

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, April 7, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3NvVw0U>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/3NvVw0U>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent 1 - Member Pedersen

** Electronic Attendance: All members were in-person*

Others present:

Abby Krakow, Communications

Al Giertych, Division of Transportation

Angela Cooper, 19th Judicial Circuit

Ann Maine, Board Member

Austin McFarlane, Public Works

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction

Chris Blanding, Enterprise Information Technology

Claudia Gilhooley, 19th Judicial Circuit Court

Dominic Strezio, Planning, Building and Development

Elizabeth Brandon, County Administrator's Office

Erik Karlson, Enterprise Information Technology

Erin Cartwright-Weinstein, County Clerk

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

Gunnar Gunnarsson, State's Attorney's Office

Heidie Hernandez, Enterprise Information Technology

Irshad Khan, Facilities and Construction

James Hawkins, County Administrator's Office

Jamie Helton, State's Attorney's Office

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Jim Chamernik, Sheriff's Office

Joe Arcus, Planning, Building, and Development

Joel Sensenig, Public Works

Jonathan Joy, Facilities and Construction

Joy Gossman, Public Defender

Karen Brush, County Clerk's Office

Karen Fox, State's Attorney's Office

Kevin Hunter, Board Member
Kevin Quinn, Communications
Krista Kennedy, Finance
Kurt Woolford, Stormwater Management
Marah Altenberg, Board Member
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office
Mick Zawislak, Daily Herald
Robin O'Connor, Lake County Clerk
Ruby Acosta, Finance
RuthAnne Hall, Purchasing
Ryan Pinter, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
ShaTin Gibbs, Finance
Stacy Davis-Wynn, Purchasing
Steve Carlson, Public
Susan August, Purchasing
Tammy Chatman, Communications
Teri White, State's Attorney's Office
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There was no public comment.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.22)

MINUTES

8.1 [22-0274](#)

Minutes from October 26, 2021.

Attachments: [F&A Budget 10.26.21 Draft Minutes](#)

A motion was made by Member Wilke, seconded by Member Clark, that these minutes be approved. Motion carried by the following vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.2 [22-0275](#)

Minutes from October 27, 2021.

Attachments: [F&A Budget 10.27.21 Draft Minutes](#)

A motion was made by Member Wilke, seconded by Member Clark, that these minutes be approved. Motion carried by the following vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.3 [22-0276](#)

Minutes from October 28, 2021.

Attachments: [F&A Budget 10.28.21 Draft Minutes](#)

A motion was made by Member Wilke, seconded by Member Clark, that these minutes be approved. Motion carried by the following vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

REPORTS

8.4 [22-0520](#)

Finance Department - Monthly Report, February 2022.

Attachments: [Finance Monthly Report - February 2022](#)

A motion was made by Member Wilke, seconded by Member Clark, that this communication or report be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

HEALTH & COMMUNITY SERVICES

8.5 [22-0503](#)

Joint resolution accepting the ESG from the Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$43,388 for grant administration and the implementation of the Homeless Management Information System (HMIS).

Attachments: [Emergency Appropriation 2022-04 - EFSP.pdf](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.6 [22-0505](#)

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$30,108 for grant and program administration.

Attachments: [Emergency Appropriation 2022-04 - EFSP.pdf](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.7 [22-0487](#)

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$90,341.11 for the resurfacing of various roads in Avon Township, which will be improved under the Illinois Highway Code for a total of 0.28 miles.

Attachments: [22-0487 Bid Tab, Avon Township 2022](#)
[22-0487 Vendor Disclosure, Schroeder Asphalt](#)
[22-0487 Location Map, Avon Township](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.8 [22-0488](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$108,312.73 for the resurfacing of various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 0.51 miles.

Attachments: [22-0488 Bid Tab, Cuba Road District 2022](#)
[22-0488 Vendor Disclosure, Geske & Sons](#)
[22-0488 Location Map, Cuba Road District](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.9 [22-0489](#)

Joint resolution authorizing a contract with Denler, Inc., Joliet, Illinois, in the amount of \$161,368.75 to provide for the crack sealing of hot-mix asphalt and concrete pavements, where necessary, on various County highways under the Illinois Highway Code, appropriating \$195,000 of Motor Fuel Tax funds.

Attachments: [22-0489 Bid Tab, 2022 Crack Sealing](#)
[22-0489 Vendor Disclosure, Denler Inc.](#)
[22-0489 Location Map, Crack Sealing](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.10 [22-0490](#)

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$547,447.87 for annual hot-mix asphalt maintenance of various roads on the County highway system under the Illinois Highway Code, appropriating \$660,000 of Motor Fuel Tax funds.

