

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Monday, May 3, 2021**

**3:00 PM**

**Register to attend the meeting virtually at <https://bit.ly/3t2jUMd>**

**Regional 911 Operations Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Determination of the 9-1-1 Consolidation Operations Committee Chair, this meeting will be held via audio and video conference.

**PUBLIC LISTENING / VIEWING:** The public wishing to attend this meeting remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people.) This meeting will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Committee. Individuals attending remotely virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 the day prior to the meeting (emailed to [PublicComment@lakecountyil.gov](mailto:PublicComment@lakecountyil.gov) or delivered to the County Administrator's Office at 18 N. County Street, Waukegan, Illinois (9th Floor)).

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and those via the registration link) then (2) written comments in the order they are received.

Individuals providing Public Comment will be recorded and will provide the following Information:

- \* Meeting: 9-1-1 Operations Committee ( Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Organization/agency represented. (Required - If representing yourself, put "Self")
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)

**1. Call to Order**

*Chair Kreis called the Regional 911 Operations Committee Meeting to order at 3:01 p.m.*

**2. Roll Call of Members**

*Operations Committee Members*

*Village of Barrington - not represented*

*CenCom E911 - Nichol Whitfield, Acting Director*

*Countryside Fire Protection District - Chuck Smith, Fire Chief*

*Village of Fox Lake - Jimmy Lee, Police Chief*

*Grayslake Fire Protection District - Dan Pierre, Fire Chief*

*Greater Round Lake Fire Protection District - Greg Formica, Fire Chief*

*Village of Gurnee - John Kavanagh, Fire Chief*

*Lake County - Jim Hawkins, Deputy Administrator / 911 Project Management Coordinator*

*Lake County ETSB - Dave Dato, Vice-Chair*

*Lake County Sheriff's Office - Kent McKenzie, Director of Communications*

*Village of Libertyville - Not represented*

*Village of Lincolnshire - Joe Leonas, Police Chief*

*Village of Mundelein - Don Monahan, Police Chief*

*City of North Chicago - Not represented*

*NELCC JETSB - Chris Velkover, Chair*

*Village of Round Lake - Not represented*

*Village of Round Lake Beach - Gilbert Rivera*

*Village of Vernon Hills - Patrick Kreis, Police Chief*

*VHL JETSB - Not represented*

*Wauconda Fire Protection District - Chas Buschick, Deputy Chief*

*City of Waukegan - Gabe Guzman, Head of 911 Operations*

*Others present:*

*Philip Brunell, Gurnee Police Department*

*Carissa Casbon, Lake County Board*

*Jim Chamernik, Lake County Sheriff's Office*

*James Dunning, Village of Vernon Hills*

*RuthAnne Hall, Lake County*

*Don Hansen, Village of Mundelein*

*Edward Heinz, Countryside Fire District*

*Susanna Heitger, Crowe, LLC*

*Sonia Hernandez, Lake County*

*Krista Kennedy, Lake County*

*James Levicki, Village of Vernon Hills*

*Bernard Malkov, Lake County Sheriff's Office*

*Edward Manke, Village of Vernon Hills*

*Linda Pedersen, Lake County Board*

*Lindsay Stroberg, Village of Fox Lake*

*Arin Thrower, Lake County*

*Cassandra Torstenson, Lake County*

*Steve Winnecke, Lake County ETSB*

**3. Approval of Minutes**

**2.1 [21-0776](#)**

Minutes from February 17, 2021.

