

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois 60085  
Conference Room #3112*



## Meeting Minutes - Final

**Tuesday, September 13, 2022**

**5:30 PM**

**3010 Grand Ave., Waukegan, IL 60085**

**Lake County Community Health Center Governing  
Council**

**1. Call to Order**

**Vice Chair Fornero called the meeting to order at 5:30 p.m. Member Lara was not present for the roll call, but did arrive at 5:35 p.m.**

**Present** 7 - Vice Chair Fornero, Member Bejster, Member Chuc, Member Lara, Member Ross Cunningham, Member Tarter and Member Hernandez

**Absent** 3 - Chair Smith-Taylor, Secretary Argueta and Member Washington

**2. Pledge of Allegiance**

**This matter was presented**

**3. Approval of Minutes**

**3.1**

August 9, 2022 Meeting Minutes

**Attachments:** [GC Minutes 8.9.22 - DRAFT](#)

**Vice Chair Fornero called for a motion to approve the minutes of August 9, 2022. Motion by Member Tarter, second by Member Hernandez. No discussion. Voice vote, all in favor, motion carried.**

**Aye:** 6 - Vice Chair Fornero, Member Bejster, Member Chuc, Member Ross Cunningham, Member Tarter and Member Hernandez

**Absent:** 3 - Chair Smith-Taylor, Secretary Argueta and Member Washington

**Not Present:** 1 - Member Lara

**4. Public Comment to the Council**

*None*

**5. Executive Director's Report**

*Executive Director Mark Pfister reported on the following:*

*1. Monkeypox: Lake County is still at nine probable or confirmed cases and is not seeing an increase. This is also what's happening across the State and the Nation. It is due to change in behaviors and vaccinations. Every Thursday, staff are contacting Health Department high risk patients and other high risk Lake County residents and have now vaccinated over 500 individuals with the JYNNEOS vaccine. Over half of those are the intradermal injection rather than subcutaneous which means 5 doses per vial vs. only 1 dose.*

*2. COVID-19: The BA.5 variant is still the primary variant circulating. Lake County has moved back down to medium community level, but it is still recommended that people exercise caution in their daily activities as individuals are still becoming infected. There is a new bivalent vaccine available which is the original strain of COVID-19 blended with the*

*newer omicron variant. Hopefully it will help even more with preventing new cases but it is still very clear that the vaccines have been very successful in preventing hospitalization and death, especially for those at high risk.*

*3. FQHC Management Restructuring: Updated leadership job descriptions are being reviewed and will be sent to the consultant, HMA, for their review. Now that the Lake County hospitals have concurred on specialty care for the underinsured and uninsured, HMA will be assisting us with an adapted version of Access DuPage to work with the hospitals to set up a 501c3 to make it sustainable.*

*4. Member Lester Washington: He and Lisa Kroeger have made multiple attempts to contact Member Washington via phone, mail, and visits to his apartment, all of which have been unsuccessful. A letter will be sent via certified mail and if he does not respond to that, the question of his membership will be brought to the Council at their meeting on October 11, 2022.*

## **6. Action items**

### **6.1**

Provider Credentialing and/or Privileging - Dr. Zun

*Dr. Zun reviewed the providers recommended for appointment.*

**Vice Chair Fornero called for a motion to approve the appointment of Josephine Dinka, MD, and Nicole Hendrickson, APRN. Motion by Member Ross-Cunningham, second by Member Bejster. Voice vote, all in favor, motion carried.**

**Aye:** 7 - Vice Chair Fornero, Member Bejster, Member Chuc, Member Lara, Member Ross Cunningham, Member Tarter and Member Hernandez

**Absent:** 3 - Chair Smith-Taylor, Secretary Argueta and Member Washington

### **6.2**

Provider Reappointment - Dr. Zun

*Dr. Zun reviewed the providers recommended for reappointment.*

**Vice Chair Fornero called for a motion to approve the reappointment of Sana Ahmed, MD, Idries and Jamil Abdur-Rahman, MD, Jennifer Gassman, APRN, Ahskok Nagella, MD, Anatoliy Pyslar, MD, and Toni Steres, APRN. Motion by Member Ross-Cunningham, second by Member Hernandez. Voice vote, all in favor, motion carried.**

**Aye:** 7 - Vice Chair Fornero, Member Bejster, Member Chuc, Member Lara, Member Ross Cunningham, Member Tarter and Member Hernandez

**Absent:** 3 - Chair Smith-Taylor, Secretary Argueta and Member Washington

### **6.3**

Ratification and Approval of Health Resources and Services Administration Budget Period  
Renewal - Riley

**Attachments:** [FY2023 Budget Narrative](#)

*Pam Riley, Director of Finance, reviewed the information provided in the agenda packet.*

**Chair Fornero called for a motion to ratify and approve the Section 330, H80CS00119 grant funding from HRSA as stated in the Suggested Motion. Motion by Member Tarter, second by Member Hegar Chuc. The motion carried by the following roll call vote:**

**Aye:** 7 - Vice Chair Fornero, Member Bejster, Member Chuc, Member Lara, Member Ross Cunningham, Member Tarter and Member Hernandez

**Absent:** 3 - Chair Smith-Taylor, Secretary Argueta and Member Washington

## **7. Presentations**

*None*

## **8. Discussion Items**

### **8.1**

FY2021 HRSA American Rescue Plan Act Funding for Health Centers (H8F) \$8,760,875.00 - Grant Budget Revision - Burke

*Kim Burke, Director of Healthcare Operations, reviewed the information provided in the agenda packet. It was noted that this is strictly a discussion item, not an action item, therefore a vote is not needed and the Suggestion Motion should state, "None, for information only."*

**This matter was presented**

### **8.2**

CQI Update - Hayes

**Attachments:** [UDS Quality Measures](#)

*Toni Steres updated the Council on the Weight Counseling for Ages < 18 years PDSA done at the Midlakes health center and reviewed the numbers provided in the agenda item and the attachment. She stated that the goal is to have one weight counseling done with a well visit, including nutrition and physical activity. The success of this PDSA at Midlakes means it will now be rolled out at the other health centers. Mark noted that the initial low numbers don't necessarily mean that BMI screenings weren't being done, it could be that the providers weren't documenting it. The key is sustaining those results and assuring that the providers are documenting it in the patient's EHR. He commended Toni and the team on their hard work and successful results.*

**This matter was presented**

## **9. Medical Director Report**

### **9.1**

Medical Director Report - Dr. Zun

**Attachments:** [Medical Director Report Attachment](#)

*Dr. Zun reviewed the highlights of his report as provided in the agenda packet. Member Bejster asked if the Lead Provider to Regional Medical Director back to Lead Provider change is being done on the recommendation of HMA. Mark explained that we are going back to Lead Providers but in a different job description with different responsibilities and with clearer articulation of the duties and what the role is. The issue with the Regional Medical Directors was that the methodology was setting them up for failure as they could not be out on site at all the health centers at the same time and, therefore, could not be there to help train new staff and oversee existing staff. There will now be a Lead Provider at every site and there will be much more integration and expectation of the Lead Provider with the day-to-day operations of the care teams. Toni Steres will manage all of the Lead Providers so that there is a clear connection between them and operations. Toni reports to Kim Burke as well as Associate Director Colleen Santos. This is where the provider and practice manager dyad are connected between Colleen and Toni and, ultimately, the practice manager will have global management authority over the entire site (staff, finances, care, etc.).*

**This matter was presented**

**10. Director of Healthcare Operations Report**

**10.1**

Director of Healthcare Operations Report - Burke

**Attachments:** [FQHC Healthcare Operations Metric Dashboard 09.22](#)

*Kim Burke, Director of Healthcare Operations, reviewed her report as provided in the agenda packet noting that she will provide an update on the incorporation of CHWs into the medical care teams in a couple of months.*

**This matter was presented**

**11. Director of Finance Report**

**11.1**

Director of Finance Report - Riley

**Attachments:** [FQHC Jul 22](#)

*Pam Riley, Director of Finance, reviewed her report as provided in the agenda packet. She noted that the audit is now complete and the auditor will provide a report at the Council's October 11, 2022, meeting.*

**This matter was presented**

**12. Added to Agenda**

*None*

**13. Old Business**

*None*

**14. New Business**

*None*

**15. Executive Session**

*None*

**16. Adjournment**

Vice Chair Fornero adjourned the meeting at 6:17 p.m.