

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Minutes Report - Final**

**Wednesday, March 16, 2022**

**2:30 PM**

**Via Zoom or Phone**

**<https://us02web.zoom.us/j/82409589978>**

**Meeting ID: 824 0958 9978**

**(312) 626-6799**

**Housing and Community Development Commission**  
**- Executive Committee**

**22-0419**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Housing and Community Development Commission Executive Committee Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available at the Central Permit Facility located at 500 W. Winchester Rd., Libertyville, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by 2:00 on Wednesday March 16, 2022 will be read at the appropriate time in the agenda. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to [communitydevelopment@lakecountyil.gov](mailto:communitydevelopment@lakecountyil.gov) with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

**Attachments:** [HCDC Exec Determination](#)

**1. Roll Call**

*Vice-Chair Venturi called the Housing and Community Development Commission (HCDC) Executive Committee meeting to order at 2:31 p.m.*

*Guests: Cassandra Hiller of the Lake County Administrator's Office*

*Staff: Brenda O'Connell, Eric Waggoner, Dominic Strezo, Eric Tellez, Damon Coleman, Pamela Jeffries, Michele Slav and Joy Rice*

**Present** 4 - Billy McKinney, Ray Rose, Janet Swartz and Dan Venturi

**Absent** 3 - Sandy Hart, Linda Pedersen and Julie Simpson

**2. Approval of Minutes**

**2.1 [22-0314](#)**

Approval of the February 9, 2022 minutes

**Attachments:** [DRAFT 2022-02-09 HCDC Executive Minutes](#)

**A motion was made by Commissioner McKinney, seconded by Commissioner Swartz, to approve the February 9, 2022 minutes. Motion carried by the following roll call vote:**

**Aye** 4 - McKinney, Rose, Commissioner Swartz and Vice-Chairman Venturi

**Absent** 3 - Ex-Officio Member Hart, Chair Pedersen and Ex-Officio Member Simpson

**3. Chair's Remarks**

*There were no Chair remarks.*

**4. Public Comments (items not on the agenda)**

*There were no public comments.*

**5. Old Business**

*There was no old business.*

**6. New Business**

6.1 [22-0393](#)

Approval of Program Year 2022 (PY22) Proposed Funding Recommendations - U.S. Department of Housing & Urban Development (HUD) Grants.

- U.S. Department of Housing & Urban Development (HUD) Program Year 2022 (PY22) funding sources include; Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG).
- The Housing and Community Development Commission (HCDC) Executive Committee is responsible for reviewing Advisory and Recommendation Committee (ARC) recommendations and making recommendations to the HCDC.
- All four (Affordable Housing, Public Services, Homelessness, and Public Improvements) ARCs approved PY22 funding recommendations.

**Attachments:** [PY2022 HUD Grant Funding Recommendations.pdf](#)

*Presented by Brenda O'Connell, Community Development Administrator*

*Brenda O'Connell, Community Development Administrator presented the proposed funding amounts for Program Year 2022 HUD Grants based on estimated funding amounts. These recommendations were discussed at the Advisory Review Committee level. The item will move forward to the full Housing and Community Development Commission for discussion with the understanding that grant amounts will be adjusted once HUD releases exact funding amounts.*

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to forward the Approval of Program Year 2022 (PY22) Proposed Funding Recommendations- U.S. Department Housing & Urban Development (HUD) Grants to the Housing and Community Development Committee for approval. The motion carried by the following roll call vote:**

<b>Aye</b>	4 -	McKinney, Rose, Commissioner Swartz and Vice-Chairman Venturi
<b>Absent</b>	3 -	Ex-Officio Member Hart, Chair Pedersen and Ex-Officio Member Simpson

6.2 [22-0388](#)

Joint resolution approving Program Year (PY) 2022 Lake County Affordable Housing Program (LCAHP) grant awards.

- In December 2021, Community Development staff received applications for eligible affordable housing programs and projects.
- The available affordable housing funding includes \$434,828 of LCAHP Funds.
- On March 16, 2022, the Housing and Community Development Commission voted to recommend LCAHP funds to the following:
  - Catholic Charities - \$150,000 for rapid rehousing;
  - Community Partners for Affordable Housing - \$50,000 for the support of housing assistance programs.
  - Clearbrook - \$54,828 for the acquisition of a Community Integrated Living Arrangement (CILA) property.
  - Habitat for Humanity - \$75,000 to support a Critical Home Repair Program.
  - Lake County Housing Authority - \$75,000 for a Landlord Outreach Program.
  - Lake County Community Development - \$30,000 program administration.

