

# Lake County Illinois

**Regional  
9-1-1  
Consolidation**

## Meeting Minutes - Final

Tuesday, July 27, 2021

2:00 PM

**MEETING LOCATION:**  
Central Permit Facility  
500 W. Winchester Road  
Libertyville, IL

**Regional 911 Operations Committee**

**1. Call to Order**

*Chair Kreis called the meeting to order at 2:01 p.m.*

**2. Roll Call of Members**

*Members present:*

*Barrington – John Christian, Fire Chief*

*CenCom E9-1-1 – Nichol Whitfield, Acting Director*

*Countryside Fire Protection District - Chuck Smith, Fire Chief*

*Fox Lake – not present*

*Grayslake Fire Protection District - Dan Pierre, Fire Chief*

*Greater Round Lake Fire Protection District - Greg Formica, Fire Chief*

*Gurnee - John Kavanagh, Fire Chief*

*Lake County - Jim Hawkins, Deputy Administrator / 911 Project Management Coordinator*

*Lake County ETSB - Dave Dato, Board Member*

*Lake County Sheriff's Office - Kent McKenzie, Director of Communications*

*Libertyville – Richard Carani, Fire Chief*

*Lincolnshire - Joseph Leonas, Chief of Police*

*Mundelein – John Monahan, Chief of Police*

*North Chicago - Laz Perez, Chief of Police*

*NELCC JETSB – John Kavanagh, Fire Chief*

*Round Lake – David Prus, Chief of Police*

*Round Lake Beach – not present*

*Vernon Hills - Pat Kreis, Chief of Police*

*VHL JETSB – Chuck Smith, Countryside Fire Chief*

*Wauconda Fire Protection District - Chas Buschick, Deputy Chief*

*Waukegan – Gabe Guzman, 2nd alternate*

*Others present:*

*Steven Winnecke, Lake County ETSB*

*Bernard Malkov, Lake County Sheriff's Office*

*Steven Shields, Round Lake*

*Don Hansen, Mundelein*

*John Umek, North Chicago*

*Joris Lillge, Grayslake Fire*

*Marissa Nowakowski, Lake County ETSB*

*Jim Levicki, Vernon Hills*

*Kevin Timony, Vernon Hills*

*Susannah Heitger, Crowe*

*Sonia Hernandez, Lake County*

**3. Approval of Minutes**

*There were no minutes ready for approval.*

**4. Public Comment**

*There were no public comments.*

**5. Unfinished Business**

*There was no unfinished business.*

**6. New Business**

**6.1 [21-1108](#)**

Update Operations and Policy Committee Membership.

*Jim Hawkins, Deputy County Administrator, asked members to review the Operations and Policy membership list and provide any changes. Member Carani reported that Chief Clint Herdegen has retired.*

**6.2 [21-1109](#)**

Consortium CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software Implementation Update.

*Jim Hawkins, Deputy County Administrator, presented this item. Mr. Hawkins noted that this project started nearly three years ago. Dave Dato, Lake County ETSB Member, reported that the CAD, Mobile contract contained a flat rate for maintenance cost with no increases regardless of how many agencies participate. Steve Winnecke, Lake County ETSB Director, noted that the flat rate does not include data conversion, any agency that joins now will have an additional data conversion cost of approximately \$8,000.*

*Susannah Heitger from Crowe LLC gave Technology Project update. Susannah noted that they are working closely with Tyler Technology System and provided contract highlights. Also noted that Robert Tyson will be Tyler Technology's Project Manager. It is anticipated a go live date will be within the next 24 months. A Technology Teams Kickoff meeting is scheduled for August 25 at 10:00 at Central Permit Facility. Meeting invite will be sent to the Operations Committee. Next steps are to form subcommittees and hold monthly meetings*

*Discussion ensued.*

**6.3 [21-1110](#)**

Discussion on Consortium Next Steps and Way Forward.

*Jim Hawkins, Deputy County Administrator, presented this item and provided an overview of the Consolidation Planning Plan. Chair Kreis recommends that Intergovernmental Agreement Extension #2 be considered and moved forward to the Policy Committee for approval.*

**6.4 [21-1111](#)**

Committee approval of the 9-1-1 Consolidation Project Implementation Plan

Intergovernmental Agreement (IGA) second 12-month extension.

*A motion was made by Member Dato, second by Member McKenzie, to approve the 911 Intergovernmental Agreement (IGA) second 12-month extension and present to the Policy Committee for consideration and approval. Motion was unanimously approved through roll call vote.*

*Barrington – John Christian, Fire Chief*

*CenCom E9-1-1 – Nichol Whitfield, Acting Director*

*Countryside Fire Protection District - Chuck Smith, Fire Chief*

*Fox Lake – not present*

*Grayslake Fire Protection District - Dan Pierre, Fire Chief*

*Greater Round Lake Fire Protection District - Greg Formica, Fire Chief*

*Gurnee - John Kavanagh, Fire Chief*

*Lake County - Jim Hawkins, Deputy County Administrator*

*Lake County ETSB - Dave Dato, Board Member*

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*Lincolnshire - Joseph Leonas, Chief of Police*

*Mundelein – John Monahan, Chief of Police*

*North Chicago - Laz Perez, Chief of Police*

*NELCC JETSB – present*

*Round Lake – David Prus, Chief of Police*

*Round Lake Beach – not present*

*Vernon Hills - Pat Kreis, Chief of Police*

*VHL JETSB – present*

*Wauconda Fire Protection District - Chas Buschick, Deputy Chief*

*Waukegan – Gabe Guzman, 2nd alternate*

*Chair Kreis noted that a Policy Committee meeting will be scheduled soon.*

**6.5 [21-1112](#)**

Project Coordinator's Report.

- Financial Update
- Consolidated Public Safety Facility Update

*Jim Hawkins, Project Coordinator, presented the financial report and reported no changes since last meeting.*

*Jim Hawkins reported that Lake County has approved funding the planning for a consolidated 9-1-1, Emergency Operations Center and ETSB Facility on the County's Libertyville campus.*

**7. Members' Remarks**

*Member Carani thanked the group for all the hard work and support during the last 18*

*months.*

*Jim Hawkins, Project Coordinator, noted that a committee will be formed to start the drafting of a Phase 2 Intergovernmental Agreement. Any member interested should contact Jim.*

**8. Adjournment**

*Meeting adjourned at 3:13 p.m.*

**Next Meeting: To Be Determined**

*Minutes prepared by Sonia Hernandez.*