

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 19, 2016

8:30 AM

Joint Budget Meeting

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Public Works and Transportation Committee Chair Carter Thomson called the Public Works and Transportation Committee meeting to order at 8:30 a.m.

Present 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee Chair Rummel reconvened the Financial and Administrative Committee at 8:30 a.m.

Present 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

Others present:

*Barry Burton, County Administrator
Anthony Cooling, Finance and Administrative Services
Mike Dacey, Emergency Management Agency
Cameron Davis, Assistant County Administrator
Sandy Hart, County Board Member
Karla Hasty, Human Resources
Adlil Issakoo, County Administrator's Office
Al Giertych, Division of Transportation
Ben Gilbertson, County Administrator's Office
Karl Jackson, Chief County Assessor's Office
Doretha Johnson, Division of Transportation
Peter Kolb, Public Works
Chris Kopka, Risk
Rodney Marion, Human Resources
Jim McCulloch, Treasurer's Office
Amy McEwan, Deputy County Administrator
Kent McKenzie, Emergency Management Agency
Debra Nieto, County Clerk's Office
Angela Norwood, Public Works
Marty Paulson, Assessor
Phil Perna, Public Works
Cynthia Pruim-Haran, Recorder of Deeds
Mellanie Rummel, Lake County Resident
Kurt Schultz, Finance and Administrative Services
David Stolman, Treasurer
Paula Trigg, Division of Transportation
Mary Ellen Vanderverter, Recorder of Deeds
Jeremiah Varco, Finance and Administrative Services
Blanca Vela-Schneider, County Board Office
Josh Wallace, Division of Transportation
Farrah Watson, Finance and Administrative Services
Chase Werfel, Lake County Resident
Kipp Wilson, County Clerk's Office*

Carla Wyckoff, County Clerk

Financial and Administrative Committee Chair Rummel, reported that there is a physical quorum of the Financial and Administrative Committee, and Member Bartels is participating electronically due to a medical illness.

Financial and Administrative Chair Rummel provided a brief statement regarding the budget consideration process.

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Public Comment

There were no comments from the public.

4. New Business

4.1 [16-0958](#)

Presentation and consideration of proposed FY 2017 Budget (see complete recommended budget attached).

Finance and Administrative Services Director Gary Gordon introduced Deputy Finance Director Ryan Horne. Mr. Horne provided a brief budget presentation to the Committees. He thanked the various staff involved in the budget process, including finance analysts, communications, and print shop services.

(Member Sauer arrived at 8:35 a.m.)

4.2 [16-0987](#)

Joint committee action approving the recommended FY 2017 budget for Public Works.

Anthony Cooling of Finance and Administrative Services and Public Works Director Peter Kolb presented the Public Works proposed budget. Mr. Cooling indicated that revenues are estimated to be \$43,000,000 due to services and rate increases. Expenses are anticipated to be approximately \$38,500,000. Personnel costs have declined due to a decrease of three full time positions and an increase in part time positions. Consultant expenses are expected to increase by \$140,000, which includes \$50,000 for professional services to develop a proposal for a billing software replacement or upgrade.

Mr. Kolb reported that Public Works operates on enterprise funds. He identified upcoming capital projects including the Fox Lake Water System, the enlargement of water reservoirs in the Vernon Hills systems, the renovation of the Public Works administration building in Libertyville, and the sewer interceptor realignment in the Northwest System. Public Works will continue to work on multi-year projects including the DesPlaines Work Group, and construction of the Lake Michigan Water Project.

Discussion ensued regarding Public Works' billing software system. Mr. Kolb indicated that the current system's interface is experiencing issues that requires the system to be updated or replaced. An assessment is underway. Discussion continued regarding upcoming projects.

A motion was made by Member Mathias, seconded by Member Thomson-Carter, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Carlson, seconded by Member Hewitt, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.3 [16-0988](#)

Joint committee action approving the recommended FY 2017 budget for the Division of Transportation.

Anthony Cooling of Finance and Administrative Services and Division of Transportation Director Paula Trigg presented the proposed budget for the Division of Transportation. Mr. Cooling reported that there will be an increase of two full time engineer positions, converted from contractor status, based upon the results of an efficiency assessment. Gasoline and diesel costs are anticipated to decrease by an estimated total of \$514,392 due to the cheaper cost of fuel and, concurrently, total revenue is expected to decrease by \$295,776 due to less service station revenue. Capital costs will decrease by \$113,007 as there were one time replacements in fiscal year 2016 for a service station vehicle life and backup computer server power supply.

Ms. Trigg reported that the Division of Transportation's purpose is to provide safe, efficient, and an innovated transportation system to enhance mobility, economic development, and the quality of life for residents of Lake County. She provided an update on projects completed in fiscal year 2016 and identified new projects anticipated in fiscal year 2017. The Washington Street Railroad grade separation and lane improvements is underway and is anticipated to be completed in 2017. The department has been able to secure over \$33,000,000 in federal funding for transportation improvement projects but noted that the 2040 long range transportation plan has identified approximately 210 miles that still need to be widened to improve traffic congestion.

The department continues to experience savings from the tier two union employees. Fuel prices have declined over the last few years and the trend is expected to continue in 2017. Ms. Trigg identified that her department operates its budget based upon preservation, modernization, and expansion.

Member Durkin inquired about the state's request for snow removal services. Ms. Trigg indicated that this service is not included in the budget due to the timing of the request. She stated that it is anticipated that six snowbird positions would be needed to cover three of the state's routes. Substantial discussion ensued.

Member Maine inquired about the need for a new inventory system. Ms. Trigg stated that there is a need to integrate systems with other departments. Mr. Cooling stated that an

amendment is being requested to transfer certain funds from the County Administrator's budget to the Division of Transportation budget.

A motion was made by Member Pedersen, seconded by Member Mathias, that this committee action item be approved as submitted.

A motion was made by Member Maine, seconded by Member Sauer, to amend the motion to increase the Division of Transportation's positions from 128 to 129, with the additional position being transferred to the Division of Transportation from the Radio Division in the County Administrator's Office. The motion to amend carried unanimously.

A motion was made by Member Pedersen, seconded by Member Mathias, that this committee action item be approved as amended. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved as amended. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.4 [16-0989](#)

Joint committee action approving the recommended FY 2017 budget for the County Bridge Tax.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Mandel, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.5 [16-0990](#)

Joint committee action approving the recommended FY 2017 budget for Matching Tax.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Mandel, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.6 [16-0991](#)

Joint committee action approving the recommended FY 2017 budget for the County Motor Fuel Tax.

A motion was made by Member Hewitt, seconded by Member Taylor, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Mandel, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

4.7 [16-0992](#)

Joint committee action approving the recommended FY 2017 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

A motion was made by Member Hewitt, seconded by Member Taylor, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Financial and Administrative Committee

A motion was made by Member Hewitt, seconded by Member Mandel, that items 16-0989, 16-0990, 16-0991, and 16-0992 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Sauer and Member Bartels

5. Adjournment of the Public Works and Transportation Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.

Chair Thomson Carter adjourned the Public Works and Transportation Committee meeting at 9:45 a.m.

The Financial and Administrative Committee remained in session to hear Financial and Administrative Committee meeting items.

Minutes prepared by Blanca Vela-Schneider and Heidie Hernandez.

Respectfully submitted,

Chairman

Vice Chairman

*Public Works and Transportation
Committee*