

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, May 3, 2017**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

1. **Call to Order**

*Chair Maine called the meeting to order at 8:32 a.m.*

**Present** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

*Others present:*

*Yvette Albarran, Purchasing*

*Barry Burton, County Administrator*

*Anthony Cooling, Finance and Administrative Services*

*Heather Galan, Public Works*

*Ben Gilbertson, County Administrator's Office*

*Gary Gordon, Finance and Administrative Services*

*RuthAnne Hall, Purchasing*

*Mohammed Haque, Lake Regions Sanitary District*

*Sandy Hart, County Board Member*

*Amy McEwan, Deputy County Administrator*

*Andrea Norwood, Public Works,*

*Phil Perna, Public Works*

*Steve Shields, Village of Round Lake*

*Paula Trigg, Division of Transportation*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Adam Wedoff, Village of Round Lake*

2. **Pledge of Allegiance**

*Member Pedersen led the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 [17-0529](#)

Minutes from April 5, 2017.

**A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

4. **Addenda to the Agenda**

*There were no additions to the agenda.*

8.13 [17-0444](#)

Discussion regarding a sewer fee waiver request.

**A motion was made by Member Taylor, seconded by Member Mathias, to remove this item from the agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**5. Public Comment**

*There were no comments from the public.*

**6. Chairman's Remarks**

*Chair Maine reported on a meeting, hosted by Metra Chair Norm Carlson, that she and staff attended to regarding various transportation issues.*

**7. Old Business**

*There was no old business to discuss.*

**8. New Business**

**CONSENT AGENDA (ITEMS 8.1 - 8.4)**

**DIVISION OF TRANSPORTATION**

**8.1 [17-0485](#)**

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$161,978 for the concrete pavement patching, where necessary, on various County highways, and designated as Section 17-00000-10-GM.

**A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee and that item 8.4 be recommended for approval to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.2 [17-0491](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$142,132.55 for the Hot-Mix Asphalt (HMA) surface removal, Class D Patching and construction of HMA Leveling Binder Course and Surface Course Lifts in the Skardas Subdivision in the Grant Township Road District, and designated as Section 17-08183-01-GM.

**A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee and that item 8.4 be recommended for approval to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.3 [17-0492](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$66,441.86 for the Hot-Mix Asphalt (HMA) surface removal,

Class D Patching and construction of HMA Leveling Binder Course and Surface Course Lifts on Virginia Lane in the Valentine Lakes Estates subdivision in the Wauconda Township Road District, and designated as Section 17-15132-01-GM.

**A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee and that item 8.4 be recommended for approval to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.4 [17-0486](#)**

Ordinance providing for the establishment of an altered speed zone of 50 miles per hour (M.P.H.), currently designated 55 M.P.H on Gilmer Road, County Highway 26, from a point one mile south of Illinois Route 120 to a point 2,640 feet west of Liberty Lakes Boulevard, located in Wauconda Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

**A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 through 8.3 be approved and referred on to the Financial and Administrative Committee and that item 8.4 be recommended for approval to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**REGULAR AGENDA**

**PUBLIC WORKS AND TRANSPORTATION**

**8.5 [17-0510](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$55,475 from the Lake County Public Works Department's Fund 620 for activities within Northern Lake County Lake Michigan Water Planning Group (NLCLMWPG) from May 1, 2016 through April 30, 2017.

*Phil Perna of Public Works reported the County serves as the repository for Northern Lake County Lake Michigan Water Planning Group. A new fund was created to segregate those funds and better track the monies. The County did not fully appropriate their funds, between May 1, 2016 and April 30, 2017, into Public Works' budget for fiscal year 2017.*

**A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.6 [17-0512](#)

Joint resolution authorizing an emergency appropriation in the amount of \$104,975 from the Lake County Public Works Department's Fund 620 for activities within the Northern Lake County Lake Michigan Water Planning Group (NLCLMWPG) from May 1, 2017 and April 30, 2018.

*Phil Perna of Public Works reported Public Works serves as the repository for Northern Lake County Lake Michigan Water Planning Group. The group's funds, between May 1, 2017 and April 30, 2018, were not appropriated into Public Works fiscal year 2017 budget.*

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.7 [17-0513](#)

Joint resolution authorizing a contract with Boller Construction Company Inc. of Waukegan, Illinois, in the amount of \$1,505,100 for the Vernon Hills New Century Town (NCT) Water Reclamation Facility (WRF) Phase Two - 2017 Improvements Project.

