

# Lake County Illinois

*18 N. County Street (10th FL), Waukegan, IL 60085  
Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30,  
AT&T Uverse Ch 99, & at the County Building*



## Meeting Minutes - Final

Wednesday, May 5, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the  
meeting at <https://bit.ly/3et06ws>

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th Floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will be recorded and will provide the following information:

- \* Meeting: Public Works Planning and Transportation Committee  
(Subject line for written Public Comment)
- \* Name: (REQUIRED)
- \* Topic or Agenda Item # - (REQUIRED)
- \* Street Address, City, State (Optional):
- \* Phone Number (Optional):
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self"):

0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

*Chair Durkin called the meeting to order at 8:30 a.m.*

2. **Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Eric Waggoner, Planning Building and Development  
Krista Barkley-Braun, Planning Building and Development  
Tom Chefalo, Planning Building and Development  
Shane Schneider, Division of Transportation  
Kevin Carrier, Division of Transportation  
Jon Nelson, Division of Transportation  
Austin McFarlane, Public Works  
Jim Hawkins, County Administrator's Office  
Matt Meyers, County Administrator's Office  
Gary Gibson, County Administrator's Office  
Cassandra Torstenson, County Administrator's Office  
Blanca Vela-Schneider, County Administrator's Office  
Patrice Sutton, Finance and Administrative Services  
RuthAnne Hall, Finance and Administrative Services  
Dan Brown, State's Attorney's Office  
Lisle Stalter, State's Attorney's Office  
Paul Frank, County Board  
Angelo Kyle, County Board  
Carissa Casbon, County Board  
Mary Ross Cunningham, County Board  
Marah Altenberg, County Board  
Julie Simpson, County Board  
Carrier Walker, NBC News  
Cheryl Van Duyse, resident  
Steve Wallace, resident  
Jeff Murphy, resident  
Bryan Shaughnessy, resident  
Jimmy Thomas, resident  
Michelle Culver, resident*

*Daniel Cameron, resident  
Abby Scalf, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Durkin had no remarks.*

**7. Unfinished Business**

**8. New Business**

**REGULAR AGENDA**

**\*PLANNING BUILDING AND DEVELOPMENT\***

**8.1 21-0744**

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County, Code of Ordinances relating to the regulation of Adult-Use Cannabis Businesses.

**Attachments:** [21-0744 Exhibit B Summary Memo.pdf](#)  
[21-0744 Public Comments.pdf](#)  
[Exhibit A \(ZBA Resolution Recommendation\).pdf](#)  
[Exhibit B \(Adult Use Cannabis Combined PWPT ZBA Recommendations](#)  
[Exhibit C \(UDO Amendments in ALP Format 5\\_5\).pdf](#)

*Matt Meyers, Assistant County Administrator, introduced public comments submitted for this item. Meghan Ahlgrim, resident, signed up to provide comment, but was not present. Staff would monitor if she joined the meeting.*

*Cheryl Van Duyse, resident, provided public comment opposing adult-use cannabis businesses in unincorporated Lake County.*

*Mr. Meyers also read two written public comments. The first comment was submitted by Pamela Altoff, Cannabis Business Association of Illinois, as a proponent of the proposed ordinance. The second was submitted by residents of Tammy Lane in Ingleside, objecting to expanding adult-use cannabis businesses in unincorporated Lake County.*

*Eric Waggoner, Planning Building and Development Director, provided an overview of the amendments regulating to regulation of adult-use cannabis businesses in Lake County, explaining if approved at the Committee will proceed to the May 11 Board meeting for final action. On April 21, the Zoning Board of Appeals (ZBA) recommended unanimously to approve the text amendments. The Committee previously was presented and discussed*

*the recommended amendments at its April 28 meeting. Public comments were submitted through the public forum website, the ZBA hearings and the committee meetings.*

*Krista Braun, PBD, provided an overview of the revised proposed amendments. This includes buffer exceptions for specific production uses and additional reasonable conditions regarding construction layout and operation for craft growers, processing centers and infusers.*

*Following significant discussion, Member Maine made a motion, seconded by Member Vealitzek to make an amendment to the ordinance incorporating language to consult with the Lake County Forest Preserve when addressing sensitive natural areas in the assessment of a buffer. The motion passed by the following roll call vote.*

*Yes: Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wilke*

*Present: Member Wasik*

*Significant discussion ensued including further information on sensitive use buffers. Information will be provided to the Board to address the public notification process if a adult-use cannabis business is proposed.*

**A motion was made by Member Maine, seconded by Member Wilke, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

**Nay:** 1 - Vice Chair Pedersen

**8.2 [21-0756](#)**

Planning, Building and Development's 2021 Annual Update.

