

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, October 4, 2022**

**10:30 AM**

**or 10 minutes after the conclusion of the Law and Judicial  
Committee, whichever is later.**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3Sc3uxW>**

**Health and Community Services Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Health & Community Services Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Simpson called the meeting to order at 10:33 a.m.*

**2. Pledge of Allegiance**

*Vice Chair Altenberg led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent** 1 - Member Barr

*\* Electronic Attendance: Chair Simspon*

*Other attendees:*

*In Person:*

*Brenda O'Connell, Community Development  
Cassandra Hiller, County Administrator's Office  
Christopher Anderson-Sell, Communications  
Eric Waggoner, Planning, Building, and Development  
Gary Gibson, County Administrator's Office  
Justine Gilbert, Communications  
Kevin Quinn, Communications  
Kristy Cechini, County Board Office  
Mark Pfister, Health Department  
Matt Meyers, County Administrator's Office*

*Electronically:*

*Dominic Strezo, Planning, Building and Development  
Jim Hawkins, County Administrator's Office  
Janna Philipp, County Administrator's Office  
Jennifer Serino, Workforce Development  
Jolanda Dinkins, County Board Office  
Patrice Sutton, Finance  
Sonia Hernandez, County Administrator's Office  
Sandy Hart, County Board Chair  
Stacy Davis-Wynn, Purchasing  
Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There was no comments from the public.*

**6. Chair's Remarks**

*There were no Chair's remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1)**

**\*MINUTES\***

**8.1 [22-1342](#)**

Committee action approving the Health and Community Services minutes from September 6, 2022.

**Attachments:** [HCS 9.6.22 Final Minutes](#)

**A motion was made by Member Ross Cunningham, seconded by Member Snarski, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

**REGULAR AGENDA**

**\*WORKFORCE DEVELOPMENT\***

**8.2 [22-1386](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2022 formula grant and authorizing an emergency appropriation in the amount of \$4,743,950 for the Lake County Workforce Development Department.

*Jennifer Serino, Director of Workforce Development, provided an overview of the Workforce Innovation and Opportunity Act grant. The funding will provide training and job opportunities for unemployed adults, dislocated workers, incumbent workers, and youth. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

**\*COMMUNITY DEVELOPMENT\***

**8.3 [22-1286](#)**

Joint resolution approving the Seventh Amendment to the Department of Housing &

Urban Development (HUD) Program Year 2019 (PY19) Annual Action Plan (AAP).

**Attachments:** [PY19 AAP 7th Amendment \(CARES Act\) DRAFT](#)

*Brenda O'Connell, Community Development Administrator, provided an overview of the amendment to the Department of Housing and Urban Development Program Action Plan. The funding will be used for the Northern Illinois Food Bank.*

**A motion was made by Member Maine, seconded by Member Snarski, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

8.4 [22-1289](#)

Joint resolution approving the First Amendment to Program Year 2022 (PY 2022) HUD Annual Action Plan (AAP).

**Attachments:** [PY22 AAP 1st Amendment DRAFT](#)

*Brenda O'Connell, Community Development Administrator, provided an overview of the amendment to the Program Year 2022 HUD Annual Action Plan. The reallocation of funding is due to a affordable housing project not moving forward. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Snarski, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

8.5 [22-1314](#)

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

**Attachments:** [LCHA IGA Environmental](#)

*Brenda O'Connell, Community Development Administrator, provided an overview of the agreement with Lake County and the Lake County Housing Authority for the County to perform environmental reviews. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Snarski, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

8.6 [22-1307](#)

Joint resolution accepting the ESG from the Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$44,005 for grant administration and the implementation of the Homeless Management Information System (HMIS).

**Attachments:** [Emergency Appropriation 2022-10 - IL ESG](#)

*Brenda O'Connell, Community Development Administrator, provided an overview of the emergency appropriation for the Homeless Management Information System to cover staff costs.*

**A motion was made by Member Casbon, seconded by Member Snarski, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

9. **County Administrator's Report**

*Mark Pfister, Health Department Executive Director, provided an overview of the 988 Suicide and Crisis Lifeline. Discussion ensued.*

10. **Executive Session**

10.1 [22-1393](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

*The Committee did not enter into Executive Session.*

10.1 [22-1398](#)

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Committee action regarding periodic review of closed session minutes.

**A motion was made by Member Ross Cunningham, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Maine, Chair Simpson and Member Snarski

**Absent:** 1 - Member Barr

11. **Members' Remarks**

*There were no Member Remarks.*

12. **Adjournment**

*Chair Simpson declared the meeting adjourned at 11:06 a.m.*

**Next Meeting: October 18, 2022**

*Meeting minutes prepared by Kristy Cechini*

*Respectfully submitted,*

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*Health and Community Services Committee Chair*