

Lake County Illinois

*18 N. County Street (10th FL), Waukegan, IL 60085
Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30,
AT&T Uverse Ch 99, & at the County Building*



Meeting Minutes - Final

Wednesday, April 28, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/32vgJ4S>.

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th Floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will be recorded and will provide the following information:

- * Meeting: Public Works Planning and Transportation Committee
(Subject line for written Public Comment)
- * Name: (REQUIRED)
- * Topic or Agenda Item # - (REQUIRED)
- * Street Address, City, State (Optional):
- * Phone Number (Optional):
- * Organization/Agency/etc. Represented (If representing yourself, put "Self"):

0. [21-0069](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent 2 - Member Maine and Member Vealitzek

Others present:

Gary Gibson, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Patrice Sutton, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Sandy Hart, County Board

Paul Frank, County Board

Gina Roberts, County Board

Mary Ross Cunningham, County Board

Marah Altenberg, County Board

Carissa Casbon, County Board

Julie Simpson, County Board

Shane Schneider, Division of Transportation

Al Giertych, Division of Transportation

Jon Nelson, Division of Transportation

Eric Waggoner, Planning Building and Development

Krista Barkley-Braun, Planning Building and Development

Tom Chefalo, Planning Building and Development

Robert Springer, Planning Building and Development

Eric Tellez, Planning Building and Development

Dan Brown, State's Attorney's Office

Austin McFarlane, Public Works

Arin Thrower, Communications

Jeff Carlstone, Communications

Cheryl Van Duyse, resident

Barbara de Nekker, resident

Robert Worobow, resident

Kimberly Saunders, resident
Michelle Culver, resident
Abby Scalf, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Durkin had no remarks.

7. Unfinished Business

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

APPROVAL OF MINUTES

8.1 [21-0670](#)

Minutes for March 31, 2021.

Attachments: [PWPT 3.31.21 Minutes.pdf](#)

A motion was made by Member Wilke, seconded by Member Clark, that Consent Agenda items 8.1 and 8.2 be approved and items 8.3, 8.4 and 8.5 be approved and referred to the Financial and Administrative Committee.. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.2 [21-0671](#)

Minutes for April 7, 2021.

Attachments: [PWPT 4.7.21 Minutes.pdf](#)

A motion was made by Member Wilke, seconded by Member Clark, that this item be
A motion was made by Member Wilke, seconded by Member Clark, that Consent Agenda items 8.1 and 8.2 be approved and items 8.3, 8.4 and 8.5 be approved and referred to the Financial and Administrative Committee.. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

DIVISION OF TRANSPORTATION

8.3 [21-0640](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$155,249.19 for the resurfacing of various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 0.69 miles.

Attachments: [21-0640 Bid Tab, 2021 Cuba Road District](#)
[21-0640 Vendor Disclosure, Peter Baker](#)
[21-0640 Location Map, Cuba Road District 2021](#)

A motion was made by Member Wilke, seconded by Member Clark, that Consent Agenda items 8.1 and 8.2 be approved and items 8.3, 8.4 and 8.5 be approved and referred to the Financial and Administrative Committee.. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.4 [21-0641](#)

Joint resolution authorizing a contract with Payne and Dolan, Inc., Antioch, Illinois, in the amount of \$94,645.60 for the resurfacing of various roads in the Waukegan Township Road District, which will be improved under the Illinois Highway Code for a total of 0.69 miles.

Attachments: [21-0641 Bid Tab, 2021 Waukegan Road District](#)
[21-0641 Vendor Disclosure, Payne & Dolan](#)
[21-0641 Location Map, Waukegan Road District 2021](#)

A motion was made by Member Wilke, seconded by Member Clark, that Consent Agenda items 8.1 and 8.2 be approved and items 8.3, 8.4 and 8.5 be approved and referred to the Financial and Administrative Committee.. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.5 [21-0642](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$268,429.16 for the replacement of eight culverts on Gages Lake Road and North Avenue and appropriating \$323,000 of County Bridge Tax funds.

Attachments: [21-0642 Bid Tab, 2020 Culvert Replacement](#)
[21-0642 Vendor Disclosure, Campanella](#)
[21-0642 Location Map, Culvert Replacement 2020](#)

A motion was made by Member Wilke, seconded by Member Clark, that Consent Agenda items 8.1 and 8.2 be approved and items 8.3, 8.4 and 8.5 be approved and referred to the Financial and Administrative Committee.. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

REGULAR AGENDA

PLANNING BUILDING AND DEVELOPMENT

8.6 [21-0678](#)

Discussion on proposed text amendments to the Unified Development Ordinance of Lake County, Illinois (Chapter 151 of the Lake County, Illinois Code of Ordinances) relating to the regulation of adult-use cannabis businesses.

Attachments: [Exhibit A \(Adult Use Cannabis ZBA Recommendation \)](#)

Cheryl Van Duyse, resident, provided a public comment expressing considerations for buffers and setbacks when allowing adult-use cannabis businesses in unincorporated Lake County.

