

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Minutes Report - Final

Thursday, November 4, 2021

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

Join Zoom Meeting (click on first line below)

[https://us02web.zoom.us/j/83690157583?](https://us02web.zoom.us/j/83690157583?pwd=WDJOL1VETENZRjB3Y1UwQ3cxNmIKUT09)

[pwd=WDJOL1VETENZRjB3Y1UwQ3cxNmIKUT09](https://us02web.zoom.us/j/83690157583?pwd=WDJOL1VETENZRjB3Y1UwQ3cxNmIKUT09)

Meeting ID: 836 9015 7583

Passcode: 974865

One tap mobile

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Stormwater Management Commission Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 2nd floor Central Permt Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by noon on the date of the meeting (emailed to stormwater@lakecountyil.gov or delivered to the Lake County Stormwater Management office at 500 W. Winchester Road, Libertyville Suite 201). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 2nd floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: SMC meeting (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

21-1529

1. CALL TO ORDER

The meeting was called to order by Chairman Schmit at 6:16 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

4. PUBLIC COMMENT

Others present: Glenn Ryback, Lisle Stalter, Paula Randall, Grant Benjamin, Amy Wagner, George DeTella, Daiko Abe and SMC staff: Kurt Woolford, Dijana Silber, Arnold Donato, Kelcey Traynoff, Ernesto Huaracha, Brian Frank, Sharon Østerby, Mike Prusila

5. APPROVAL OF MINUTES

21-1783

The October 2021 minutes were presented, there were no questions.

A motion was made by Member Hewitt, seconded by Alternate Weidenfeld, that this commission approve minutes. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

6. COMMISSION REPORTS

6.1 Director's Report

6.1. FY22 Budget and Staffing Update

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21-1801

Kurt Woolford provided an update for the FY22 budget and staffing. SMC is done working on the FY22 budget and it is now going through the Finance Committee. SMC is anticipating the IGA revenues to be more than \$2.3 million and the expense side of the budget to include an engineering services amount of around \$2 million. A draft statement of interest for the DCEO engineering services was included in the packet.

6.2 Chairman's Report

Chairman Schmit thanked everyone who participated in SMC's budget process. Chairman Schmit and Kurt Woolford met with State Representative Mason and may have a meeting with the Governor in the next few weeks. SMC will be working on meeting deadlines for the DCEO projects.

6.3 Commissioner's Report

7. ACTION ITEMS

7.1 May 6, 2021 Executive Session Minutes regarding Property Acquisitions pursuant to 5 ILCS 120/2 (c) (5)

A motion was made by Member Sbarra, seconded by Member Hewitt to approve the Executive Session minutes from May 6, 2021. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

7.2 October 7, 2021 Executive Session Minutes regarding the appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body 5 ILCS 120/2(c) (1)

A motion was made by Member Casbon, seconded by Member Rockingham to approve the Executive Session minutes from October 7, 2021. The motion carried by the following vote:

Aye: 10 - Member Casbon, Member Hewitt, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

Abstain: 1 - Member Maine

7.3 October 2021 Treasurer's Report

[21-1782](#)

A motion to approve action item was made by Member Casbon, seconded by Member Rockingham. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

7.4 2022 Stormwater Management Commission meeting schedule

[21-1607](#)

Agenda items 7.4, 7.5, and 7.6 were voted on as one action item.

A motion to approve action items was made by Member Maine, seconded by Member Hewitt. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

7.5 2022 Technical Advisory Committee meeting schedule

[21-1608](#)

Agenda items 7.4, 7.5, and 7.6 were voted on as one action item.

A motion to approve action items was made by Member Maine, seconded by Member Hewitt. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

7.6 2022 Municipal Advisory Committee meeting schedule

21-1609

Agenda items 7.4, 7.5, and 7.6 were voted on as one action item.

A motion to approve action items was made by Member Maine, seconded by Member Hewitt. Motion passed by unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

7.7 Integrated Solutions Consulting, Inc.- Consulting Services Contract

Lake County All-Natural Hazard Mitigation Plan Update

21-1564

Sharon Østerby requested approval of the consulting services contract with Integrated Solutions Consulting for a not-to-exceed amount of \$61,583.86. Integrated Solutions Consulting will be helping to update the All Natural Hazard Mitigation Plan (ANHMP). Mr. Daiko Abe, with Integrated Solutions Consulting, was in attendance to answer questions.

A motion to approve action item was made by Member Pedersen, seconded by Alternate Talbett. Motion passed by a unanimous roll call vote.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Member Sbarra, Chair Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld

8. INFORMATION SECTION

8.1 Regulatory Reports

21-1781

Kelcey Traynoff briefly discussed the reports for inspection status. The reports for wetland and stormwater reviews were not included in the packet for discussion due to a technical issue with the new Energov system.

This matter was presented

8.2 Correspondence

21-1604

Kelcey Traynoff presented a citizen thank you letter for SMC staff Juli Crane, Brian Frank, and Kurt Woolford.

This matter was presented

8.3 Community Relations/Public Info

9. EXECUTIVE SESSION

**9.1 Executive Session to Review Closed Session Minutes pursuant to 5 ILCS 120/2(c)
(1)**

No Executive Session was necessary as break-out sessions for Commissioners to review the Executive Session minutes were held prior to the meeting.

10. ADJOURNMENT

Motion to adjourn made made by Member Hewitt, seconded by Member Maine.

Motion passed by a unanimous roll call vote. Meeting adjourned at 6:43pm.

Aye: 11 - Member Casbon, Member Hewitt, Member Maine, Alternate Parekh,
Member Pedersen, Member Rockingham, Member Sbarra, Chair
Schmit, Alternate Talbett, Member Hood and Alternate Weidenfeld