

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois 60085  
Conference Room #3112*



## Meeting Minutes - Final

**Tuesday, August 9, 2022**

**5:30 PM**

**3010 Grand Ave., Waukegan, IL 60085**

**Lake County Community Health Center Governing  
Council**

**1. Call to Order**

**Chair Smith-Taylor called the meeting to order at 5:32 p.m.**

**Present** 6 - Chair Smith-Taylor, Secretary Argueta, Member Bejster, Member Chuc, Member Tarter and Member Hernandez

**Absent** 4 - Vice Chair Fornero, Member Lara, Member Ross Cunningham and Member Washington

**2. Pledge of Allegiance**

**This matter was presented**

**3. Approval of Minutes**

**3.1**

July 12, 2022 Meeting Minutes

**Attachments:** [GC Minutes 7.12.22 - DRAFT](#)

**Member Tarter made a motion to approve the July 12, 2022, meeting minutes as presented. Second by Secretary Argueta. Voice vote, all in favor, motion carried.**

**Aye:** 6 - Chair Smith-Taylor, Secretary Argueta, Member Bejster, Member Chuc, Member Tarter and Member Hernandez

**Absent:** 4 - Vice Chair Fornero, Member Lara, Member Ross Cunningham and Member Washington

**4. Public Comment to the Council**

*None*

**5. Executive Director's Report**

*Mark Pfister, Executive Director, reported on the following:*

- 1. Annual UDS Data Submission: Data was submitted to HRSA before the deadline of February 15, 2022. HRSA then compares that data to other FQHC's around the country. That information is now available on HRSA's website. LCHD/CHC had 4 measures in the first quartile for 2021: Body Mass Index (BMI) screening and follow up, depression screening, dental sealants, and cervical cancer screening. There were 5 measures in the second quartile, 6 measures in the third quartile, and 2 measures in the fourth quartile. Staff will be looking at those in the second, third and fourth quartile to see where improvements can be made. One of the measures in the fourth quartile, depression remission at 12 months, is a fairly new measure.*
- 2. Monkey Pox: Illinois is now fifth in the nation for monkey pox cases. This is not unexpected as infectious diseases tend to start in the large urban areas before moving out to other areas. There are currently 672 cases in Illinois with Lake County having eight confirmed or probable cases, four of them being during the first three weeks and another four cases in the last 10 days. The Lake County cases are still among men who have sex*

*with men (MSM) as are 90% of the cases in the nation. However, we are starting to see it move into the heterosexual population as there has been one female case in the state of Illinois and at least two children in the U.S. As a health department, while we do not want to stigmatize the MSM population we are taking a very active role by having already vaccinated 200+ individuals who are high risk and those are either a contact of a case or our high risk patients.*

*3. FY2023 Proposed Budget: The FY 2023 proposed budget is complete and budget books will be sent out shortly to those members on the Budget Committee. The Board of Health/Governing Council Joint Budget Committee meeting is scheduled for next week Wednesday, August 17. The FQHC budget will then go to the full Governing Council for approval at its September 13, 2022, regular meeting.*

*Chair Smith-Taylor asked if teams were going out into the community educating on monkeypox. Mark informed the Council that there is a monkeypox page on the Health Department's website. STI case managers are also reaching out to the Health Department's high risk patients to get them in to be vaccinated and educating them on how monkeypox is being transmitted and what the rash looks like. Provider education is also key as there are some who were not diagnosing it appropriately, and previously only the State was doing the testing, now Quest and Labcorp are also doing it. Governor Pritzker has issued a disaster proclamation on monkeypox and President Biden and the World Health Organization has declared it a public health emergency.*

## **6. Action items**

### **6.1**

Provider Credentialing and/or Privileging - Dr. Zun

*Kim Burke, Director of Healthcare Operations, reviewed the providers presented for appointment.*

**Member Bejster made a motion to approve the providers for appointment as presented. Second by Secretary Argueta. Voice vote, all in favor, motion carried.**

**Aye:** 6 - Chair Smith-Taylor, Secretary Argueta, Member Bejster, Member Chuc, Member Tarter and Member Hernandez

**Absent:** 4 - Vice Chair Fornero, Member Lara, Member Ross Cunningham and Member Washington

## **7. Presentations**

*None*

## **8. Discussion Items**

*For the discussion items, Mark Pfister noted that the numbering is out of order but that the items will be addressed in the order they are listed.*

### **8.3**

CQI Update - Hayes

**Attachments:** [UDS CQI Dashboard](#)

*Christina Hayes, CQI Coordinator, informed the Council that there are currently two quality improvement projects being conducted at the Midlakes Health Center and both are for metrics that scored in the third quartile. The first one is Childhood Weight Assessment and Counseling and that is being spearheaded by Toni Steres throughout the entire site. The improvement goal for that metric is 47% to 80% by the end of August. If it is successful, it will be rolled out at the other sites. The second one is Colorectal Cancer Screening and that is being done with one care team, Dr. Carlie Terchin, to start rather than the entire site. The improvement goal is the rate of patients who are returning their at-home colorectal cancer screening kit. Staff will be working on a patient reminder system to see if that impacts the return rate. If it is successful, it will be rolled out to some of our other provider care teams and, eventually, all of our providers and health centers. She hopes to have an update on the Childhood Weight Assessment and Counseling PDSA by the Council's September 13, 2022, meeting.*

*Member Tarter asked if the colorectal cancer screening kit being given to patients is Cologuard. Toni Steres stated it is not. Member Hernandez asked if there is any information or education when those kits are provided to the community. Christina clarified that the kits are given to Health Department patients only, not the community, and the patient's care team discusses everything with them. Member Hernandez asked how those patients are chosen. Christina explained that only those patients due for a colorectal cancer screening receive a kit. The recommendation is 45 years of age and older, and no risk factors are necessary. If a provider sees someone who does have high risk factors, that patient is going to be referred for a colonoscopy rather than receive a test kit.*

**8.1**

LCHD/CHC Payer Mix Year-to-Date Comparison - Burke

**Attachments:** [Payer Mix YTD June 22 to FY 21](#)

*Kim Burke reviewed the information provided in the agenda packet. Member Tarter asked if the 330 grant was going to be reduced since the number of uninsured patients went down. Kim stated that those patient numbers are being monitored and a reduction in the 330 grant is not expected.*

**8.2**

2022 Health Resources and Services Administration (HRSA) Needs Assessment - Burke / Zun

**Attachments:** [2022 HRSA Needs Assessment Summary](#)  
[2022 HRSA Annual Needs Assessment Summary](#)

*Kim Burke reviewed the two attachments provided in the agenda packet.*

**9. Medical Director Report**

**9.1**

Medical Director Report - Dr. Zun

**Attachments:** [Infection Control Summary](#)

*Dr. Zun, Medical Director, reviewed his report as provided in the agenda packet.*

**10. Director of Healthcare Operations Report**

**10.1**

Director of Healthcare Operations Report - Burke

**Attachments:** [FQHC Healthcare Operations Metric Dashboard Aug 2022](#)

*Kim Burke reviewed her report as provided in the agenda packet.*

**11. Director of Finance Report**

**11.1**

Director of Finance Report - Riley

**Attachments:** [FQHC Jun 22](#)

*Pam Riley, Director of Finance, reviewed her report as provided in the agenda packet.*

**12. Added to Agenda**

*None*

**13. Old Business**

*None*

**14. New Business**

*None*

**15. Executive Session**

*None*

**16. Adjournment**

**Chair Smith-Taylor adjourned the meeting at 6:49 p.m.**