Attachments: [22-0490 Bid Tab, 2022 HMA Patching](#)
[22-0490 Vendor Disclosure Schroeder Asphalt](#)
[22-0490 Location Map, HMA Patching](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.11 [22-0491](#)

Joint resolution authorizing a contract with Corrective Asphalt Materials, LLC, South Roxana, Illinois, in the amount of \$695,469.81 for the application of a pavement rejuvenator on various County highways, appropriating \$835,000 of Matching Tax funds.

Attachments: [22-0491 Bid Tab, 2022 Pavement Rejuvenator](#)
[22-0491 Vendor Disclosure, Corrective Asphalt Materials](#)
[22-0491 Location Map, Pavement Rejuvenator](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.12 [22-0492](#)

Joint resolution authorizing a contract with AC Pavement Striping Company, Elgin, Illinois, in the amount of \$839,315.07 for the microsurfacing of Cedar Lake Road, from Monaville Road to Illinois Route 132, Kenosha Road, from 1,220 feet north of Illinois Route 173 to Ninth Street, and Ninth Street, from Lewis Avenue to Whitney Avenue, which will be improved under the Illinois Highway Code for a total of 3.33 miles, and appropriating \$1,010,000 of Matching Tax funds.

Attachments: [22-0492 Bid Tab, Microsurfacing 2022](#)
[22-0492 Vendor Disclosure, AC Pavement Striping](#)
[22-0492 Location Map, Microsurfacing](#)
[22-0492 Bid Justification Letter, Microsurfacing](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.13 [22-0493](#)

Joint resolution authorizing a contract with Treehaven Technologies, Inc., Powell, Ohio, for the purchase of 70 video encoders in the amount of \$76,930 for the replacement of video encoder hardware on the Lake County PASSAGE network and appropriating \$92,300 of ¼% Sales Tax for Transportation funds.

Attachments: [22-0493 Bid Document, Treehaven Technologies](#)
[22-0493 Bid Tab, ITS Passage](#)
[22-0493 Vendor Disclosure, Treehaven Technologies](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.14 [22-0506](#)

Joint Resolution authorizing execution of a contract with Swallow Construction of West Chicago, Illinois, in the amount of \$388,032.96 for the Baker Road Water Main Replacement Project in Green Oaks, Illinois.

Attachments: [22-0506 Baker Road Bid Document](#)
[22-0506 Baker Road Bid Tab](#)
[22-0506 Baker Road Location Map](#)
[22-0506 Baker Road Swallow Vendor Disclosure Statement](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.15 [22-0509](#)

Joint resolution authorizing execution of a contract with Great Lakes Water Resources Group, Inc. of Joliet, Illinois in the amount of \$399,517 for the Oak Terrace Water System New Water Supply Well Drilling and Testing Project.

Attachments: [22-0509 Oak Terrace Test Bid Tabulation](#)
[22-0509 Oak Terrace Test Final Bid Document as Issued](#)
[22-0509 Oak Terrace Test Project Location Map](#)
[22-0509 Oak Terrace Vendor Disclosure Statement](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.16 [22-0510](#)

Joint resolution authorizing execution of a contract with Campanella & Sons, Inc., Wadsworth, Illinois in the amount of \$1,024,325.89 for the Sunset Drive Sanitary Sewer Replacement Improvements Project.

Attachments: [22-0510 Sunset Drive Bid Tab](#)
[22-0510 Sunset Drive Final Bid Document as Issued](#)
[22-0510 Sunset Drive Location Map](#)
[22-0510 Sunset Drive Vendor Disclosure Statement](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.17 [22-0508](#)

Joint Resolution authorizing execution of a contract with Joel Kennedy Constructing Corp. of Chicago, Illinois, in the amount of \$1,030,444 for the Oak Terrace Water System and Oakwood Road Water Main Replacement Project in Unincorporated Mundelein and the Village of Vernon Hills, Illinois.

Attachments: [22-0508 Oakwood WM Bid Tab](#)
[22-0508 Oakwood WM Bid Document](#)
[22-0508 Oakwood Location Map](#)
[22-0508 Oak Terrace Location Map](#)
[22-0508 Kennedy Vendor Disclosure Statement](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.18 [22-0495](#)

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$2,980,308.34, for the replacement of existing culverts with a new single span bridge at Flint Creek, resurfacing of Hart Road, and construction of a new multi-use path which will be improved under the Illinois Highway Code, and appropriating \$3,580,000 of County Bridge Tax funds.