**Attachments:** [PBD Annual Report 2021 - FINAL](#)

*Eric Waggoner, Planning Building and Development Director, presented the department update, providing notable accomplishments over the past year including developing temporary landscape waste open burning restrictions for unincorporated Lake County, helping to initiate the commercial Property Assessed Clean Energy (PACE) program and achieving a Gold designation from SolSmart for enacting best practices to reduce barriers to solar energy growth. He also looked at opportunities such as evaluating existing and new intergovernmental agreement opportunities, facilitating a County Board decision on clean air policy and regulations and facilitating County Board's final action on adult use cannabis regulations in unincorporated areas. Significant discussion ensued.*

**This matter was presented**

**8.3 [21-0052](#)**

Director's Report - Planning Building and Development.

*Eric Waggoner, Planning Building and Development Director, had nothing to report.*

**\*DIVISION OF TRANSPORTATION\***

**8.4 [21-0714](#)**

Joint resolution authorizing a Highway Authority Agreement and Supplemental Highway Authority Agreement between Lake County, the City of North Chicago, and AbbVie related to AbbVie property located at the intersection of 14th Street and Sheridan Road in North Chicago, Illinois.

**Attachments:** [21-0714 Highway Authority Agreement, 14th St.](#)  
[21-0714 Supplemental Highway Authority Agreement, 14th St.](#)  
[21-0714 Location Map, 14th St at Sheridan Rd](#)

*Shane Schneider, Division of Transportation Director, presented this item to enter an agreement with the City of North Chicago and AbbVie pertaining to the southwest corner of 14th Street and Sheridan Road. This site was formerly the site of a gas station and was later acquired by AbbVie. There were leaking underground storage tanks at the intersection. AbbVie has gone through the remediation process, directed by the Illinois Environmental Protection Agency (EPA) and wants to terminate the cleanup work. Kevin Carrier, DOT, explained the two agreements, the first a highway authority agreement required by the EPA, and the second supplemental agreement puts the cost of work such as testing, construction and disposal on the property owner, not the County.*

**A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.5 [21-0715](#)**

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, at a cost of \$162,525, for Phase I preliminary engineering and Phase II design engineering services to replace two culverts crossing on Stearns School Road at Mill Creek, and appropriating \$195,000 of County Bridge Tax funds.

**Attachments:** [21-0715 Stearns School Road Bridge Ph II Eng Proposal](#)  
[21-0715 Vendor Disclosure, HLR](#)  
[21-0715 Location Map, Stearns School Rd Bridge](#)

*Shane Schneider, Division of Transportation Director, presented this item for engineering analysis and design services to replace dual culverts with a single span bridge structure on Stearns School Road at Mill Creek. The structure is similar to a structure installed on Hutchins Road at Mill Creek. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Wilke, that this item be**

approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.6 [21-0716](#)

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing of Hawley Street, at a maximum cost of \$299,961.56, and appropriating \$360,000 of Matching Tax funds.

**Attachments:** [21-0716 Hawley Street Resurfacing Ph II Eng Proposal](#)  
[21-0716 Vendor Disclosure, Bravo](#)  
[21-0716 Location Map, Hawley Street](#)

*Shane Schneider, Division of Transportation Director, presented this for pavement resurfacing, drainage work and culvert repairs on Hawley Street. The second part of contract is to review Millennium Trail bike path adjacent to roadway to ensure it meets current Americans with Disabilities Act (ADA) codes and bring it up to current standard. The pavement will be replaced as part of resurfacing job. Work will be completed in 2022. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.7 [21-0717](#)

Joint resolution appropriating a supplemental amount of \$110,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$86,554 for the intersection improvement of Wadsworth Road at Lewis Avenue.

**Attachments:** [21-0717 Committee Action Memo, Wadsworth at Lewis](#)  
[21-0717 Supplement 2 Justification Ltr., Wadsworth at Lewis](#)  
[21-0717 Vendor Disclosure, RS&H](#)  
[21-0717 Location Map, Wadsworth at Lewis](#)

*Shane Schneider, Division of Transportation Director, presented this item for an intersection modernization project at Wadsworth Road at Lewis Avenue. The project is directly adjacent to the Waukegan Airport, requiring coordination with the Federal Aviation Administration (FAA). Phase 1 engineering began in 2014, securing \$2,700,000 in a Federal grant. The process has been drawn out due to coordination with FAA and Illinois Division of Transportation Aeronautics. Once entering phase 2, position was changed by the agencies on the work allowable to be done adjacent to the airport.*

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*Kevin Carrier, DOT, said upon further review by the FAA, there was the recommendation to remove a planned eastbound to southbound right-turn lane to address a raised safety issue near a runway. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.8 [21-0051](#)**

Director's Report - Transportation.

*Shane Schneider, Division of Transportation Director, reported the Stearns School Road culverts were installed in 1983.*

**\*PUBLIC WORKS\***

**8.9 [21-0053](#)**

Director's Report - Public Works.

*Austin McFarlane, Interim Public Works Director, had nothing to report.*

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, said the Energy and Environment Committee will begin its meeting 10 minutes after the conclusion of this meeting.*

**10. Executive Session**

**11. Members' Remarks**

*There were no remarks by the members.*

**12. Adjournment**

*Chair Durkin called the meeting to be adjourned at 10:32 a.m.*

**Next Meeting: May 26, 2021**

*Minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*