

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Minutes Report - Final

Thursday, April 1, 2021

6:00 PM

In-person meeting will be held at LC Public Works 650 W.
Winchester Road and virtually (info on next page)

Lake County Stormwater Management Commission

Join Zoom Meeting (click on first line below)

[https://us02web.zoom.us/j/87442504005?](https://us02web.zoom.us/j/87442504005?pwd=NW5UL09BL3hQOGIGbEhla1hldEZ1QT09)

[pwd=NW5UL09BL3hQOGIGbEhla1hldEZ1QT09](https://us02web.zoom.us/j/87442504005?pwd=NW5UL09BL3hQOGIGbEhla1hldEZ1QT09)

Meeting ID: 874 4250 4005

Passcode: 561862

One tap mobile

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Dial by your location

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the March 5th, 2021, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Stormwater Management Commission Chair, this meeting will be held via audio and video conference with limited attendance at the Lake County Public Works located on the 650 W. Winchester Road, Libertyville, Illinois.

Per the Governor's March 5th, 2021 Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the regular meeting location but limited by the number of attendees that are practicable in keeping with social distancing requirements in those meeting locations not to exceed 10 people.

Public comments are welcomed and encouraged. Emails can be sent to stormwater@lakecountyil.gov. Public comments received by noon on the date of the meeting for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Public comment on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. Please note: public comments are limited to three minutes each pursuant to the Stormwater Management Commission adopted Rule Governing Public Comment. All comments received will be included in the Commission's meeting minutes regardless of whether they are read aloud at the meeting.

0. [21-0522](#)

1. CALL TO ORDER

The meeting was called to order by Chairman Schmit at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

The following were in attendance

Present 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

4. PUBLIC COMMENT

Others present: Lisle Stalter, Paula Randall, Mike Warner, Blanca Vela-Schneider, Rosemary Heileman, Grant Benjamin, Gloria Charland, Marah Altenberg and SMC staff: Kurt Woolford, Mike Prusila, Dijana Silber, Arnold Donato, Kelcey Traynoff, Jacob Jozefowski

5. APPROVAL OF MINUTES

[21-0532](#)

The March 2021 minutes were presented, there were no questions.

A motion was made by Alternate Talbett, seconded by Member Kovarik, minutes to be approved. Motion passed by unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

6. COMMISSION REPORTS

6.1 Director's Report

6.1. House Bill 4036

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Kurt Woolford updated the Commission on the House Bill and his recent conversation with Representative Yingling. House Bill 4036 has not been acted on yet by the State and Mr. Woolford asked the Commissioners for direction on how to proceed. Several Commissioners provided direction and suggested that SMC draft a response and Chairman Schmit stated that he would reach out verbally.

6.1. SMC Municipal Members Election Process

b

Kurt Woolford explained how the Municipal Members Election work. Mr. Woolford requested that the election process go through the Municipal League. Several Commissioners voiced their approval of this suggestion.

6.1. SMC Annual Update for PWPT Committee

c

[21-0541](#)

Kurt Woolford updated the Commission on the PWPT meeting held on March 31, 2021.

The PWPT Committee was presented with SMC's 2020 accomplishments and goals for 2021. Chairman Schmit was also introduced as the Commission's new Chairman.

6.2 Chairman's Report

6.2. Special Recognition of Krysti Kovarik

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[21-0537](#)

Chairman Schmit read the special recognition for Commissioner Kovarik, as this was her last meeting with the Commission.

6.3 Commissioner's Report

7. ACTION ITEMS

7.1 Treasurer's Reports

[21-0538](#)

Arnold Donato presented the treasurer's reports for March.

A motion was made by Member Rockingham, seconded by Member Pedersen, that Treasurer's report be approved. Motion passed by a unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

7.2 Ratification of Master Professional Services Agreement between DRWW and Geosyntec Consultants

[21-0533](#)

Jacob Jozefowski requested ratification of the master professional services agreement between Geosyntec and the Des Plaines River Watershed Workgroup (DRWW).

A motion was made by Member Kovarik, seconded by Member Maine, this action item to be ratified. Motion passed by a unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

7.3 Letter of Support for the name change of Squaw Creek

[21-0534](#)

Chairman Schmit summarized the letter of support for the name change of Squaw Creek. The letter supports renaming the creek to Manitou Creek.

7.4 IGA between the Village of Mettawa and SMC for Enforcement Action

[21-0535](#)

Kurt Woolford requested approval of the IGA between the Village of Mettawa and SMC for SMC to administer enforcement action related to the non-compliant unstable earthen berm along the Tollway within the Village.

A motion was made by Member Maine, seconded by Alternate Parekh, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

7.5 Watershed Development Ordinance Fee Schedule Changes

21-0542

Kelcey Traynoff requested approval of the fee schedule for the FIL50 program and for revisions to the current fee schedule.

A motion was made by Alternate Gust, seconded by Alternate Talbett, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

8. INFORMATION SECTION

8.1 Regulatory Reports

21-0539

Kelcey Traynoff briefly discussed the reports for inspection status, wetland reviews, and stormwater reviews.

8.2 Correspondence

8.3 Community Relations/Public Info

9. EXECUTIVE SESSION

Motion to enter executive session to review the closed session minutes from the March Commission meeting and to discuss the employment agreement for the position of Executive Director made by Alternate Gust, second by Member Rockingham. Motion passed by a unanimous roll call vote.

9.1 Executive Session to Review Closed Session Minutes pursuant to 5 ILCS 120/2(c)(1) **Upon returning from Executive Session at 8:37pm, a motion to approve the closed session minutes from the March Commission meeting was made by Alternate Gust, second by Member Rockingham. Motion passed by a unanimous roll call vote.**

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

9.2 Executive Session to Discuss the Employment Agreement for the Position of Executive Director pursuant to 5 ILCS 120/2(c)(1)

Upon returning from Executive Session, a motion to enter into agreement with Kurt Woolford with salary of \$160,000 a year and monthly vehicle allowance of \$400, with 6 months probation period was made by Member Maine, second by Alternate Gust. Motion passed by a unanimous roll call vote.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett

10. EXECUTIVE DIRECTOR CONTRACT APPROVAL

11. ADJOURNMENT

A motion to adjourn was made by Alternate Gust, seconded by Alternate Talbett.

Motion passed by a unanimous roll call vote. Meeting adjourned at 8:42pm.

Aye: 9 - Member Casbon, Alternate Gust, Member Kovarik, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Chair Schmit and Alternate Talbett