

Lake County Illinois

*Lake County Courthouse and administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 24, 2018

8:30 AM

**JOINT BUDGET MEETING
(Please Note Start Time)**

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Public Works and Transportation Committee

Chair Maine called the Public Works and Transportation Committee to order at 8:32 a.m.

Present 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

Chair Rummel reconvened the Financial and Administrative Committee to order at 8:32 a.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Dakisha Wesley, Assistant County Administrator

Paul Fetherston, Assistant County Administrator

Doretha Johnson, Division of Transportation

Kevin Kerrigan, Division of Transportation

Wendy Morey, Stormwater Management Commission

Al Giertych, Division of Transportation

Tom Sody, Division of Transportation

Paul Lindemann, Division of Transportation

Erice Lostroscio, Division of Transportation

Paul Serzynski, Division of Transportation/Lake County Resident

Peter Krawczyk, Division of Transportation/Lake County Resident

Chris Sugrue, Division of Transportation

Rodney Worden, Division of Transportation

Andrea Norwood, Public Works

Richard Fahy, Local 150 Union

Ryan Horne, Finance and Administrative Services

Shane Schneider, Division of Transportation

Heather Galan, Public Works

Anthony Cooling, Finance and Administrative Services

Rodney Marion, Human Resources

Chris Kopka, Human Resources

Brooke Hooker, Communications

RuthAnne Hall, Purchasing

Jim Chamernik, Sheriff's Office

Dakisha Wesley, County Administrator's Office

Jennie Vana, Communications

Paul Fetherston, County Administrator's Office

Chris Blanding, Information Technology
Kurt Woolford, Stormwater Management Commission
Dawn Wucki-Rossbach, Sheriff's Office
Mike Wheeler, Finance and Administrative Services
John Wasik, Lake County Resident
David Hare, Sheriff's Office
Mike Prusila, Stormwater Management Commission
Holly Kim, Lake County Resident
Dick Barr, Lake County Resident
Keith Kaiser, Sheriff's Office
Jeremiah Varco, Facilities and Construction
Tom Nelson, Lake County Resident
Mark Pfister, Health Department
Karson Wolawmik Albert, Galnam Foundation
Bruce Johnson, NICASA
Zach Creer, Finance and Administrative Services
Shantel Franklin, Finance and Administrative Services
Cynthia Haran, Recorder of Deeds
Martin Paulson, Chief County Assessor's Office
Brett Barganz, Information Technology
Carla Wyckoff, County Clerk's Office
Debra Nieto, County Clerk's Office
Kipp Wilson, County Clerk's Office
Kimberly Elliott, Treasurer's Office
David Stolman, Treasurer's Office
Conor Schultz, County Administrator's Office
Jim McCulloch, Treasurer's Office
Natalie Corrigan, Lake County Resident
Blanca Vela-Schneider, County Board Office
Heidie Hernandez, County Board Office

2. Pledge of Allegiance

Member Danforth led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

Member Maine noted that she has received requests for public comment on items related to the agenda. Those comments will be heard with the agenda item.

5. Chairman's Remarks

Financial and Administrative Committee
Chair Rummel requested that all comments and questions be related to the budget.

6. New Business

6.1 [18-1180](#)

Presentation and consideration of proposed Fiscal Year 2019 Budget (see complete recommended budget attached).

Attachments: [FY 2019 Recommended Budget](#)

Ryan Horne, Finance and Administrative Services (FAS), thanked department staff and supporting agencies on their help with the budget.

Mr. Horne indicated that funds for vehicle and computer replacements will be moved to the general fund to ensure the funds are appropriately expended. The Fiscal Year 2019 budget includes a 2.85 percent wage increase. New program requests were accepted this year and will be discussed in the appropriate department's budget review.

FAS Director Patrice Sutton discussed the budget preparation. She reported that revenue is decreasing and the expenses related to natural growth are increasing. The reduction in the Illinois Municipal Retirement Fund (IMRF) rate, coupled with an aggressive increase in salary savings, has helped to balance the budget. She noted that these are anomalies and are not expected to occur again.

(Member Weber arrived at 8:44 a.m.)

A budget overview was presented.

6.2 [18-1210](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for Public Works.

Public Works (PW) Director Rodney Worden, Andrea Norwood, PW, and Zach Creer, Finance and Administrative Services, presented the proposed budget for Public Works. Mr. Creer indicated that PW is an enterprise fund and is self-sustained. Revenue is up \$3,224,714 due to approved rate increases. Expenses have increased by nearly \$3,000,000 due to planned maintenance and renovations. The proposed budget includes funds for a consulting project manager to expedite and manage the planned improvements. Mr. Creer reported PW continues to pursue consolidation efforts. A consolidation of services is being planned with Lakes Regional Sanitary District (LRSD). Two positions, resulting from these consolidation efforts are authorized in the proposed budget, but funds have not been allocated.