**Attachments:** [PY2022 AHP Funding Memo.pdf](#)

*Presented by Brenda O'Connell, Community Development Administrator*

*The commission agreed to move the following Program Year 2022 (PY2022) Lake County Affordable Housing Program (LCAHP) grant awards to the Housing and Community Development Commission for approval:*

*Catholic Charities - Rapid Re-housing - \$150,000*

*Community Partners for Affordable Housing (CPAH) - Down Payment Assistance Program Subsidy - \$50,000*

*Clearbrook - CILA Acquisition - \$54,828*

*Habitat for Humanity - Critical Home Repair Program - \$75,000*

*Lake County Housing Authority - Landlord Outreach Education Program - \$75,000*

*Lake County Community Development - Program Administration - \$30,000*

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to forward the Approval of Program Year 2022 (PY22) Lake County Affordable Housing Program (LCAHP) Grant Awards to the Housing and Community Development Committee for approval. The motion carried by the following roll call vote:**

<b>Aye</b>	4 -	McKinney, Rose, Commissioner Swartz and Vice-Chairman Venturi
<b>Absent</b>	3 -	Ex-Officio Member Hart, Chair Pedersen and Ex-Officio Member Simpson

6.3 [22-0389](#)

Joint resolution approving the Program Year (PY) 2022 Video Gaming Revenue grant funding recommendations in the amount of \$707,409.

- The Lake County Board annually acts on the Video Gaming Revenue (VGR) award recommendations that are developed on the basis of the VGR policy. The policy outlines procedures for: capturing video gaming administrative, legal, and enforcement costs; and evaluating and possibly funding social programs, projects (excluding capital improvements), and/or services that benefit Lake County residents.
- The policy specifies that periodic revisions may be made by the County Board through periodic review of the policy. Most recently, at its November 2020 meeting, the County Board amended the policy to provide ongoing, dedicated funding for 211 services. This funding is to be set aside from the competitive award process.
- In December 2021, Community Development received applications for \$707,409 in available VGR funds.
- On March 16, 2022, the Housing and Community Development Commission (HCDC) approved VGR funding recommendations detailed in the attached memo, totaling \$707,409 for the following:
  - 211 information and referral services.
  - Gambling education and outreach.
  - Gambling addiction services.
  - Financial literacy services.
  - Behavioral health services.
  - Program administration.

**Attachments:** [Video Gaming Revenue Memo 2022.pdf](#)

*Presented by Brenda O'Connell, Community Development Administrator*

*The commission agreed to move the following Program Year 2022 (PY2022) Video Gaming Revenue (VGR) grant awards to the Housing and Community Development Commission for approval:*

*NICASA - Gambling Outreach & Assessments - \$90,000*

*NICASA - Gambling Addiction Services - \$90,000*

*Consumer Credit Counseling Services of Northern IL -Financial Literacy Training - \$5,000*

*Arden Shore Behavioral Health - Intern Supervisor - \$75,000*

*A Safe Place - Behavioral Health Services - \$34,000*

*A Safe Place - Dept of Child & Family Services Co-Location - \$15,000*

*Lake County Health Dept - Community Support Services - \$90,000*

*Community Youth Network - Counseling Center Outpatient Counseling - \$25,000*

*Josselyn Center - Behavioral Health Services - \$40,000*

*CASA Lake County - Legal Advocacy for Youth In Care - \$25,000*

*Erie Family Health - Behavioral Health Services for Addiction - \$25,000*

---

*Zacharias Sexual Abuse Center - Sexual Assault Services for Children - \$15,500*

*Youth & Family Counseling - Counseling Program - \$17,909*

*Kids Above All - Trauma Informed & Experiential Therapy - \$25,000*

*United Way of Lake County - 211 - \$100,000*

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to forward the Approval of Program Year 2022 (PY22) Video Gaming Revenue Grant funding recommendations in the amount of \$672,409 to the Housing and Community Development Committee for approval. The motion carried by the following roll call vote:**

<b>Aye</b>	4 -	McKinney, Rose, Commissioner Swartz and Vice-Chairman Venturi
<b>Absent</b>	3 -	Ex-Officio Member Hart, Chair Pedersen and Ex-Officio Member Simpson

**7. Staff Reports**

*There was no staff report.*

**8. Adjournment**

*Commissioner Venturi declared the meeting adjourned at 3:03 p.m.*