*Phil Perna of Public Works reported the Vernon Hills New Century Town (NCT) Water Reclamation Facility (WRF) requires improvements to the building and equipment. The work includes roof and siding replacement, lighting and electrical replacement, aeration diffuser replacement and other miscellaneous repairs and improvements.*

**A motion was made by Member Durkin, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.8 [17-0514](#)

Joint resolution authorizing the first amendment to the Intergovernmental Agreement (IGA) with the Village of Long Grove relating to delivery of water service to Herons Landing Subdivision.

*Chair Maine reported the County supplies water to 118 of the 122 lots in the Herons Landing subdivision through an intergovernmental agreement with the Village of Long Grove. Two homeowners of the four remaining lots are now seeking authorization to tap into the County's water supply.*

**A motion was made by Member Mathias, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.9** [17-0515](#)

Joint resolution authorizing an Intergovernmental Agreement (IGA) to facilitate the dissolution of the Round Lake Sanitary District.

*Phil Perna of Public Works reported recent state legislation allows for the dissolution of the Round Lake Sanitary District. All of the district's assets will be transferred to the County, including two unimproved lots and proceeds of the district's financial accounts of approximately \$273,000. The County has been operating and maintaining the system for several years. The two unimproved lots will be declared surplus property and will be disposed of in accordance with State Statute.*

**A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.10** [17-0517](#)

Joint resolution authorizing the dissolution of the Fox Lake Hills Sanitary District in accordance with Public Act 99-783.

*Phil Perna of Public Works reported Public Act 99-783 provides a means to dissolve the Fox Lake Hills Sanitary District. All of the assets are already owned by the County. Funds from a bank account in the amount of \$10,635 will be transferred to the County following dissolution of the district.*

**A motion was made by Member Werfel, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.11** [17-0520](#)

Presentation and overview of the Northeast Central Retail sewer rate analysis.

*Phil Perna of Public Works reported North Shore Water Reclamation District (NSWRD) has announced a three year annual rate increase (effective June 1 of each year) to the flow rate which will impact the Northeast Central (NEC) retail and wholesale users. He stated NSWRD indicated the rate increases are due to no rate increases since 1987, aging infrastructure, increased operations costs, and regulatory requirements. County Administrator Barry Burton noted NSWRD's rate increase is in addition to the revenue it receives from property taxes.*

*Rates were last modified in December 2016 and the current rate charged to retail*

sanitary sewer customers is \$5.95, which includes both NSWRD and the County's rates. In order to address the loss in revenue caused by NSWRD's rate increase, Mr. Perna identified two potential scenarios. The first option was to increase the retail sanitary sewer rate from \$5.95 to \$6.48 per 1,000 gallons in June 2017 and from \$6.48 to \$7.36 in June 2018. The second option is to increase the rate from \$5.95 to \$7.36 per 1,000 gallons in June 2017 with no increase in June 2018.

Discussion ensued. Member Durkin suggested establishing equal, incremental rate increases every six months. Members Hewitt and Werfel expressed concern with increasing rates biannually. County Administrator Barry Burton noted additional increases may be needed in future years. He stated a further analysis can be completed showing a blended increase. Member Taylor suggested the County time its increases with NSWRD. Chair Maine also noted sanitary sewer should be revenue neutral. Discussion continued.

The consensus of the Committee was to not increase rates in June and for staff to continue its analysis, looking at rates into 2019. Staff will return at a later date with more information.

**This item was presented.**

**8.12 [17-0522](#)**

Presentation and overview of the solar feasibility study for the Mill Creek Wastewater Reclamation Facility (WRF) located in Old Mill Creek.

Phil Perna of Public Works reported an engineering firm was hired to look at solar feasibility at Mill Creek's Water Reclamation Facility. Heather Galan of Public Works presented. She stated multiple factors were considered as part of this request including the site location, the size of solar panels, ownership options, net metering, and financial incentives. Staff also took into consideration future construction occurring on the site.

Ms. Galan indicated staff considered two options for the facility: a 250 kilowatt system that would provide 17 percent of the annual needed energy; and a 438 kilowatt system that would provide 30 percent of the annual needed energy. The size of the panels were considered based upon a solar window of 9:00 a.m. to 3:00 p.m.

If the County chose ownership of either system, the upfront capital costs and perpetual maintenance and operations costs would exceed any potential savings. She stated that ownership is not a feasible option. Staff also considered third party ownership with a third party leasing the equipment from the County, operating and maintaining the equipment, and the County purchasing its energy from the third party. She stated that the payback period for the initial equipment purchase and installation would take over 25 years and would not be economically viable.

