

# Lake County Illinois

*Meeting held by Video Conference*

*Physical Location:*

*18 N County Street (10th Floor), Waukegan, IL 60085*



## Meeting Minutes - Final

**Tuesday, November 2, 2021**

**10:30 AM**

**or 10 minutes after the conclusion of the Law and Judicial  
Committee, whichever is later.**

**Meeting held by video conference. The public can register to  
attend remotely at <https://bit.ly/3vNdyTZ>**

**Health and Community Services Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: HCS Joint Budget Hearings (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

*Chair Simpson called the meeting to order at 10:20 a.m.*

2. **Pledge of Allegiance**

*Chair Simpson led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent** 1 - Member Barr

*\* Electronic Attendance: All Members*

*Others present:*

*Abby Scalf, Communications*

*Adam Zawislak, Daily Herald*

*Ann Maine, Board Member*

*Carissa Casbon, Board Member*

*Cassandra Hiller County Administrator's Office*

*Demar Harris, Workforce Development*

*Gary Gibson, County Administrator's Office*

*Gina Roberts, Board Member*

*Janna Philipp, County Administrator's Office*

*Jennifer Serino, Workforce Development*

*Jim Hawkins, County Administrator's Office*

*Kristy Cechini, County Board Office*

*Maria Terrado, Public*

*Mark Pfister, Health Department*

*Matt Meyers, County Administrator's Office*

*Melissa Gallagher, Finance and Administrative Services*

*Michael Wheeler, Finance and Administrative Services*

*Patrice Sutton, Finance and Administrative Services*

*Stacy Davis-Wynn, Purchasing*

*Sydney Dawson, County Board Office*

4. **Addenda to the Agenda**

*There are no additions or amendments to the agenda.*

5. **Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*Chair Simpson stated it is very exciting that in the near future vaccinations will be available for 5 - 11 year-olds.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**Approval of Minutes**

**8.1 [21-1748](#)**

Approval of Minutes from September 28, 2021.

**Attachments:** [HCS 9.28.21 Final Minutes](#)

**A motion was made by Member Maine, seconded by Member Altenberg, that the minutes be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**REGULAR AGENDA**

**\*HEALTH DEPARTMENT\***

**8.2 [21-1698](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$10,751 for the Cities Readiness Initiative grant.

**Attachments:** [IDPH CRI \\$10,751](#)

*Mark Pfister, Health Department Executive Director, provided an overview of the City Readiness Grant. The grant is a contractual agreement for a grant increase.*

**A motion was made by Member Altenberg, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**8.3 [21-1699](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing

an emergency appropriation in the amount of \$2,886 for the Public Health Emergency Response grant.

**Attachments:** [IDPH PHEP \\$2,886](#)

*Mark Pfister, Health Department Executive Director, provided an overview of the second grant from the Illinois Department of Public Health. The funding is for the Emergency Management Program.*

**A motion was made by Member Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**8.4 [21-1700](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$21,360 for the Tobacco Free Communities grant.

**Attachments:** [IDPH TFC \\$21,360](#)

*Mark Pfister, Health Department Executive Director, provided an overview of the Tobacco Free Communities grant. The funding is from the Tobacco Settlement grant that is used for marketing. The grant will end in 2025. Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**\*WORKFORCE DEVELOPMENT\***

**8.5 [21-1517](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2021 formula grant.

*Jennifer Serino, Workforce Development Director, provided an overview of the formula grant. The base funding is received annually for the operation of the Job Center.*

**A motion was made by Member Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

**A motion was made by Member Cunningham, seconded by Member Casbon, that the Committee go into executive session. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Altenberg, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**Absent:** 1 - Member Barr

**10.A [21-1775](#)**

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**This matter was discussed**

**11. Members' Remarks**

*Vice Chair Altenberg stated the vaccination is now available for children.*

*Mark Pfister, Health Department Executive Director, provided an overview of the vaccinations for children and stated there is a low supply of vaccines. Discussion ensued.*

**12. Adjournment**

*Chair Simpson declared the meeting adjourned at 11:15 a.m.*

**Next Meeting: November 30, 2021**