

Lake County Illinois

Regional 9-1-1 Consolidation

Meeting Minutes - Final

Tuesday, July 27, 2021

2:00 PM

**MEETING LOCATION:
Central Permit Facility
500 W. Winchester Road
Libertyville, IL**

Regional 911 Operations Committee

1. Call to Order

Chair Kreis called the meeting to order at 2:01 p.m.

2. Roll Call of Members

Members present:

Barrington – John Christian, Fire Chief

CenCom E9-1-1 – Nichol Whitfield, Acting Director

Countryside Fire Protection District - Chuck Smith, Fire Chief

Fox Lake – not present

Grayslake Fire Protection District - Dan Pierre, Fire Chief

Greater Round Lake Fire Protection District - Greg Formica, Fire Chief

Gurnee - John Kavanagh, Fire Chief

Lake County - Jim Hawkins, Deputy Administrator / 911 Project Management Coordinator

Lake County ETSB - Dave Dato, Board Member

Lake County Sheriff's Office - Kent McKenzie, Director of Communications

Libertyville – Richard Carani, Fire Chief

Lincolnshire - Joseph Leonas, Chief of Police

Mundelein – John Monahan, Chief of Police

North Chicago - Laz Perez, Chief of Police

NELCC JETSB – John Kavanagh, Fire Chief

Round Lake – David Prus, Chief of Police

Round Lake Beach – not present

Vernon Hills - Pat Kreis, Chief of Police

VHL JETSB – Chuck Smith, Countryside Fire Chief

Wauconda Fire Protection District - Chas Buschick, Deputy Chief

Waukegan – Gabe Guzman, 2nd alternate

Others present:

Steven Winnecke, Lake County ETSB

Bernard Malkov, Lake County Sheriff's Office

Steven Shields, Round Lake

Don Hansen, Mundelein

John Umek, North Chicago

Joris Lillge, Grayslake Fire

Marissa Nowakowski, Lake County ETSB

Jim Levicki, Vernon Hills

Kevin Timony, Vernon Hills

Susannah Heitger, Crowe

Sonia Hernandez, Lake County

3. Approval of Minutes

There were no minutes ready for approval.

4. Public Comment

There were no public comments.

5. Unfinished Business

There was no unfinished business.

6. New Business

6.1 [21-1108](#)

Update Operations and Policy Committee Membership.

Jim Hawkins, Deputy County Administrator, asked members to review the Operations and Policy membership list and provide any changes. Member Carani reported that Chief Clint Herdegen has retired.

6.2 [21-1109](#)

Consortium CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software Implementation Update.

Jim Hawkins, Deputy County Administrator, presented this item. Mr. Hawkins noted that this project started nearly three years ago. Dave Dato, Lake County ETSB Member, reported that the CAD, Mobile contract contained a flat rate for maintenance cost with no increases regardless of how many agencies participate. Steve Winnecke, Lake County ETSB Director, noted that the flat rate does not include data conversion, any agency that joins now will have an additional data conversion cost of approximately \$8,000.

Susannah Heitger from Crowe LLC gave Technology Project update. Susannah noted that they are working closely with Tyler Technology System and provided contract highlights. Also noted that Robert Tyson will be Tyler Technology's Project Manager. It is anticipated a go live date will be within the next 24 months. A Technology Teams Kickoff meeting is scheduled for August 25 at 10:00 at Central Permit Facility. Meeting invite will be sent to the Operations Committee. Next steps are to form subcommittees and hold monthly meetings

Discussion ensued.

6.3 [21-1110](#)

Discussion on Consortium Next Steps and Way Forward.

Jim Hawkins, Deputy County Administrator, presented this item and provided an overview of the Consolidation Planning Plan. Chair Kreis recommends that Intergovernmental Agreement Extension #2 be considered and moved forward to the Policy Committee for approval.

6.4 [21-1111](#)

Committee approval of the 9-1-1 Consolidation Project Implementation Plan

Intergovernmental Agreement (IGA) second 12-month extension.

A motion was made by Member Dato, second by Member McKenzie, to approve the 911 Intergovernmental Agreement (IGA) second 12-month extension and present to the Policy Committee for consideration and approval. Motion was unanimously approved through roll call vote.

Barrington – John Christian, Fire Chief

CenCom E9-1-1 – Nichol Whitfield, Acting Director

Countryside Fire Protection District - Chuck Smith, Fire Chief

Fox Lake – not present

Grayslake Fire Protection District - Dan Pierre, Fire Chief

Greater Round Lake Fire Protection District - Greg Formica, Fire Chief

Gurnee - John Kavanagh, Fire Chief

Lake County - Jim Hawkins, Deputy County Administrator

Lake County ETSB - Dave Dato, Board Member

Lake County Sheriff's Office - Kent McKenzie, Director of Communications

Libertyville – Richard Carani, Fire Chief

Lincolnshire - Joseph Leonas, Chief of Police

Mundelein – John Monahan, Chief of Police

North Chicago - Laz Perez, Chief of Police

NELCC JETSB – present

Round Lake – David Prus, Chief of Police

Round Lake Beach – not present

Vernon Hills - Pat Kreis, Chief of Police

VHL JETSB – present

Wauconda Fire Protection District - Chas Buschick, Deputy Chief

Waukegan – Gabe Guzman, 2nd alternate

Chair Kreis noted that a Policy Committee meeting will be scheduled soon.

6.5 [21-1112](#)

Project Coordinator's Report.

- Financial Update
- Consolidated Public Safety Facility Update

Jim Hawkins, Project Coordinator, presented the financial report and reported no changes since last meeting.

Jim Hawkins reported that Lake County has approved funding the planning for a consolidated 9-1-1, Emergency Operations Center and ETSB Facility on the County's Libertyville campus.

7. Members' Remarks

Member Carani thanked the group for all the hard work and support during the last 18

months.

Jim Hawkins, Project Coordinator, noted that a committee will be formed to start the drafting of a Phase 2 Intergovernmental Agreement. Any member interested should contact Jim.

8. Adjournment

Meeting adjourned at 3:13 p.m.

Next Meeting: To Be Determined

Minutes prepared by Sonia Hernandez.