Discussion ensued. County Administrator Barry Burton reported the cost to increase the County's portfolio of green energy, from five percent to 25 percent, is negligible and the County will be going to bid. Discussion continued.

**This item was presented.**



8.14 [17-0060](#)

Director's Report - Public Works.

*Phil Perna of Public Works reported Grandwood Park, as part of the Lake Michigan Water Project, is targeted to start receiving water from Central Lake County Joint Action Water Agency (CLCJAWA) in June or Junly 2017. This is one to two months ahead of schedule. Staff is working with Communications on relaying this information to the public.*

**DIVISION OF TRANSPORTATION**

8.15 [17-0487](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$848,397.71 for the resurfacing of Greenleaf Street, from Washington Street to Illinois Route 120, and designated as Section 15-00184-04-RS.

**A motion was made by Member Durkin, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.16 [17-0488](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,011,681.70 for the resurfacing of Grass Lake Road, from Illinois Route 83 to Deep Lake Road, and designated as Section 15-00075-13-RS.

*Division of Transportation Director Paula Trigg noted her department is working with the community and school district on pedestrian accommodations, including the installation of handicap ramps and painting a municipal crosswalk.*

**A motion was made by Member Pedersen, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.17 [17-0497](#)

Joint resolution authorizing a contract with Lake County Grading Company, LLC, Libertyville, Illinois, in the amount of \$4,982,206.99 for the reconstruction of Cedar Lake Road, from Illinois Route 120 to Nippersink Road, and designated as Section 08-00065-02-RS.

*Division of Transportation Director Paula Trigg reported this is a two year construction project. The department will complete utility work and a culvert crossing in the first year which will require a 45 day road closure during the summer. While work is expected to be completed before school begins, staff has been in communications with the school and bus service regarding alternate arrangements in the event the road remains closed at the start of the school year. Ms. Trigg reported a bike path will be constructed on the east side of the road. A sidewalk will be constructed and will connect to the Forest*



*Preserve. Ms. Trigg noted the County is also working with the Village on a Phase 1 Study, for the realignment of Cedar Lake Road.*

**A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.18 [17-0499](#)**

Joint resolution appropriating \$2,135,000 of Matching Tax funds and \$150,000 of County Bridge Tax funds for the resurfacing of Darrell Road, from Illinois Route 176 to Burnett Road and Bonner Road, from Darrell Road to U.S. Route 12, and designated as Section 17-00999-29-RS.

**A motion was made by Member Werfel, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.19 [17-0500](#)**

Joint resolution appropriating \$1,620,000 of Matching Tax funds for the resurfacing of Delany Road, from U.S. Route 41 to Sunset Avenue, and designated as Section 17-00093-22-RS.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.20 [17-0501](#)**

Joint resolution appropriating \$1,835,000 of Matching Tax funds for the resurfacing of Fairfield Road, from Lake Villa Township Line south to Illinois Route 134, and designated as Section 17-00104-09-RS.

**A motion was made by Member Wilke, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.21 [17-0502](#)**

Joint resolution appropriating \$440,000 of County Bridge Tax funds for the Rollins Road at Wilson Boulevard drainage improvement, and designated as Section 15-00080-60-DR.

*Division of Transportation Director Paula Trigg reported the department tried to avoid the relocation of the Lakes Region Sanitary Sewer line but has determined that relocation is necessary to this project. An agreement with Lakes Region Sanitary District for the cost of the relocation will be coming forward for committee consideration at a future date.*

**A motion was made by Member Werfel, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.22 [17-0506](#)**

Ordinance approving an amendment to the ordinance and agreement with the Lake County Forest Preserve District (LCFPD), relating to the construction of a multi-use trail from I-94 to Van Patten Woods (VPW)/Des Plaines River (DPR) Trail, and designated as Section 15-00078-15-LA.

*Division of Transportation Director Paula Trigg reported the Lake County Forest Preserve District (LCFPD), in conjunction with Lake County, is constructing a multi-use trail along Russell Road's right-of-way. The County is in need of a permanent easement from LCFPD to maintain the culvert and storm sewer.*

**A motion was made by Member Mathias, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.23 [17-0516](#)**

Joint resolution approving Change Order Number One consisting of an increase of \$16,732.10, appropriating a supplemental amount of \$20,000 of Matching Tax funds, for the Phase II design engineering services to stabilize an existing sheet piling wall adjacent to the multi-use path on the north side of Grass Lake Road, and designated as Section 16-00059-11-BR.

*Division of Transportation Director Paula Trigg reported work is currently occurring to stabilize an existing piling wall adjacent to a multi-use path on the north side of Grass Lake Road. Ms. Trigg indicated conditions were worse than anticipated. The retaining wall is leaning and needs to be corrected. The change order is for additional design engineering services.*

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.24 [17-0465](#)

Joint resolution authorizing a quit claim deed in trust for conveying an excess parcel of County-owned property located at 21st Street and Galilee Avenue, Zion, Illinois, to the adjacent property owners, John and Judith Patterson.

*Division of Transportation Director Paula Trigg reported this property has been identified by her department as excess property. This parcel has been used openly and publicly for several years by an adjacent property owner. Staff has worked with the State's Attorney Office on excess properties. It is recommended that the County issue a quitclaim deed of the parcel if the neighboring property owner is willing to take ownership of the property.*

**A motion was made by Member Hewitt, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.25 [17-0468](#)

Presentation of the Five Year Program: overview and project priorities.

*Division of Transportation Director Paula Trigg presented an overview of the Five Year Program. Efficient transportation contributes to quality of life, environmental value, economic growth, and improved safety. Transportation continues to be one of the key strategic goals set forth by the County Board.*

*Ms. Trigg reviewed the 2017 construction program which includes two projects on Washington Street and one project on Deerfield Road that began in 2016. Additionally, the 2017 construction plan includes several preservation projects, modernization projects, and expansion projects. Safety is a priority and Ms. Trigg identified measures the Division of Transportation is taking including well maintained pavement, bike friendly and equestrian accommodations, enhanced signage, recessed pavement markers, and enhanced intersection lighting.*

*The Division of Transportation continues to engage the public, system users, and partners by utilizing various methods of communication including the department's website, PASSAGE, email updates, social media, and public media.*

*Preservation, modernization, and expansion are the main priorities in the five year highway improvement plan. Preservation was 23 percent of last year's program. The County manages preservation through ARGUS pavement management software, asset inventories, unit cost information and industry standards. Modernization was 32 percent of last year's program. Tools to manage modernization include traffic analysis, utilizing level of service data, monitoring the non-motorized policy, and setting 2040 bike and pedestrian priorities. Expansion was 39 percent of last year's program. Tools utilized to identify expansion needs include the 2040 plan, the State Consensus list, demographic trends, and traffic data. Discussion ensued.*

**This matter was presented**

**8.26 17-0029**

Director's Report - Transportation.

*Division of Transportation Director Paula Trigg reported two grants applications were submitted on May 1, 2017 for paratransit services. A public meeting is set for May 10, 2017 from 5:00 to 7:00 p.m. at the Fox Lake Library for the Route 59 at Grand Avenue Project. She reported on staff's presentations at the Antioch Rotary Club for the department's PASSAGE system and at career fairs. Ms. Trigg noted the County has received its second payment from the Illinois Department of Transportation for snow plowing services provided in 2016-2017.*

*Ms. Trigg provided a short presentation regarding jurisdictional transfers. While there is not a specific definition, the general purpose of County Highways is to provide regional traffic across the County, connecting to state roads, and providing corridors to connect communities. There are certain roads, including Gelden, Engle, Nathan Hale, Genoa, and Granada, currently in the County's jurisdiction which would make more sense being transferred over to local townships or municipalities. She has had discussions with the County Administrator's Office and Committee Chair who have suggested the department reach out to the local jurisdiction most appropriate to accept the transfer of these roads. Staff has reached out to Lake Villa Township and the Village of Lindenhurst who have tentatively agreed to take jurisdiction of the roads, provided they are in well-maintained condition. She stated Gelden Road will be resurfaced in 2018 and then it can be formally transferred. Member Taylor inquired whether there is a possibility of transferring the road earlier if the County commits to the resurfacing. Ms. Trigg reported she will follow up with this inquiry.*

**9. Executive Session**

*The Committee did not enter into Executive Session.*

**10. County Administrator's Report**

*County Administrator Barry Burton reported staff has gone through an extensive process in selecting a Director of Public Works, noting the difficulty in finding qualified candidates with engineering backgrounds and having the ability to represent the County well. Two candidates were interviewed but, ultimately, staff has determined that neither are ideal candidates. The position has been readvertised and staff continues to look for a replacement.*

*Mr. Burton noted the two vacant Assistant County Administrator positions have been filled. Both individuals bring with them extensive experience and will be valuable additions to the County.*

**11. Members' Remarks**

**12. Adjournment**

*The meeting ws adjourned at 10:32 am*

**Next Meeting: June 7, 2017**

*Minutes prepared by Blanca Vela-Schneider.*

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*Chairman*

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*Vice Chairman*

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*Public Works and Transportation Committee*