

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Wednesday, February 2, 2022

8:30 AM

Meeting held by video conference. The public can register to
attend remotely at <https://bit.ly/3rOowqG>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to publicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30](#)

1. **Call to Order**

Vice Chair Pedersen called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Member Maine led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent 2 - Chair Durkin and Member Wilke

**Electronic Attendance: All Members*

Others Present:

Abby Scaif, Communications

Adam Zawislak, Daily Herald

Al Giertych, Division of Transportation

Austin McFarlane, Public Works

Betsy Duckert, Division of Transportation

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Charles Sommer, Public

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Joe Surdam, Division of Transportation

Joel Sensenig, Public Works

John Ambrose, Public

Jon Nelson, Division of Transportation

Joseph Arcus, Planning, Building, and Development

Justine Gilbert, Communications

Kevin Carrier, Division of Transportation

Kevin Hunter, Board Member

Kevin Kerrigan, Division of Transportation

Krista Braun, Planning, Building, and Development
Kristy Cechini, County Board Office
Linda Rubeck, Division of Transportation
Mary Crain, Division of Transportation
Matt Meyers, County Administrator's Office
Michael Klemens, Division of Transportation
Michael Wheeler, Finance
Paul Frank, Board Member
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Sandy Hart, Board Member
Shane Schneider, Division of Transportation
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments.

6. Chair's Remarks

There were no Chair's Remarks.

7. Unfinished Business

There was no Unfinished Business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

APPROVAL OF MINUTES

8.1 [22-0108](#)

Meeting Minutes from January 5, 2022.

Attachments: [PWPT 1.5.22 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Maine, that the minutes from January 5, 2022 be approved. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

DIVISION OF TRANSPORTATION

8.2 [22-0088](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and

locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests along various County highways.

Attachments: [22-0088 Vendor Disclosure, USIC Locating Services](#)

A motion was made by Member Vealitzek, seconded by Member Maine, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.3 [22-0123](#)

Joint resolution appropriating \$1,600,000 of Motor Fuel Tax funds made available through the Rebuild Illinois Bond funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersections of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

Attachments: [22-0123 Location Map, Darrell Road ROW](#)

A motion was made by Member Vealitzek, seconded by Member Maine, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.4 [22-0089](#)

Resolution authorizing a license agreement with TrafficLand, Inc., for use of closed-circuit television (CCTV) camera snapshot images of real-time traffic conditions in the County made publicly available through Lake County PASSAGE.

Attachments: [22-0089 Trafficland Licensing Agreement](#)

Shane Schneider, Division of Transportation (DOT) Director, gave an overview of the agreement with TrafficLand, Inc., a private vendor that aggregates public camera information and provides that information to third party vendors. Director Schneider noted that there is no cost associated with this agreement and that it would involve the sharing of information that is already made public via Lake County PASSAGE.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this agreement be approved and recommended to the County Board agenda. The motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.5 [22-0090](#)

Resolution authorizing a license agreement with Vizzion Enterprises, Inc., for use of closed-circuit television (CCTV) camera snapshot images of real-time traffic conditions in the County made publicly available through Lake County PASSAGE.

Attachments: [22-0090 Vizzion Licensing Agreement](#)

Shane Schneider, Division of Transportation (DOT) Director, gave an overview of the agreement with Vizzion Enterprises, Inc., a private vendor that aggregates public camera information and provides that information to third party vendors. Director Schneider noted that there is no cost associated with this agreement and that it would involve the sharing of information that is already made public via Lake County PASSAGE.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this agreement be approved and recommended to the County Board agenda. The motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.6 [22-0124](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, to provide Phase II design engineering services for the resurfacing of Gilmer Road, from Illinois Route 120 to Illinois Route 176, at a maximum cost of \$350,691 and appropriating \$421,000 of Motor Fuel Tax funds.

Attachments: [22-0124 Gilmer Rd Resurfacing Agreement](#)
[22-0124 Location Map, Gilmer Road Resurfacing](#)
[22-0124 Vendor Disclosure, Baxter and Woodman](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement is for design services for a resurfacing project for Gilmer Road, between Illinois Route 120 to Illinois Route 176. There was no Committee discussion regarding this item.

A motion was made by Member Vealitzek, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.7 [22-0125](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the

operation of the Ride Lake County paratransit service as a borderless Countywide service for 2022 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation funds.

Attachments: [22-0125 Ride Lake County Pace Operating Agreement](#)
[22-0125 Ride Lake County \(2.2.22\) Presentation](#)

Shane Schneider, Division of Transportation (DOT) Director, gave a presentation about the new Countywide Borderless Paratransit Service, called "Ride Lake County". Director Schneider noted that staff is requesting the approval of an intergovernmental agreement (IGA) with Pace Suburban Bus that would formalize operations and funding terms for Ride Lake County. Director Schneider noted that all municipal boundaries within Lake County would be covered by this service and the service will be available for seniors and individuals with a disability. Director Schneider introduced Kevin Carrier, Director of Planning, and Mike Klemens, Manager of Planning, to assist in answering any questions from the Committee.

Discussion ensued.

A motion was made by Member Maine, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.8 [22-0126](#)

Joint resolution endorsing the updated Ride Lake County Title VI Program.

Attachments: [22-0126 Ride Lake County Title VI Program](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that adoption of a non-discrimination policy is required in order to operate the new Ride Lake County service. The policy states that no user of the Ride Lake County paratransit service will be discriminated against and allows service users to file a complaint if they believe that they have been discriminated against. There was no Committee discussion regarding this item.

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.9 [22-0144](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for extension of the current Ride Lake County West and Ride Lake County Central paratransit services.

Attachments: [22-0144 Ride Lake County Pace Subsidy Agreement](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a funding agreement between Lake County and Pace to continue operating the Ride Lake County West and Ride Lake County Central services through May 1, 2022, until the new Ride Lake County paratransit service begins. There was no Committee discussion regarding this item.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.10 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.

PUBLIC WORKS

8.11 [22-0154](#)

Joint resolution authorizing Contract Modification Number Two for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

Attachments: [22-0154 Saunders Contract Modification 2 Agreement](#)
[22-0154 Saunders Rd Agreement with CO and CM 1](#)
[22-0154 Saunders Rd location map](#)
[22-0154 Saunders Rd Vendor Disclosure Statement](#)

Austin McFarlane, Interim Director of Public Works, gave a brief description of the work involved with this project, noting that it will include an upgrade to the Saunders Road station and to the sewer lines that support it. Director McFarlane noted that the purpose of the proposed contract modification is to expand the contract so the contractor can complete the final design for the station.

Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.12 [22-0155](#)

Joint resolution authorizing the execution of a contract with Advanced Utility Systems in

the amount of \$286,000 for implementation, licenses, hosting, and training, plus \$105,334.25 in year two for maintenance and hosting services for their CIS Infinity, Version 4, Utility Billing System.

Attachments: [22-0155 Utility Billing System Award Information](#)
[22-0155 Utility Billing System Contract](#)
[22-0155 Utility Billing System License Support and Maintenance Agree Lal](#)
[22-0155 Utility Billing System Vendor Disclosure Form](#)

Austin McFarlane, Interim Director of Public Works, explained that the current billing system contract for Public Works has expired and a new vendor is needed. The software with the proposed new vendor, Advanced Utility Systems, would be an upgrade and would meet the billing needs of the Department.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

8.13 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, had nothing to report.

PLANNING, BUILDING AND DEVELOPMENT

8.14 [22-0023](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development Director, asked for consensus from the Committee about whether to reinstate the temporary open burning ordinance (which expired on January 1, 2022) for one last spring season (from March 8, 2022 to June 1, 2022) prior to the effective date of the permanent landscape waste open burning ordinance that the Board recently adopted. Director Waggoner noted that staff recommends bringing the same temporary regulations that were previously in effect back to the next PWPT Committee meeting and move forward to the March Board meeting.

Discussion ensued.

The consensus of the Committee was for staff to bring back a proposed ordinance reinstating the temporary open burning regulations from March 8, 2022 to June 1, 2022, for review and approval by the Committee and Board.

Director Waggoner updated the Committee on the communication plan for the new waste

hauling services.

Member Maine asked if there was a method per the County's Rules to have the temporary burning ordinance bypass committees and go to the February Board meeting, in lieu of waiting until the March Board meeting. Assistant County Administrator Meyers stated he would look into the possibility of having the item go straight to the February Board meeting.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Member Wasik noted some constituent comments that resulted from the open burning discussion relating to removing native trees and plants. Member Wasik asked the Committee to consider how to incorporate encouraging: native plantings, using natural systems for flood water retention, and reducing the carbon footprint through in the County's zoning code.

12. Adjournment

Vice Chair Pedersen declared the meeting adjourned at 9:52 a.m.

Next Meeting: February 23, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair