

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 12, 2022

2:30 PM

Via Zoom or Phone

<https://us02web.zoom.us/j/84069438229>

Meeting ID: 840 6943 8229

(312) 626-2799

Housing and Community Development Commission
- Executive Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available at the Central Permit Facility located at 500 W. Winchester Rd., Libertyville, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by 2:00 on Wednesday January 12, 2022 will be read at the appropriate time in the agenda. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to communitydevelopment@lakecountyil.gov with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

1. Roll Call

Chair Pedersen called the meeting of the Housing and Community Development - Executive Commission to order at 2:32 p.m.

Guests: Cassandra Hiller, Lake County Administrators Office

Staff: Eric Waggoner, Brenda O'Connell, Dominic Strezo, Michele Slav, Damon Coleman, Eric Tellez, Pam Jeffries, and Joy Rice

Present 4 - Billy McKinney, Linda Pedersen, Janet Swartz and Dan Venturi

Absent 3 - Sandy Hart, Ray Rose and Julie Simpson

2. Approval of Minutes

2.1 [21-1696](#)

Approval of the September 15, 2021 minutes

A motion was made by Commissioner Venturi, seconded by Commissioner McKinney, to approve the September 15, 2021 minutes. Motion carried by the following roll call vote:

Aye 4 - McKinney, Chair Pedersen, Commissioner Swartz and Vice-Chairman Venturi

Absent 3 - Ex-Officio Member Hart, Rose and Ex-Officio Member Simpson

3. Chair's Remarks

Chairwoman Pedersen welcomed all in attendance to the first Executive Committee meeting of 2022 and wished everyone a happy 2022.

4. Public Comments (items not on the agenda)

There were no public comments.

5. Old Business

There was no old business.

6. New Business

6.1 [22-0016](#)

Amendment to the Written Standards for Provision of Emergency Solutions Grants (ESG) Assistance for Street Outreach.

Presented by Damon Coleman, Community Development Senior Grant Manager

A motion was made by Commissioner Venturi, seconded by Commissioner Swartz, to forward the Amendment to the Written Standards for Provision of Emergency Solutions Grant (ESG) Assistance for Street Outreach to the Housing and Community Development Commission for approval. Motion carried by the following roll call vote:

Aye 4 - McKinney, Chair Pedersen, Commissioner Swartz and Vice-Chairman Venturi

Absent 3 - Ex-Officio Member Hart, Rose and Ex-Officio Member Simpson

6.2 [22-0019](#)

Joint resolution approving the Fourth Amendment to Program Year (PY) 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan (AAP).

Presented by Brenda O'Connell, Community Development Administrator

approved

Aye 4 - McKinney, Chair Pedersen, Commissioner Swartz and Vice-Chairman Venturi

Absent 3 - Ex-Officio Member Hart, Rose and Ex-Officio Member Simpson

7. Staff Reports

Brenda O'Connell noted the yearly calendar of meetings was included as an agenda attachment. She stated she would address other staff reports in the full HCDC meeting to follow at 3:30.

8. Adjournment

Chair Pedersen adjourned the meeting at 2:44 pm.

This meeting was adjourned.