Gary Gibson, County Administrator, said Hilton Harrell, resident, signed up in advance to provide public comment but was not present at the meeting. Mr. Gibson also read a public comment submitted by Barbara de Nekker, resident, who expressed concerns regarding cannabis businesses being allowable in unincorporated Lake County.

Eric Waggoner, Planning Building and Development (PBD) Director, provided a presentation as to the outreach efforts to get feedback from the public on adult-use cannabis businesses in unincorporated Lake County. Following deliberations, the Zoning Board of Appeals unanimously approved the amendments to regulate adult-use cannabis businesses. Staff sought initial feedback from the Committee on the amendments, which will be brought back to the Committee at their May 5 meeting.

Krista Barkley-Braun, PBD, presented details of the ZBA recommended amendments on adult-use cannabis businesses. Significant discussion ensued.

This matter was discussed

8.7 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning Building and Development Director, had nothing to report.

DIVISION OF TRANSPORTATION

8.8 [21-0643](#)

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$2,133,208.86 for the intersection improvement of Fremont Center Road and Illinois Route 60 and appropriating \$2,560,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0643 Bid Tab, Fremont Center Road at IL Route 60](#)

[21-0643 Vendor Disclosure, Berger](#)

[21-0643 Location Map, Fremont Center Rd at IL 60](#)

Shane Schneider, Division of Transportation Director, presented this item to make an intersection improvement at Fremont Center Road and Illinois Route 60. This is a safety improvement as it is difficult for vehicles to make a left turn onto Fremont Center Road, resulting in crashes and injuries. The project received support from the public as well as Fremont Township and the Fremont School District. There will be a 50-day road closure scheduled to start in early June.

A motion was made by Member Clark, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.9 [21-0644](#)

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, for Phase III construction engineering services for improvements at the intersection of Fremont Center Road and Illinois Route 60, at a maximum cost of \$304,822.38, appropriating \$366,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0644 Agreement, Fremont Center Phase III, V3](#)

[21-0644 Vendor Disclosure, V3](#)

[21-0644 Location Map, Fremont Center Rd at IL 60](#)

Shane Schneider, Division of Transportation Director, presented this item for engineering consulting services for the intersection reconstruction at Fremont Center Road at Illinois Route 60. The firm will be on site daily to monitor progress and ensure the project is completed to the plans and specifications. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.10 [21-0645](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$749,099.54 for the resurfacing of Engle Drive, from Illinois Route 83 to Illinois Route 132, which will be improved under the Illinois Highway Code for a total of 2.20 miles, and appropriating \$890,000 of Motor Fuel Tax funds.

Attachments: [21-0645 Bid Tab, Engle Drive Resurfacing](#)
[21-0645 Vendor Disclosure, Peter Baker](#)
[21-0645 Location Map, Engle Drive Resurfacing](#)

Shane Schneider, Division of Transportation Director, presented this item for a resurfacing project at Engle Drive from Illinois Route 83 to Illinois Route 132. Daily lane closures will be required, and the project is scheduled to wrap up this summer.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.11 [21-0646](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$4,544,617.36 for the resurfacing, restoration, and rehabilitation (3R) improvement of St. Marys Road, from Illinois Route 176 to Illinois Route 60, and appropriating \$5,450,000 of Matching Tax funds.

Attachments: [21-0646 Bid Tab, St. Marys Road 3R](#)
[21-0646 Vendor Disclosure, A Lamp](#)
[21-0646 Location Map, St. Marys Road and Everett Road](#)

Shane Schneider, Division of Transportation Director, presented this item for a project to be completed at St. Mary's Road Illinois Route 176 to Illinois Route 60. The work will include resurfacing, upgrading adjacent drainage system, and incorporating four-foot bike friendly shoulders along the corridor. EJ&E also will reset the tracks and the road will be re-profiled to provide a smoother ride for motorists. Director Schneider said center line rumble strips also will be installed along this corridor to notify drivers if the car crosses into oncoming traffic in an effort to help reduce crashes. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The

motion carried by the following vote:

Aye: 5 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Wasik and Member Wilke

Absent: 2 - Member Maine and Member Vealitzek

8.12 [21-0647](#)

Presentation of the annual department update and part one of the Five-Year Transportation Improvement Program.

Attachments: [21-0647 LCDOT Department Update Five Year Program Part 1.pdf](#)

Shane Schneider, Division of Transportation Director, presented the annual department update, detailing highlights over past 12 months, which include an online interactive construction map and virtual public meeting space. The department also has an ongoing single occupied vehicle reduction study and efforts to expand paratransit to a countywide borderless system. He also provided a synopsis of the 2020 program and the construction projects planned for 2021.

Director Schneider then addressed how DOT builds its five-year TIP, addressing preservation, modernization and expansion projects. The department will address funding and projects detailed within the five-year TIP at the June 29 Committee meeting. Discussion ensued.

This matter was presented

8.13 [21-0698](#)

Review and discussion related to software used by the Division of Transportation and Public Works Departments.

