of Emergency Solutions Grants (ESG) Assistance for Landlord Incentives to the Housing and Community Development Commission for approval. Motion carried by the following voice vote:

Aye 5 - McKinney, Chair Pedersen, Rose, Commissioner Swartz and Vice-Chairman Venturi

Absent 2 - Ex-Officio Member Hart and Ex-Officio Member Simpson

7. Staff Reports

There was no staff report.

8. Adjournment

Chair Pedersen adjourned the meeting at 3:07 p.m.

A motion was made by Member Venturi, seconded by Member McKinney, to adjourn the meeting. The motion carried unanimously.

Aye 5 - McKinney, Chair Pedersen, Rose, Commissioner Swartz and Vice-Chairman Venturi

Absent 2 - Ex-Officio Member Hart and Ex-Officio Member Simpson