**A motion was made by Member Dato, seconded by Member McKenzie, to approve the February 17, 2021 meeting minutes. On a roll call vote, the motion was unanimously approved.**

**Village of Barrington - not represented**

**CenCom E911 - Nichol Whitfield, Acting Director**

**Countryside Fire Protection District - Chuck Smith, Fire Chief**

**Village of Fox Lake - Jimmy Lee, Police Chief**

**Grayslake Fire Protection District - Dan Pierre, Fire Chief**

**Greater Round Lake Fire Protection District - Greg Formica, Fire Chief**

**Village of Gurnee - John Kavanagh, Fire Chief**

**Lake County - Jim Hawkins, Deputy Administrator**

**Lake County ETSB - Dave Dato, Vice-Chair**

**Lake County Sheriff's Office - Kent McKenzie, Director of Communications**

**Village of Libertyville - Not represented**

**Village of Lincolnshire - Joe Leonas, Police Chief**

**Village of Mundelein - Don Monahan, Police Chief**

**City of North Chicago - Not represented**

**NELCC JETSB - Chris Velkover, Chair**

**Village of Round Lake - Not represented**

**Village of Round Lake Beach - Gilbert Rivera**

**Village of Vernon Hills - Patrick Kreis, Police Chief**

**VHL JETSB - Not represented**

**Wauconda Fire Protection District - Chas Buschick, Deputy Chief**

**City of Waukegan - Gabe Guzman, Head of 911 Operations**

**4. Public Comment**

*There were no comments from the public.*

**5. Unfinished Business**

*There was no unfinished business.*

**6. New Business**

**6.1 [21-0778](#)**

Update Operations and Policy Committee Membership.

*Jim Hawkins, 911 Project Management Coordinator, requested that the members review*

*their designated appointees to the Operations and the Policy Committees and notify the Project Coordinator if there needs to be an update to the membership list.*

6.2 [21-0779](#)

Overview of Selected CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software.

*Chair Kreis remarked on the work that has been accomplished thus far by the Working Group. Jim Hawkins, 911 Project Coordinator, provided an overview of the Consolidated Project Plan and the goal to accomplish core requirements by the group. He reviewed the three tier concept of operations.*

*911 Project Coordinator Hawkins reported the Emergency Telephone System Board, which serves as the lead agent for the licensing, software, and implementation services for the Computer Aided Dispatch (CAD) and Mobile Messaging Software met on Friday to approve a contract for these services. A second contract for the Records Management System (RMS), Jail Management System (JMS), E-Citation and E-Crash software is being led by the Lake County Sheriff's Office. The two contracts are now moving forward for consideration by the County Board standing committees and consequently, the Lake County Board.*

*911 Project Coordinator Hawkins reviewed entities that have or are considering resolutions to continue participation in the Lake County 9-1-1 Consortium.*

*Steve Winnecke provided an overview of the selection process for the CAD and Mobile Messaging System. He noted the Fire RMS was removed from the project because it did not appear that the fire agencies were not ready to move forward with this portion of the project at this time. There is no cost for an agency to join the CAD and Mobile Messaging system but there is a cost to convert data and for ongoing maintenance of the system which will be divided amongst the participating agencies.*

*Bernard Malkov discussed the RMS, JMS, E-Citation and E-Crash software, identifying the system's efficiencies.*

*Discussion ensued.*

6.3 [21-0781](#)

Discussion on Consortium Next Steps.

*Jim Hawkins, 911 Project Coordinator, provided a brief overview on the Consortium's next steps. The Intergovernmental Agreement expires in September and the at this time there is a need to look at what needs to be included in a new agreement. Discussion ensued.*

6.4 [21-0777](#)

Project Coordinator's Report.

*Jim Hawkins, 911 Project Coordinator, reported that once the two contracts are approved by the County Board, individual entities will get pricing and go back to their board for*

*approval.*

*Mr. Hawkins provided an update regarding the consolidated public safety facility. The County Board is planning for a consolidated building that would include space for the Emergency Operating Center, 911 Dispatch and the Emergency Telephone System Board. Lake County is putting forward monies to get a shovel ready project that would possibly qualify for federal funding.*

*Mr. Hawkins reported that all funding that was collected as part of the original Intergovernmental Agreement has been expended.*

**7. Members' Remarks**

*There were no remarks from members.*

**8. Adjournment**

*Chair Kreis declared the meeting adjourned at 3:51 p.m.*

**Next Meeting: To Be Determined**

*Minutes prepared by Blanca Vela-Schneider.*