

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 8, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3PQtcra>

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/3PQtrA>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning & Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Absent 1 - Vice Chair Pedersen

**Electronic Attendance: Member Maine*

Others Present:

Abby Krakow, Communications

Al Giertych, Division of Transportation

Alex Carr, Communications

Alicia Timm, Public

Betsy Duckert, Division of Transportation

Carissa Casbon, Board Member

Daniel Javed, Division of Transportation

Edward Gallagher, Pace Suburban Bus

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Gavin Good, Lake County News-Sun

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Joe Surdam, Division of Transportation

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Joseph Arcus, Planning, Building, and Development

Julian Rozwadowski, Division of Transportation

Kevin Carrier, Division of Transportation

Kevin Hunter, Board Member

Kevin Kerrigan, Division of Transportation

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Linda Rubeck, Division of Transportation

Mary Crain, Division of Transportation

Mary O'Driscoll, Division of Transportation

Matt Meyers, County Administrator's Office
Michael Klemens, Division of Transportation
Michael Lukich, Division of Transportation
Michael Wheeler, Finance
Mick Zawislak, Daily Herald
Nick Principali, Finance
Patrice Sutton, Finance
Robert Springer, Planning, Building and Development
RuthAnne Hall, Purchasing
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments.

6. Chair's Remarks

There were no Chair's Remarks.

7. Unfinished Business

There was no Unfinished Business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

PUBLIC WORKS

8.1 [22-0817](#)

Joint Resolution authorizing execution of a contract with Chicagoland Trenchless Rehabilitation Inc. of Niles, Illinois, in the amount of \$109,999 for the Park West Sewer Lining Project in Unincorporated Deerfield, Illinois.

Attachments: [22-0817 Park West Sewer Lining Bid Document PW2021.105](#)

[22-0817 Park West Sewer Lining Bid Tab](#)

[22-0817 Park West Location Map](#)

[22-0817 Chicagoland Trenchless Vendor Disclosure](#)

A motion was made by Member Roberts, seconded by Member Wilke, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Pedersen

REGULAR AGENDA

PLANNING, BUILDING & DEVELOPMENT

8.2 22-0825

Committee action amending the Final Plat relating to Lot 11 in the Dering Woods Subdivision - District 1.

Attachments: [PTRL_000767_2022 Info Paper](#)

[PTRL_000767_2022 Aerial Map](#)

[PTRL_000767_2022 Plat Amendment Survey - Lot 11](#)

[PTRL_000767_2022 Vekemans Plat Amendment - Lot 11 presentation](#)

Matt Meyers, Assistant County Administrator, noted that staff has requested to postpone this Committee action, as staff is waiting on an item for this particular action.

A motion was made by Member Vealitzek, seconded by Member Roberts, that this item be postponed to the June 29, 2022 Committee meeting. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Absent: 1 - Vice Chair Pedersen

8.3 22-0023

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PBD) Director, provided updates about the open burning ordinance and waste hauling franchise agreement.

Director Waggoner noted that the Communications Department reached out to 9-1-1 dispatch partners, in an effort to divert calls regarding open burning violations from 9-1-1 to the County's open burning hotline.

Director Waggoner noted that a number of homes did not receive a final pickup from their previous waste hauler due to the Memorial Day holiday. Director Waggoner also explained that the volume of resident calls reached its peak during the week of June 1st and has begun to decrease since that time.

Discussion ensued.

PUBLIC WORKS

8.4 22-0024

Director's Report - Public Works.

Joel Sensenig, Assistant Director of Public Works, had nothing to report.

DIVISION OF TRANSPORTATION

8.5 [22-0823](#)

Discussion of advertisements on Pace Bus shelters installed in Lake County highway right-of-way.

Attachments: [22-0823 Pace Ad Shelter Brochure](#)
[22-0823 Pace Advertising Guidelines](#)

Shane Schneider, Division of Transportation (DOT) Director, and Kevin Carrier, Director of Planning, explained that some other counties have been using an advertisement program in bus shelters to help cover cost of building and maintaining additional bus shelters.

Discussion ensued.

The consensus of the Committee was to support looking into an advertising program to collect additional revenue with the goal of constructing and maintaining more bus shelters. The Committee noted some limits/restrictions on the types of advertisements that will be allowed. The Committee also requested an analysis of potential new bus shelter locations and other methods of funding these potential new bus shelters.

Director Schneider stated that they would bring the discussion back to a future Committee meeting with answers to questions and additional information as discussed at the Committee meeting today.

8.6 [22-0779](#)

Presentation of the Proposed 2022-2027 Transportation Improvement Program.

Attachments: [22-0779 Presentation Proposed Program](#)
[22-0779 Map of Preservation Projects](#)
[22-0779 Map of Modernization Projects](#)
[22-0779 Map of Non-Motorized Projects](#)
[22-0779 Map of Expansion Projects](#)
[22-0779 Funding Report Summary TIP](#)
[22-0779 Funding Report Detailed TIP](#)

Shane Schneider, Division of Transportation (DOT) Director, and Kevin Carrier, Director of Planning, presented an annual update of the proposed 2022-2027 Transportation Improvement Program (TIP). Director Schneider explained that the bulk of the projects included in the 2022-2027 TIP are preservation (resurfacing and annual maintenance) and modernization (using technology to improve safety of intersections/trails) projects.

Discussion ensued.

Director Schneider stated that formal adoption of the Plan will be coming back to a future committee meeting, with final action to be taken by the Board.

8.7 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, noted that the County highway map, last updated in 2015, has been updated. New hard copies will be made available and a PDF version of the map is now available on the website.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, noted that the Director of Public Works position has been posted on the County's website and that applications will be accepted for the position through the end of June.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no Members' Remarks.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:19 a.m

Next Meeting: June 29, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair