

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, September 6, 2022

9:00 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3Q0HuoJ>

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: L&J Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

**** *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * ***

1. Call to Order

Chair Cunningham called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

Others present:

Jim Chamernik, Sheriff's Office

Lawrence Oliver, Sheriff's Office

Justine Gilbert, Communications

Teri White, State's Attorney's Office

Erin Cartwright-Weinstein, Circuit Clerk

Cassandra Hiller, County Administrator's Office

Jim Hawkins, County Administrator's Office

Matt Meyers, County Administrator's Office

Gary Gibson, County Administrator's Office

Theresa Glatzhofer, County Board Office

Jenny Brennan, Communications

Kevin Quinn, Communications

Ari Briskman, Sheriff's Office

Kevin Quinn, Communications

Janna Philipp, County Administrator's Office

Carrie Flanigan, Child Advocacy Center

Patrice Sutton, Finance

Ashley Rack, Sheriff's Office

Claudia Gilhooley, 19th Judicial Circuit Court

Ann Maine, Board Member

Sonia Hernandez, County Administrator's Office

RuthAnne Hall, Purchasing

Michael Wheeler, Finance

Paul Frank, Board Member

Stephen Rice, State's Attorney's Office

Kristy Cechini, County Board Office

5. Public Comment (Items not on the agenda)

There was no public comment.

6. Chair's Remarks

Chair Cunningham asked for everyone to keep praying for the nation.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1- 8.3)

REPORTS

8.1 22-1240

Report from Joy Gossman, Public Defender, for the month of July 2022.

Attachments: [07-22 Main](#)

[07-22 Main PTR](#)

[07-22 JUV Main](#)

[07-22 JUV PTR](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

SHERIFF'S OFFICE

8.2 22-1235

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System among Island Lake, Lake County Forest Preserve Police, Lake Villa, Lakemoor, North Chicago, Lake County, and the Lake County Sheriff's Office (LCSO).

Attachments: [Island Lake RMS IGA](#)

[Lake County Forest Preserve RMS IGA](#)

[Lake Villa RMS IGA](#)

[Lakemoor RMS IGA](#)

[North Chicago RMS Agreement](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

8.3 22-1236

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement E-Citation and E-Crash System, commonly

known as Brazos, among Gurnee, Lake County Forest Preserve Police, Lake Villa, Lakemoor, North Chicago, Lake County, and the Lake County Sheriff's Office (LCSO).

Attachments: [Gurnee Brazos IGA](#)
[Lake County Forest Preserve Brazos IGA](#)
[Lake Villa Brazos IGA](#)
[Lakemoor Brazos IGA](#)
[North Chicago Brazos Agreement](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

REGULAR AGENDA

STATE'S ATTORNEY'S OFFICE

8.4 [22-1239](#)

Joint resolution authorizing renewal funding of the Lake County Children's Advocacy Center's victim advocate grant program awarded by the Department of Children & Family Services (DCFS) for state fiscal year SFY 2023, including state grant funding of \$88,677 and federal ARPA funding of \$44,355; for a program total of \$133,032 in funding for the period of July 1, 2022, through June 30, 2023.

Attachments: [Grant Accounting Spreadsheet LCCAC DCFS FY23 ARPA Federal Funds](#)
[Grant Accounting Spreadsheet LCCAC DCFS FY23 State Funds 07-01-22](#)
[NOSA Award SFY23 DCFS Grant Period 07-01-22 thru 06-30-23](#)

Carrie Flanigan, Children's Advocacy Director, State's Attorney's Office, provided an overview of the Victim Advocate Grant renewal. The DCFS funding will provide the partial salary for two of the advocates, a forensic interviewer, and a part-time receptionist.

A motion was made by Member Altenberg, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

CIRCUIT COURT CLERK

8.5 [22-1062](#)

Joint resolution for a contract with Computing System Innovations, Apopka, Florida to provide Artificial Intelligence Services for the Lake County Circuit Clerk's Office in the amount of \$196,387.

Attachments: [AI Updated Quote 8-16-22](#)
[Artificial Intelligence- update - 8-16](#)
[GSA Terms & Conditions](#)
[Vendor Disclosure Statement](#)

Erin Cartwright-Weinstein, Circuit Clerk, provided an update on the Computing System Innovations contract. There will be two robots in a virtual environment that will review the case documents and then the documents will be moved over to the new case management system. Discussion ensued.

Gary Gibson, County Administrator, asked the Committee to make a motion amending the resolution due to the costs being inaccurate on the resolution.

A motion was made by Vice Chair Roberts, seconded by Member Altenberg to amend the resolution contract amount to \$361,200 and the annual licensing and managed service cost to \$264,400.

A motion was made by Member Altenberg, seconded by Member Danforth that this resolution be approved as amended and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

SHERIFF'S OFFICE

8.6 [22-1283](#)

Update on Policing Contracts.

Cassandra Hiller, Assistant County Administrator, introduced Jim Chamernik, Sheriff's Office Business Manager, and provided an overview of the six policing contracts through the Sheriff's Office, and the change with the true cost. Mr. Chamernik stated there were three changes in the contracts. Discussion ensued.

8.7 [22-1226](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the amount of \$175,941.03 for fiscal year 2023.

Attachments: [FY23 LCSO STEP Grant HS-23-0043 UGA-Agreement and Budget](#)

Jim Chamernik, Sheriff's Office Business Manager, introduced Ari Briskman, Deputy Sheriff Sergeant, Sheriff's Office, and provided an overview of the STEP Grant. The funding will cover the cost of traffic enforcement campaigns.

A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

8.8 [22-1227](#)

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Local Alcohol Program (LAP) grant in the amount of \$60,488.92 for Fiscal Year 2023.

Attachments: [FY23 LCSO LAP Grant HS-23-0227 - UGA and Budget](#)

Jim Chamernik, Sheriff's Office Business Manager, introduced Ari Briskman, Deputy Sheriff Sergeant, Sheriff's Office, and provided an overview of the LAP grant. The funding will allow for one sergeant who is certified as a Drug Recognition Expert to provide training.

A motion was made by Member Altenberg, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

8.9 [22-1228](#)

Joint resolution ratifying a contract with Ben Watts Marina, Fox Lake, Illinois, for the purchase of two boat motors, the derigging of the old motors, controls, gages and wiring and the rigging of new motor controls, steering system, gauges and wiring for the Lake County Sheriff's Office Marine Unit in the amount of \$43,726.11.

Attachments: [Ben Watts Marina Motor Quote](#)

[Ben Watts Marina Vendor Disclosure Statement Form](#)

Jim Chamernik, Sheriff's Office Business Manager, introduced Ari Briskman, Deputy Sheriff Sergeant, Sheriff's Office, and provided an overview of the two boat motors for the Sheriff's Office Marine Unit. Discussion ensued.

A motion was made by Member Altenberg, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh and Vice Chair Roberts

8.10 [22-1288](#)

Director's Report - Sheriff's Office.

Jim Chamernik, Sheriff's Office Business Manager, provided an update on the reimbursement from the State for holding inmates instead of transferring them to Illinois Department of Corrections (IDOC) during COVID. The Sheriff's Office was awarded \$552,650 for that time. The Sheriff's Office had another opportunity to submit for reimbursement and was awarded additional \$1,004,732.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. Executive Session

There was no Executive Session

11. Members' Remarks

There was no member remarks.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 9:50 a.m.

Next Meeting: September 27, 2022

Meeting minutes prepared by Kristy Cechini.

Respectfully submitted,

Law & Judicial Committee Chair