Attachments: [22-0495 Bid Tab, Hart Road Bridge](#)
[22-0495 Vendor Disclosure, Lorig Construction](#)
[22-0495 Location Map, Hart Road Bridge Over Flint Creek](#)
[22-0495 Bid Justification Letter, Hart Road Bridge](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.19 [22-0496](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$3,086,777.01 for the resurfacing of Hawley Street, from Illinois Route 176 to Midlothian Road, which will be improved under the Illinois Highway Code for a total of 3.07 miles, and appropriating \$3,505,000 of Matching Tax funds and \$200,000 of County Bridge funds.

Attachments: [22-0496 Bid Tab, Hawley Street Resurfacing](#)
[22-0496 Vendor Disclosure, Peter Baker & Son](#)
[22-0496 Location Map, Hawley St and Fremont Center Rd](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.20 [22-0497](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff,

Illinois, in the amount of \$1,781,075.60, for the resurfacing of Gages Lake Road, from US Route 45 to Illinois Route 21, which will be improved under the Illinois Highway Code for a total of 3.15 miles, and appropriating \$2,140,000 of Matching Tax funds.

Attachments: [22-0497 Bid Tab, Gages Lake Road Resurfacing](#)
[22-0497 Vendor Disclosure Peter Baker & Son](#)
[22-0497 Location Map, Gages Lake Road Resurface](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.21 [22-0498](#)

Joint resolution appropriating a supplemental amount of \$80,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$138,991 for additional Phase II engineering services for the intersection improvement of Illinois Route 59 at Grand Avenue in the Village of Fox Lake.

Attachments: [22-0498 IL Route 59 at Grand Ave. Engineering Supplement](#)
[22-0498 IL Route 59 at Grand, Committee Action Memo](#)
[22-0498 Location Map, IL 59 at Grand Ave](#)
[22-0498 Vendor Disclosure, Alfred Benesch](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

FINANCIAL & ADMINISTRATIVE

8.22 [22-0513](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Apr-22 Carryovers Final](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

REGULAR AGENDA

LAW & JUDICIAL

8.23 22-0519

Joint resolution approving a contract modification to the agreement with Mission Critical Partners, Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$107,640.74, and emergency appropriate \$40,000 in the Document Storage Fund.

Attachments: [Contract Modification 2 DRAFT 3.29.22](#)

[MCP Vendor Disclosure Form](#)

Gary Gibson, County Administrator, reported on the agreement with Mission Critical Partners to provide Record Digitization for the Circuit Court. Patrice Sutton, Chief Financial Officer, reported on the funding for the initiative.

A motion was made by Member Danforth, seconded by Member Simpson, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.24 22-0511

Joint resolution accepting a Funding Agreement for the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$1,027,412.64.

Attachments: [April 2022 AOIC Funding Approval Modernization Tech.pdf](#)

[LIT Template - County Board JE Tech Modernization April-2022.xlsx](#)

Todd Schroeder, Executive Director of the 19th Circuit Court, reported on the grant to improve technology for the courts. The funding will cover four services: mobile kiosk, Digital Evidence Management, upgrades to infostructure, and 15 permanent workstations. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Danforth, that this item be recommended for adoption to the regular agenda. Motion carried by the following vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

HEALTH & COMMUNITY SERVICES

8.25 [22-0388](#)

Joint resolution approving Program Year (PY) 2022 Lake County Affordable Housing Program (LCAHP) grant awards.

Attachments: [PY2022 AHP Funding Memo.pdf](#)

Brenda O'Connell, Community Development Director, reported on two funding sources for the Lake County Housing Authority. Discussion ensued.

A motion was made by Member Clark, seconded by Member Simpson, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.26 [22-0389](#)

Joint resolution approving the Program Year (PY) 2022 Video Gaming Revenue grant funding recommendations in the amount of \$707,409.

Attachments: [Video Gaming Revenue Memo 2022.pdf](#)

Brenda O'Connell, Community Development Director, reported on the Video Gaming Revenue that will provide funding for numerous services, including gambling addiction services. Discussion ensued.

A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.27 [22-0494](#)

Joint resolution appropriating \$200,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersection of Stearns School Road at US Route 41.

Attachments: [22-0494 Location Map, Stearns School Rd at US 41](#)

Shane Schneider, Division of Transportation Director, reported on the safety improvement

project. The objective is to install additional turn lanes and

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.28 22-0507

Joint resolution authorizing execution of an Intergovernmental Agreement with the Fremont Township Highway Division, for reimbursement of costs related to additional worked performed as part of the Oak Terrace Water Main Replacement Project.