Shane Schneider, Division of Transportation Director, and Austin McFarlane, Interim Public Works Director, presented an overview of the software the departments used. The presentation also detailed software the two departments utilize that also is shared by other County departments.

This matter was discussed

8.14 [21-0051](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, gave an update as to the progress to reopen Stearns School Road at Mill Creek.

PUBLIC WORKS

8.15 [21-0660](#)

Joint resolution authorizing a contract with Hoerr Construction, Inc., Goodfield, Illinois, for sanitary sewer rehabilitation in the Sylvan Lake (West and East Shores) and Vernon Hills (Cherry Valley) areas in the amount of \$322,283 using a shared services contract with the Village of Mount Prospect.

Attachments: [21-0660 Sanitary Sewer Lining 2021 Hoerr Responsible Bidder Affidavit](#)
[21-0660 Sanitary Sewer Lining 2021 Hoerr Vendor Disclosure Statement](#)
[21-0660 Sanitary Sewer Lining 2021 Lining Locations and Pricing](#)
[21-0660 Sanitary Sewer Lining 2021 MAP -VH Cherry Valley](#)
[21-0660 Sanitary Sewer Lining 2021 MAP-Sylvan Lake East and West Sh](#)
[21-0660 Sanitary Sewer Lining 2021 Mt Prospect Bid Tab](#)
[21-0660 Sanitary Sewer Lining 2021 Mt Prospect Contract](#)

Austin McFarlane, Interim Public Works Director, presented this item to enter a shared service contract with the Village of Mount Prospect for sanitary sewer rehabilitation and lining work in the Sylvan Lake and Vernon Hills areas. Once dates are set, they will begin outreach with the communities.

Member Wilke left the meeting at 11:00 a.m.

A motion was made by Member Clark, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 4 - Member Clark, Chair Durkin, Vice Chair Pedersen and Member Wasik

Absent: 3 - Member Maine, Member Vealitzek and Member Wilke

8.16 [21-0661](#)

Joint resolution authorizing a contract with Copenhaver Construction Inc., Gilberts, Illinois in the amount of \$555,997.50 for the Hawthorn Hills Square Watermain Replacement Project.

Attachments: [21-0661 Hawthorn Hills Square WM Replacement Award Information](#)
[21-0661 Hawthorn Hills Square WM Replacement Bid Doc](#)
[21-0661 Hawthorn Hills Square WM Replacement Location Map](#)
[21-0661 Hawthorn Hills Square WM Replacement Project Bid Tab](#)
[21-0661 Hawthorn Hills Square WM Replacement Vendor Disclosure](#)

Austin McFarlane, Interim Public Works Director, presented this item for Hawthorn Hills Square water main replacement project in Vernon Hills. The plan is to permanently replace the section of pipe that is being problematic. They will work with area businesses to minimize the impact.

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 4 - Member Clark, Chair Durkin, Vice Chair Pedersen and Member Wasik

Absent: 3 - Member Maine, Member Vealitzek and Member Wilke

8.17 [21-0662](#)

Joint resolution authorizing a contract with Fer-Pal Construction USA, LLC, Elgin, Illinois in the amount of \$2,339,680 for the Pekara Watermain Lining Phase 1 and Walmart Fire Loop Lining Project.

Attachments: [21-0662 Pekara WM Lining Phase 1 & Walmart Fire Loop Bid Doc](#)
[21-0662 Pekara WM Lining Phase 1 & Walmart Fire Loop Location Map](#)
[21-0662 Pekara WM Lining Phase 1 & Walmart Fire Loop Vendor Disclosu](#)
[21-0662 Pekara WM Phase 1 Lining & Walmart Fire Loop Lining Award Inf](#)
[21-0662 Pekara WM Phase 1 Lining & Walmart Fire Loop Lining](#)

Austin McFarlane, Interim Public Works Director, presented this item to complete a lining project in Pekara subdivision and the Wal-Mart Fire Loop in Vernon Hills. There has been outreach to the residents and businesses to minimize the disruption. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 4 - Member Clark, Chair Durkin, Vice Chair Pedersen and Member Wasik

Absent: 3 - Member Maine, Member Vealitzek and Member Wilke

8.18 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Interim Public Works Director, sought Committee's guidance on the topic of late fees and shutoffs as a voluntary moratorium ended March 31.

Cassandra Torstenson, Assistant County Administrator, explained the funds the County has received for rental assistance can be used for utility assistance, adding there are some exclusions as to what utilities can be covered. Gary Gibson, County Administrator, added the funds are strictly for rental assistance..

Following discussion, Interim Director McFarlane said the department will wait until they have a list of resources they can provide and then will send notices to those applicable, including resources available for funding assistance.

9. County Administrator's Report

Gary Gibson, County Administrator, reported Matt Meyers, Assistant County Administrator, is on vacation.

10. Executive Session

11. Members' Remarks

There were no remarks by the members.

12. Adjournment

Chair Durkin called the meeting to be adjourned at 11:11 a.m.

Next Meeting: May 5, 2021.

Minutes prepared by Abby Scalf.

Respectfully submitted,

Chair