

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Wednesday, October 13, 2021

12:00 PM

Zoom: [https://us02web.zoom.us/j/84397227038?](https://us02web.zoom.us/j/84397227038?pwd=aElwV0FNaWx5YzJBMnpCTWNPaXB5Zz09)
[pwd=aElwV0FNaWx5YzJBMnpCTWNPaXB5Zz09](https://us02web.zoom.us/j/84397227038?pwd=aElwV0FNaWx5YzJBMnpCTWNPaXB5Zz09)

Meeting ID: 843 9722 7038 Passcode: 099548
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Lake County Board of Review

1. **Call to Order - Chair Helm called the meeting into order at 12:01 P.M.**

**Board Attendees: Chair Helm, Member Paslawsky and Member Herbst
CCAO Staff Attendees: Glueckert, and Crawford**

2. **Approval of Minutes**

Regular Sessions: August 12, 2021 and August 24, 2021

The Board of Review members reviewed the minutes from their Thursday, August 12, 2021 meeting. Member Paslawsky motioned to approve. Member Herbst seconded the motion. The Board members approved the minutes as presented 3-0.

The Board of Review members reviewed the minutes from their Tuesday, August 24, 2021 meeting. Member Herbst motioned to approve. Member Paslawsky seconded the motion. The Board members approved the minutes as presented 3-0.

3. **Public Comment -None**

4. **Approval of Certificate of Errors**

The Board of Review Members reviewed and approved the electronic Certificate of Errors that were presented, with no exceptions.

5. **Old Business - None**

6. **New Business - Deadline revisions to Item V. Sections C. and D. of the 2021 Rules of the Lake County Board of Review**

Chair Helm opened the discussion with acknowledging that Item I. Administrative Rules, Section C. Amendments gives authority to the Board to amend the rules from time to time; said amendments are effective upon their being conspicuously posted and prominently displayed on the Board of Review website.

Clerk Glueckert presented his recommendation for the need to revise the Board of Review deadline dates related to Item V. Sections C. and D. of the 2021 Rules of the Lake County Board of Review. These sections pertain to the Assessors requests of the Board of Review to approve Instant Assessments and Omitted Property. Due to the decrease in the total number of complaints filed for the 2021 appeal season, the hearing season will be ending sooner than initially predicted. The Clerk communicated electronically a forthcoming recommendation to adjust the deadline dates for the corresponding items and sections presented to the Board during today's meeting. Clerk Glueckert reported that Township Assessors gave no objections to the impending recommendation.

Chair Helm requested a motion to amend the deadline dates from November 5, 2021 to October 15, 2021 respectively for Item V. Sections C. and D. Member Paslawsky motioned to amend, seconded by Member Herbst. The motion carried unanimously 3-0.

Members affixed their signatures, and the amended 2021 Rules of the Lake County Board of Review were published on the Board's website for public viewing.

Clerk Glueckert reminded the Members that the last day for Residential and Commercial hearings is set for Wednesday, October 27, 2021.

7. Adjournment

Prior to adjourning, the Board set November 10, 2021 at 9:00 A.M. as their next meeting date and time. Additionally, the last Non-Homestead Hearing Dates for the 2021 season will be held on December 7, 2021 and December 8, 2021.

Member Herbst motioned to adjourn, seconded by Member Paslawsky. The motion carried unanimously 3-0. The meeting adjourned at 12:12 P.M.