Attachments: [22-0507 Fremont Township-SIGNED Oak Terrace IGA Final 01.20.2022](#)
[22-0507 Fremont Township-Oak Terrace IGA Final Exhibits 01.20.2022](#)
[22-0507 Pavement Patching Exhibit Locations Highlighted](#)

Austin McFarlane, Interim Director of Public Works, reported on the replacement of the water main being installed in Oak Terrace.

A motion was made by Member Simpson, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

FINANCIAL & ADMINISTRATIVE

County Clerk

8.29 22-0539

Resolution to add Early Voting Site placements which are new Lake County locations for the June 28, 2022 Primary Election.

Attachments: [Exhibit A - Early Voting FINAL](#)

Gary Gibson, County Administrator, reported on the seven replacements for the new early voting sites.

Robin O'Connor, County Clerk, stated Mundelein was added due to being the second largest municipality in Lake County and Grant Township was also added. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.30 [22-0551](#)

Ordinance amending a previous ordinance designating new voting sites in Lake County Townships.

Attachments: [EXHIBIT A. FINAL V.](#)

Robin O'Connor, County Clerk, reported on the new precincts and voting sites. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

Human Resources

8.31 [22-0031](#)

Director's Report - Human Resources.

There was no Human Resources Director's report.

Enterprise Information Technology

8.32 [22-0030](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's report.

Finance

8.33 [22-0521](#)

Discussion - Fiscal Year 2023 Budget and Financial Policies

Attachments: [3.1 Finance Policy \[Draft-FA-Cmte\]](#)
[3.2 Fund Balance Reserve Policy \[Draft-FA-Cmte\]](#)
[3.3 Revenue Policy \[Draft-FA-Cmte\]](#)
[3.4 Debt Policy \[Draft-FA-Cmte\]](#)
[3.5 Budget Development Policy \(Draft-FA-Cmte\)](#)
[3.5.FY23 Budget Planning Guidance \[Draft-FA-Cmte\]](#)
[3.6 Budget Execution Policy \(Draft-FA-Cmte\)](#)
[3.7 Accounting, Auditing and Financial Reporting Policy \[Draft-FA-Cmte\]](#)
[Budget Policies 04.07.22](#)

Jim Hawkins, Deputy County Administrator, and Patrice Sutton, Chief Financial Officer, reported on the Finance Budget Policy. Deputy Hawkins provided an overview of the reorganization and expansion of the policies. CFO Sutton provided an overview of the proposed additions to the budget development policy. Discussion ensued.

8.34 [22-0032](#)

Director's Report - Finance.

Patrice Sutton, Chief Finance Officer, introduced the budget staff, Mike Wheeler, Finance Manager, Nick Principali, Budget Analyst, Frank D'Andrea, Budget Analyst, and Melissa Gallagher, Deputy Finance Director.

Facilities & Construction Services

8.35 [22-0535](#)

Director's Report - Facilities and Construction Services.

Attachments: [911 EOC ETSB Design](#) [911 Operations Committee Update](#) [07APR22](#)

Carl Kirar, Construction and Facilities Director, provided an update of the Consolidated 911/EOC/ETSB Facility design. Discussion ensued.

County Administration

8.36 [22-0561](#)

Resolution authorizing emergency appropriations totaling \$23,510,221 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) to be distributed across ARPA categories in support of Lake County residents, communities, businesses, and County-wide operations and services related to COVID-19 Public Health Emergency recovery.

Attachments: [ARPA Phase I.5 - Emergency Appropriations](#)
[County Admin Recommend Phase I.5 ARPA 032422](#)

Matt Meyers, Assistant County Administrator, reported on the resolution for the ARPA funding with the updated recommendations.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

9. County Administrator's Report

Gary stated after the COW meeting tomorrow there will be a Board training and at the next F&A Committee meetings will have a survey for salaries for electoral officials.

10. Executive Session

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this item be to go into executive session. The motion carried by the following vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

10.1 [22-0555](#)

Executive Session to discuss claims, loss/risk, records, data, advice, or communications with respect to an insurer, risk management association, or self-insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [22-0554](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

11. Members Remarks

Both Member Danforth and Member Wilke provided remarks on budgeting and CPI.

12. Adjournment

Chair Frank declared the meeting adjourned at 10:35 a.m.

Next Meeting: April 28, 2022.

Meeting minutes prepared by Kristy Cechini

Respectfully submitted,

Finance & Administrative Committee Chair