Mr. Worden indicated that revenue is up two percent. Part of this revenue increase is from pass-through charges from a third party. The estimated volume of sales is based on audited actuals. Mr. Worden indicated that PW is committed to its employees and investing its funds on training for staff. He reviewed changes to PW's fleet which are helping to manage costs and identified two positions will be downgraded in the new year.

A motion was made by Member Hewitt, seconded by Member Mathias, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.3 [18-1211](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Division of Transportation.

Division of Transportation (DOT) Director Shane Schneider, Doretha Johnson and Al Giertych, DOT, and Zach Creer, Finance and Administrative Services, presented the proposed budget for the DOT. Mr. Creer indicated that revenues are mostly flat. Expenses are expected to increase due to higher fuel and indirect allocation charges. The DOT has decreased utility expenses through the retrofitting of light fixtures with light emitting diode (LED) bulbs.

Mr. Schneider provided a brief overview of 2018 accomplishments that include culvert replacements, the Milburn bypass project, the widening of Quintin Road, the implementation of the new pavement rejuvenator system, snow and ice operations in the winter, and the development of the five year highway improvement plan. He expressed optimism that the State of Illinois will approve a stable operating budget in 2019. He reported the state enacted a two percent administrative fee on the Motor Fuel Tax but has since revised it to one and one-half percent. There have been several operational changes to improve efficiencies, including the retrofitting of light fixtures, workflow modifications, and utility modifications. Staff is now looking at efficiencies in traffic signal maintenance to determine if the work should be outsourced. Mr. Schneider reported on the shared services initiative with the other county departments, referred to as the land team.

Mr. Schneider indicated that in 2019, the DOT will look to improve operational service and fleet efficiency. The DOT anticipates making the snow routes available to the public with real time information, streamlining payouts, and completing a fleet emissions analysis to reduce the county's carbon footprint.

Mr. Schneider reported that approximately 27 percent of the DOT's budget is for preservation, 30 percent is for modernization, and 37 percent is for expansion.

Public Comment

Chair Maine opened the floor to public comment. Tom Sodt, Peter Krawczyk, Paul Serzynski, and Richard Fahy, DOT employees, expressed their objection to the reclassification of three maintenance positions to supervisory positions. They indicated that the supervisory positions will not be able to complete the work of the maintenance positions and will place more strain on the existing staff to complete the work. Additionally, Local 150 Union has already made concessions in its two-tiered labor system to ensure there would be no loss of positions.

Deputy County Administrator Amy McEwan clarified that there would not be a loss of any positions and how the DOT chooses to use the positions would be outside the budget approval process. Discussion ensued. Human Resources Director Rodney Marion indicated that the collective bargaining discussions are ongoing.

Member Hewitt requested that the Public Works and Transportation Committee be apprised of the collective bargaining negotiations.

A motion was made by Member Hewitt, seconded by Member Wilke, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Bartels, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.4 [18-1212](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the County Bridge Tax.

Zach Creer, Finance and Administrative Services, presented the proposed budget for the County Bridge Tax.

Public Works and Transportation Committee

Member Taylor inquired about the condition of bridges in Lake County. Division of Transportation (DOT) Director Shane Schneider indicated there are 42 bridges maintained by Lake County. Those bridges are rated in good or better than good condition. He reported the bigger issue for concern is the condition of culverts, noting that DOT staff has made more of an effort to inspect them and replace.

A motion was made by Member Werfel, seconded by Member Wilke, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.5 [18-1213](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for Matching Tax.

Division of Transportation (DOT) Director Shane Schneider and Zach Creer, Finance and Administrative Services, presented the proposed budget for the Matching Tax Fund. Mr. Schneider indicated that the Matching Tax Fund is used for maintenance and engineering projects such a crack sealing and the installation of native plantings.

A motion was made by Member Danforth, seconded by Member Mathias, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.6 [18-1214](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the County Motor Fuel Tax.

Division of Transportation Director (DOT) Shane Schneider and Zach Creer, Finance and Administrative Services, presented the proposed budget for the County Motor Fuel Tax Fund. Mr. Schneider indicated that this is a tax on gasoline. The amount the County receives continues to decrease due to the efficiency of motor vehicles.

A motion was made by Member Mathias, seconded by Member Hewitt, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Bartels, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

6.7 [18-1215](#)

Joint committee action approving the recommended Fiscal Year 2019 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

Zach Creer, Finance and Administrative Services, presented the proposed budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax). Chair Maine indicated that these monies fund transportation related projects.

A motion was made by Member Danforth, seconded by Member Werfel, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Financial and Administrative Committee

A motion was made by Member Bartels, seconded by Member Carlson, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

7. Members' Remarks

There were no members' remarks.

8. Adjournment of the Public Works and Transportation Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.

There being no further business with the Public Works and Transportation Committee, the Public Works and Transportation Committee meeting adjourned at 9:49 a.m.

A motion was made by Member Hewitt, seconded by Member Durkin, to adjourn. The motion carried unanimously.

Aye: 9 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Next Meeting: October 31, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chair

Vice-Chair

Public Works, Planning, and Transportation Committee