

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 28, 2022

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3SdiBqL>**

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

* Meeting: Public Works, Planning and Transportation Committee
(Subject line for written Public Comment)

* Name (REQUIRED)

* Topic or Agenda Item # (REQUIRED)

* Street Address, City, State (Optional)

* Phone Number (Optional)

* Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Other Attendees:

Abby Krakow, Communications

Austin McFarlane, Public Works

Bailey Wyatt, Communications

Brittany Sloan, Public Works

Cassandra Hiller, County Administrator's Office

Darcy Adcock, Human Resources

Dawn Keller, Public

Emily Karry, Public Works

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Gail Weil, Public

Gary Gibson, County Administrator's Office

Janna Philipp, County Administrator's Office

Jennifer Brennan, Communications

Jim Hawkins, County Administrator's Office

John Light, Human Resources

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Joseph Arcus, Planning, Building and Development

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Krista Barkley Braun, Planning, Building and Development

Kristy Cechini, County Board Office

Lisle Stalter, State's Attorney's Office

Mary Crain, Division of Transportation

Matt Meyers, County Administrator's Office

Matthew Emde, Division of Transportation

Melanie Nelson, State's Attorney's Office

Michael Klemens, Division of Transportation

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Patrice Sutton, Finance

Paul Frank, Board Member

Robert Springer, Planning, Building and Development
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

MINUTES

8.1 [22-1338](#)

Committee action approving the Public Works, Planning and Transportation Committee minutes from August 31, 2022.

Attachments: [PWPT 8.31.22 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Wilke, that the minutes from August 31, 2022 be approved. Motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.2 [22-1339](#)

Committee action approving the Public Works, Planning and Transportation Committee minutes from September 7, 2022.

Attachments: [PWPT 9.7.22 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Wilke, that the minutes from September 7, 2022 be approved. Motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.3 [22-1324](#)

Committee action memo to approve the Fall 2022 Adopt-A-Highway Program.

Attachments: [22-1324 Adopt A Highway Program Fall 2022 Staff Report](#)

A motion was made by Member Vealitzek, seconded by Member Wilke, that the consent agenda items be approved. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.4 [22-1325](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service and landline phone service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, and snow and ice equipment and integration with Lake County PASSAGE.

A motion was made by Member Vealitzek, seconded by Member Wilke, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.5 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.

PUBLIC WORKS

8.6 [22-1323](#)

Joint Resolution authorizing a contract with Evoqua Water Technologies, Sarasota, Florida, in the estimated amount of \$380,644.49 annually for replacement of media for Public Works odor control units.

Attachments: [22-1323 Odor Control Units Bid Tab](#)
[22-1323 Odor Control Units Final Bid Document](#)
[22-1323 Odor Control Units Vendor Disclosure Form](#)

Austin McFarlane, Interim Director of Public Works, explained that this item is a contract for maintenance service for odor control units.

A motion was made by Member Vealitzek, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.7 [22-1322](#)

Joint Resolution adopting the Proposed 2023-2027 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [22-1322 2023-2027 LCPW CIP Anticipated Program Costs](#)
[22-1322 2023-2027 LCPW CIP Presentation](#)

Austin McFarlane, Interim Director of Public Works, explained that there were no additions or modifications to the proposed Public Works 2023-2027 Capital Improvement Plan, as presented last month.

A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.8 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, had nothing to report.

PLANNING, BUILDING AND DEVELOPMENT

8.9 [22-1321](#)

Discussion on proposed text amendments to the Unified Development Ordinance (Chapter 151 of the Lake County, Illinois Code of Ordinances) relating to the regulation of certain nature-based topics.

Attachments: [Info Paper Wildlife and Ecotherapy 9_28_22.pdf](#)
[Exhibit A Final Draft Ordinance 9_28_22.pdf](#)

Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Krista Braun, Planning & Zoning Manager, who provided a high level overview of the proposed text amendments to the Unified Development Ordinance related to nature-based topics.

Discussion ensued.

At Member Maine's request, the Committee directed staff to invite a representative from the State's Attorney's Office to come to the next meeting to answer any questions about the use of commentary in the proposed amendments and in the Ordinance in general.

The consensus of the Committee was to move forward with the recommended text amendments.

8.10 [22-0023](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PB&D) Director, noted that the next

Committee meeting will be heavy on PB&D-related items.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, noted that the Legislative Committee meeting will take place next week to review and potentially approve the 2023 Legislative Agenda. Assistant County Administrator Meyers also asked the Committee to let himself or Legislative Committee Chair Wasik know of any requests for additions to the 2023 Legislative Agenda.

9.1 [22-1351](#)

Update on the Public Works Director recruitment.

Gary Gibson, County Administrator, provided an update on the Director of Public Works position.

Discussion ensued.

The majority of the Committee Members present directed the County Administrator to stop the current hiring process for the Director of Public Works. The majority of the Committee Members present wanted to continue to pursue State legislation that eliminated the Professional Engineer license requirement for superintendents of Public Works.

10. Executive Session

The Committee did not enter into Executive Session.

10.1 [22-1379](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

11. Members' Remarks

There were no Members' Remarks.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:55 a.m.

Next Meeting: October 5, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair