

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 3, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3PWmakf>

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

* Meeting: Public Works, Planning and Transportation Committee
(Subject line for written Public Comment)

* Name (REQUIRED)

* Topic or Agenda Item # (REQUIRED)

* Street Address, City, State (Optional)

* Phone Number (Optional)

* Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Electronic Attendance: Member Wasik*

Others Present:

Abby Krakow, Communications

Alex Carr, Communications

Arnold Donato, Stormwater Management

Austin McFarlane, Public Works

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Charles Sommer, Public

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Gavin Good, Chicago Tribune

Gerardo Trujillo, Public

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Joe Arcus, Planning, Building and Development

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Kelcey Traynoff, Stormwater Management

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Krista Braun, Planning, Building and Development

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Mary Fortmann, Public

Mary Ross Cunningham, County Board Vice Chair

Matt Meyers, County Administrator's Office

Michael Lukich, Division of Transportation

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Paul Frank, Board Member
Robert Springer, Planning, Building and Development
Robin Grooms, County Administrator's Office
Sandy Hart, County Board Chair
Sarah Surroz, Public
Shane Schneider, Division of Transportation
Sonia Hernandez, County Administrator's Office
Susan Pribyl, Public
Theresa Glatzhofer, County Board Office
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments for items not on the agenda.

6. Chair's Remarks

There were no Chair's Remarks.

7. Unfinished Business

PLANNING, BUILDING AND DEVELOPMENT

7.1 [22-1024](#)

Presentation and discussion on options to encourage planting and protection of native tree and plant species in unincorporated Lake County.

Attachments: [PWPT - 7.27.22 - PBD - Native Tree Amend - Info Paper](#)
[PWPT - 7.27.22 - PBD - Native Tree Amend](#)

Public comment for agenda item 7.1 was given by Susan Pribyl.

Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Joe Arcus, Senior Sustainability Planner, who gave a brief presentation regarding the County's objectives and goals pertaining to native trees and plants. Senior Sustainability Planner Arcus also explained the planned policy amendments, for consideration by the Committee, and reviewed additional potential policy suggestions for future Committee consideration.

Director Waggoner noted that staff will bring the additional potential policy suggestions back to the Committee in the future, and asked for Committee direction regarding the planned amendments.

Discussion ensued.

Member Maine left the meeting at 9:08 a.m.

Director Waggoner explained the timeline and process for the policy amendments.

Vice Chair Pedersen left the meeting at 9:28 a.m.

The Committee directed staff to move forward with the amendment drafting process.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

PUBLIC WORKS

8.1 [22-1044](#)

Joint Resolution authorizing an agreement with Graybar Electric Company, Inc., Glendale Heights, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$68,712.28.

Attachments: [22-1044 Graybar quotes summary](#)
[22-1044 Graybar Vendor Disclosure](#)

A motion was made by Member Vealitzek, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.2 [22-1045](#)

Joint Resolution authorizing an agreement with Revere Electric Supply Company, Mokena, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$181,643.79.

Attachments: [22-1045 Revere quotes summary](#)
[22-1045 Revere Vendor Disclosure](#)

A motion was made by Member Vealitzek, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.3 [22-1046](#)

Joint Resolution authorizing an agreement with WESCO Distribution, Inc. Woodridge, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the

amount of \$48,306.84.

Attachments: [22-1046 WESCO quotes summary](#)
[22-1046 WESCO Vendor Disclosure](#)

A motion was made by Member Vealitzek, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

REGULAR AGENDA

PUBLIC WORKS

8.4 [22-1047](#)

Joint Resolution authorizing execution of a contract with Seal Tight Exteriors, Inc., Steger, Illinois in the amount of \$528,822 for the Mill Creek Water Reclamation Facility, Rollins Road Pump Station, and Petite Lake Road Pump Station Reroofing Project.

Attachments: [22-1047 Mill Creek Roof Bid 22083 Bid Tab](#)
[22-1047 Mill Creek Roof Bid Document](#)
[22-1047 Mill Creek Roof Vendor Disclosure Statement](#)

Austin McFarlane, Interim Director of Public Works, explained that the resolution includes a contract for roofing replacements at the Mill Creek Water Reclamation Facility, Rollins Road Pump Station, and Petite Lake Road Pump Station.

A motion was made by Member Roberts, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.5 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, had nothing to report.

DIVISION OF TRANSPORTATION

8.6 [22-1035](#)

Joint resolution appropriating \$830,600 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2022, to November 30, 2023, and \$200,000 of Matching Tax funds for de-icing materials.

Shane Schneider, Division of Transportation (DOT) Director, explained that this resolution is an annual appropriation to purchase materials such as: gravel, asphalt, signs, and pre-treating de-icing liquid, for the DOT's in-house labor force to use.

Discussion ensued.

A motion was made by Member Roberts, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.7 [22-1034](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) to provide transportation planning staff assistance for the Lake County Council of Mayors.

Attachments: [22-1034 Intergovernmental Agreement, CMAP](#)
[22-1034 Resolution, Council of Mayors](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item pertains to an annual agreement between Lake County Division of Transportation (LCDOT) and the Chicago Metropolitan Agency for Planning (CMAP), on behalf of the Lake County Council of Mayors. Director Schneider further explained that the Lake County Council of Mayors essentially hires LCDOT to serve as a planning liaison to administer the Surface Transportation Block Grant Program funding that the Council receives annually.

Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.8 [22-1036](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$380,311.50 for the replacement of crossroad culverts on Old McHenry Road and Kelsey Road and appropriating \$460,000 of County Bridge Tax funds.

Attachments: [22-1036 Bid Tab, Culvert Replacements, Old McHenry and Kelsey](#)
[22-1036 Bid Justification Letter, Old McHenry and Kelsey](#)
[22-1036 Location Map, Kelsey and Old McHenry Roads](#)
[22-1036 Vendor Disclosure, Copenhaver, OMCH & Kelsey](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this project includes two end-of-life culvert replacements; one on Kelsey Road and one on Old McHenry Road. Director Schneider noted that the work will be completed during the current construction season.

Discussion ensued.

A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.9 [22-1037](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$372,644 for culvert replacements on Cedar Lake Road and appropriating a supplemental amount of \$190,000 of County Bridge Tax funds.

Attachments: [22-1037 Bid Tab, Culvert Replacements, Cedar Lake Road](#)
[22-1037 Location Map, Cedar Lake Road](#)
[22-1037 Vendor Disclosure, Copenhaver, CL](#)

Shane Schneider, Division of Transportation (DOT) Director, noted that this project includes the replacement of two culverts on Cedar Lake Road that are at the end of their useful life. The work will include a seven-day full closure for culvert located on the northern end of Cedar Lake Road and a 10-day full closure for the culvert located on the southern portion of Cedar Lake Road. Director Schneider explained that the contract includes an incentive for the contractor to finish the project early, as well as a disincentive if the contractor finishes the project late.

Discussion ensued.

A motion was made by Member Wilke, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.10 [22-1038](#)

Joint resolution authorizing an agreement with Seiler Instrument and Manufacturing Company, Inc., Itasca, Illinois, for the purchase of Phase III Engineering Global Positioning System (GPS) equipment and appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the initial agreement and six years of technology support.

Attachments: [22-1038 Sales Quotation, Seiler](#)
[22-1038 Authorized Dealer Letter, Seiler](#)
[22-1038 Vendor Disclosure, Seiler Instrument](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this resolution includes the purchase of a piece of Global Positioning System (GPS) equipment that the County's resident engineers use on a daily basis to lay out construction job sites. Director Schneider noted that this piece of equipment would be a third unit to be shared among eight staff.

Discussion ensued.

A motion was made by Member Wilke, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.11 [22-1039](#)

Joint resolution authorizing an agreement with Parsons Corporation, Chicago, Illinois, for Phase I professional engineering services for improvements along Lewis Avenue, from Illinois Route 137 to Illinois Route 120, within the cities of North Chicago and Waukegan, at a maximum cost of \$2,482,295 and appropriating \$2,980,000 of County Option Motor Fuel Tax funds.

Attachments: [22-1039 Consultant Agreement, Lewis Avenue](#)
[22-1039 Location Map, Lewis Avenue](#)
[22-1039 Vendor Disclosure, Parsons](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this project is a Phase 1 engineering study to examine improvements for the three-mile corridor of Lewis Avenue, from Illinois Route 137 to Illinois Route 120. Director Schneider noted that it will take about two years to complete Phase 1 of the project. Director Schneider also explained that there will be public engagement as well as engagement with the municipalities of North Chicago and Waukegan regarding the project.

Discussion ensued.

A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.12 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.

PLANNING, BUILDING AND DEVELOPMENT

8.13 [22-1060](#)

Ordinance amending Chapter 151: Unified Development Ordinance of Lake County, Code of Ordinances incorporating amendments to the Watershed Development Ordinance.

Attachments: [WDO-UDO Amendments Exhibit A](#)
[Exhibit B \(UDO Amendments in ALP Format\)](#)
[ZBA 000775-2022 Resolution 7 22](#)
[PWPT Amendment-IGA Memo 07.27.22](#)

Eric Waggoner, Planning, Building and Development (PB&D) Director, noted that the proposed changes to the ordinance were discussed at the PWPT Committee meeting last week. Director Waggoner further noted that the ordinance changes include the introduction of a fee-in-lieu program, which would be administered by the Stormwater Management Commission (SMC) through a companion intergovernmental agreement (IGA).

Discussion ensued.

A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.14 [22-1061](#)

Joint resolution authorizing the execution of an intergovernmental agreement between the Lake County Planning, Building and Development Department and the Lake County Stormwater Management Commission relating to the fee-in-lieu program as an alternative to on-site stormwater storage regulations.

Attachments: [FIL IGA Final](#)

Eric Waggoner, Planning, Building and Development (PB&D) Director, explained that the intergovernmental agreement (IGA) gives the Stormwater Management Commission (SMC) the authority to administer the fee-in-lieu program on behalf of the County.

Discussion ensued.

A motion was made by Member Wilke, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 2 - Member Maine and Vice Chair Pedersen

8.15 [22-0023](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PB&D) Director, had nothing to report.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Member Wilke noted that the Energy and Environment (E&E) Committee meeting will begin at 10:30 a.m.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:12 a.m.

Next Meeting: August 31, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair