

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 28, 2022**

**11:00 AM**

**or 10 minutes after the conclusion of the Public Works, Planning  
& Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3DAQqhC>**

**Ethics and Oversight Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Ethics & Oversight Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 11:00 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

*Member Kyle entered the meeting at 11:06 a.m.*

**Present** 7 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen,  
Member Roberts, Chair Vealitzek and Member Sbarra

*Others Present:*

*Abby Krakow, Communications*

*Bailey Wyatt, Communications*

*Frank D'Andrea, Finance*

*Jamie Helton, State's Attorney's Office*

*Janna Philipp, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Karen Fox, State's Attorney's Office*

*Kevin Quinn, Communications*

*Kristy Cechini, County Board Office*

*Marah Altenberg, Board Member*

*Mary Ross Cunningham, Board Vice Chair*

*Matt Meyers, County Administrator's Office*

*Mick Zawislak, Daily Herald*

*Sonia Hernandez, County Administrator's Office*

*Sam Vaghani, Public*

*Susan Zingle, Public*

*Tammy Chatman, Communications*

*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business****CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 [22-1007](#)**

Committee action approving the Ethics and Oversight Committee minutes from June 3, 2022.

**Attachments:** [E&O 6.3.22 Final Minutes](#)

**A motion was made by Member Frank, seconded by Member Sbarra that the minutes from June 3, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 6 - Member Danforth, Member Frank, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**Not Present:** 1 - Member Kyle

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

**A motion was made by Member Roberts, seconded by Member Frank, to go into Executive Session. The motion carried by the following roll call vote:**

**Aye:** 6 - Member Danforth, Member Frank, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**Not Present:** 1 - Member Kyle

**10.1 [22-1328](#)**

Executive Session to discuss the performance of the occupant of a public office pursuant to 5 ILCS 120/2 (c)(3) as it relates to a rules complaint.

*Member Kyle entered the meeting at 11:06 a.m.*

**10.1 [22-1329](#)**

**A**

Committee action on the determination of whether allegations in a rules complaint have any merit and recommendation for further action.

*Chair Vealitzek combined items 10.1A, 10.2A, and 10.3A.*

**A motion was made by Member Danforth, seconded by Member Frank, that the complaints referenced in items 10.1A, 10.2A, and 10.3A be dismissed for lack of findings. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**10.2 [22-1330](#)**

Executive Session to discuss the performance of the occupant of a public office pursuant to 5 ILCS 120/2 (c)(3) as it relates to a rules complaint.

**10.2 [22-1332](#)**

**A**

Committee action on the determination of whether allegations in a rules complaint have any merit and recommendation for further action.

*Chair Vealitzek combined items 10.1A, 10.2A, and 10.3A.*

**A motion was made by Member Danforth, seconded by Member Frank, that the complaints referenced in items 10.1A, 10.2A, and 10.3A be dismissed for lack of findings. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**10.3 [22-1331](#)**

Executive Session to discuss the performance of the occupant of a public office pursuant to 5 ILCS 120/2 (c)(3) as it relates to a rules complaint.

**10.3 [22-1333](#)**

**A**

Committee action on the determination of whether allegations in a rules complaint have any merit and recommendation for further action.

*Chair Vealitzek combined items 10.1A, 10.2A, and 10.3A.*

**A motion was made by Member Danforth, seconded by Member Frank, that the complaints referenced in items 10.1A, 10.2A, and 10.3A be dismissed for lack of findings. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**10.4 [22-1334](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

**10.4 [22-1335](#)**

**A**

Committee action regarding semi-annual review of closed session minutes.

**A motion was made by Member Roberts, seconded by Member Sbarra, to accept and follow the State's Attorney's recommended guidelines. The motion carried by the following voice vote:**

**Aye:** 7 - Member Danforth, Member Frank, Member Kyle, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Sbarra

**11. Members' Remarks**

*Public Comment was made by Sam Vaghani.*

*Matt Meyers, Assistant County Administrator, provided an addition to the County Administrator's Report, noting that the Rules Committee meeting is scheduled for this Friday at 2 p.m. Assistant County Administrator Meyers further noted that staff recommends amending a section on page 20 of the Rules that lists the E&O Committee as being responsible for reviewing Rules complaints.*

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 11:26 a.m.*

**Next Meeting: October 26, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Ethics & Oversight Committee Chair*